

Grower360 Account Creation - Agvance SKY Admin

Last Modified on 09/22/2026 11:15 am CDT

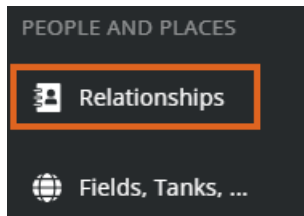
In Agvance SKY Admin, determine permissions for creating a new Grower360 account by selecting *Grower360* from the left navigation, then navigating to *Administrative Tasks / Account Creation*.

There are three options available:

- **Create new user accounts through SKY Customer only** – Prospective users cannot initiate new account requests.
- **Use Grower Account Request Form URL** – A **Request an account** link displays on the *Grower360 Login* page which redirects Grower360 users to the URL entered.
- **Allow users to request an account** – A **Request an account** link displays on the *Grower360 Login* page which opens a form to gather information.

Create Accounts in Customer

1. In Customer, search for and select the desired Agvance Customer.
2. Choose *Relationships* from the left navigation.



3. Select **+ Add User** in the lower right.
Note: If the Agvance SKY User logged in is not set up as a Company Admin, this button will not be available.
4. In the *Add Associated User* window, enter the Grower360 customer's email address and choose **Search for Email**.

Add Associated User

Search for account by email

Email

[Cancel](#) [Search for Email](#)

5. Enter the *First Name* and *Last Name* of the Grower360 customer to be set up. Choose **Create and Add**.

Add Associated User

bob@anyemail.com

This email is not set up as a Grower360 account.

Create new account for this email?

First Name

Bob

Last Name

Cowgill

Cancel

Create and Add

Note: If the email address is already linked to a Grower360 account, an option to select the associated account is available.

An email prompting a password setup for Grower360 is sent to the customer from *no-reply@grower360.net*.

If those listed under *Contacts* need an account and a valid email address is present, choose **Create Grower360 Account**, verify the information, then select **Create**.

The screenshot shows a 'Contacts' section with a contact card for Larry Baker, Landlord/Authorized Agent. The card displays his phone number (2177742102), email (lbaker@emailprovider.net), and address (2500 N 1140 Rd E Shelbyville, IL 62565). A 'Create Grower360 Account' button is highlighted with an orange border. To the right, a modal window titled 'Create Grower360 Account' displays the email (lbaker@emailprovider.net) and first/last name (Larry Baker). The modal has 'Cancel' and 'Create' buttons, with the 'Create' button highlighted by an orange border.

Account Request Form URL

Selecting *Use Grower Account Request Form URL* provides an area to enter the *Account Request Form URL*. The **Request an account** link on the Grower360 Login page redirects to the URL entered.

☒ Use Grower Account Request Form URL

Account Request Form Url *

Note: This URL is to be set up and maintained by the company and is not the responsibility of SSI.

Allow Users to Request Account

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With *Allow users to request an account* selected, a **Request an account** link displays on the *Grower360 Login* page which opens a form to gather information.

Note: Company approval is required before a first-time user can be granted access.

A notification is sent to the Task Center where a Company Admin can approve access and add the user under *Associated Grower360 Accounts* in Agvance SKY Customer.

Note: For Grower360 Admins, a **subscription** can be set up to receive tasks to approve or deny new account requests from Grower360.

Indicate the *Account Number Verification* option. These include the *Agvance Account Number* (Customer ID) and Cross-References set up in Agvance Windows.

Customers will be required to enter this value when attempting to create an account. Optionally collect account-specific information (*Phone Number* and *Zip Code*) for reference (not used to verify the account).

☒ **Allow users to request an account**
Company approval is required before a first-time user can be granted access.

Account Number Verification (Required)
Verify account information with a maximum of 5 attempts before a temporary 1 hour lock is applied.

☒ Agvance Account Number

☐ PgrmID

☐ GasboyAcct

☐ Cross Ref3

☐ Cross Ref4

Additional Account Information
Collect account-specific information for reference only; these aren't used to verify the account.

☒ Phone Number

☐ Zip Code

Grower360

When a User selects **Request an account**, the following form displays to verify and request a Grower360 login.

Email*

☐ Remember my email address

Password*

Login

[Need help logging in?](#)

or

[Request an account](#)

Step 1: Verify account information

Account Number
CowBob

Step 2: Request Grower360 login

First Name
Bob

Last Name
Cowgill

Email
bob@anyemail.com

Request Account

Cancel

Upon submitting the form, a message displays indicating the request was submitted. An email will be sent with a link to create a password.

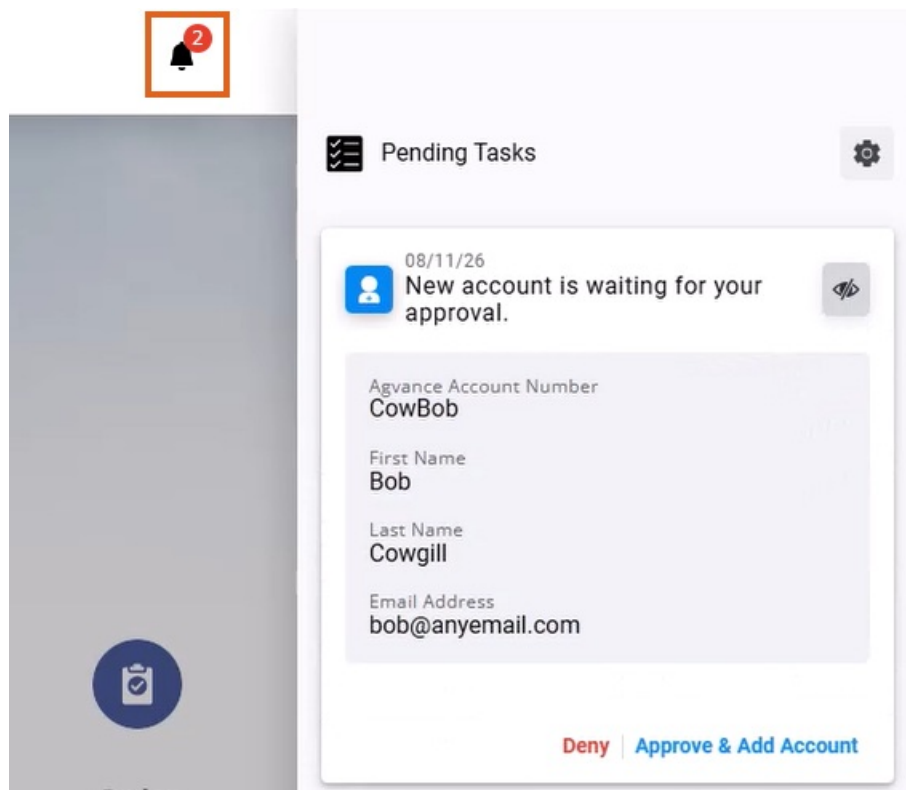
Account Request Submitted

After your request is approved, you'll receive an email with a link to create your password.

[Back to Grower360 Portal](#)

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A notification will display in the Task Center with options to **Deny** or **Approve & Add Account**.



Selecting **Deny** gives the ability to enter a reason for the denial. No email goes back to the customer, but this keeps it as a completed task for reference.

Are you sure you want to deny access?

Task Comments

0 / 250

[Cancel](#) [Deny Access](#)

Choosing **Approve & Add Account** opens the *Add Associated User* window on the *Relationships* page in Customer with the email from the request automatically populated.

1. Choose **Search for Email**.

Add Associated User

Search for account by email

Email

[Cancel](#) [Search for Email](#)

2. Enter the *First Name* and *Last Name* of the Grower360 customer to be set up. Choose **Create and Add**.

Add Associated User

bob@anyemail.com

This email is not set up as a Grower360 account.

Create new account for this email?

First Name Bob	Last Name Cowgill
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[Cancel](#) [Create and Add](#)

Note: If the email address is already linked to a Grower360 account, an option to select the associated account is available.

An email prompting a password setup for Grower360 is sent to the customer from *no-reply@grower360.net*.