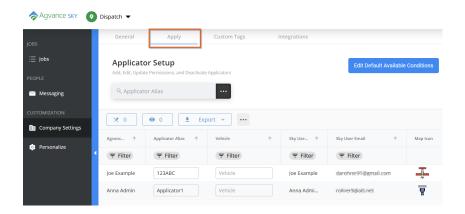
Dispatching Tender Drivers - SKY Dispatch

Last Modified on 12/15/2025 11:35 am CST

SKY Dispatch companies can schedule tender drivers either alongside the applicator assignment or independently. In addition, a dedicated Tender Driver view is now available in Agvance Ops, providing tender drivers with access to job and product information organized for tender workflow requirements.

Company Settings

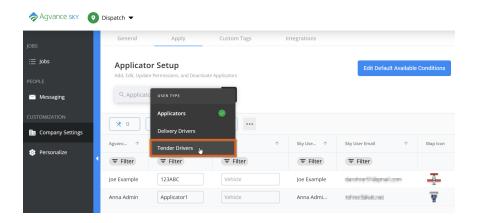
Within Company Settings, the configuration for tender related roles is found under the Apply tab.



Within Applicator Setup, select the **Ellipsis** menu to access the User Type options.

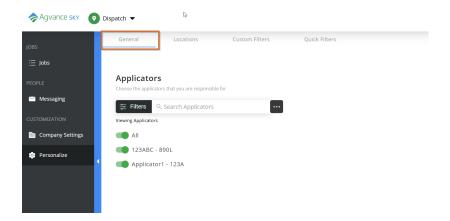
The available types now include:

- Applicators
- Delivery Drivers
- Tender Drivers

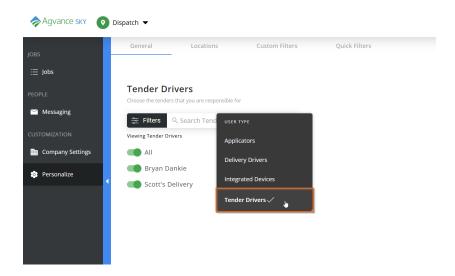


Personalize

Tender Driver visibility and related settings are located within the General tab of Personalize.



Within the Applicators field, select the Ellipsis to open the User Type list.



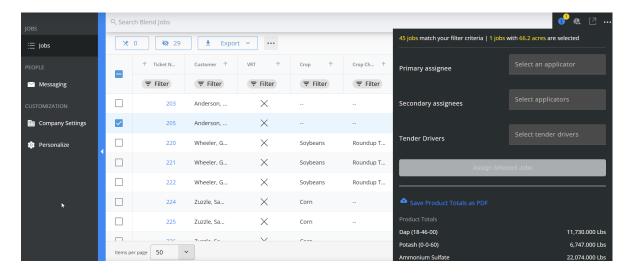
Available types include:

- Applicators
- Delivery Drivers
- Integrated Devices
- Tender Drivers

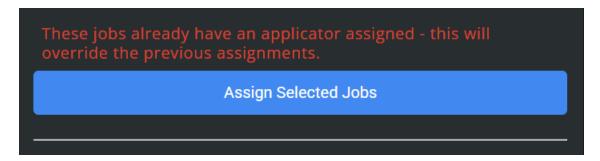
Tender drivers must be enabled here to appear in assignment selections.

Toolbar Assignments

The toolbar allows for assignments to individual jobs or several jobs at once. When assigning to multiple jobs, all selected assignments, including the *Primary assignee* and *Tender Drivers*, are applied to each job unless an override message is displayed.



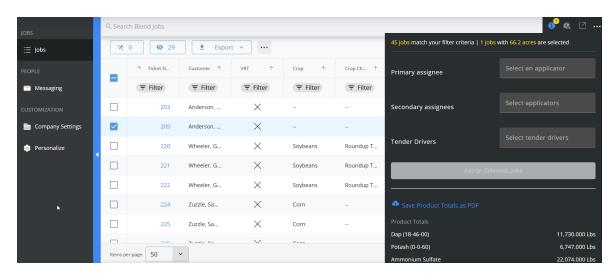
If a job already has an applicator assigned, then the following message will appear. Selecting **Assign Selected Jobs** will override any previous assignments.



Primary Assignee

When one or more jobs are selected, the assignment panel prompts for a Primary assignee.

A primary applicator must be selected before tender assignment becomes available.



Tender Drivers

Once the Primary assignee is chosen, the *Select tender drivers* option is available. Selecting this opens a list of Tender Drivers configured for the SKY Dispatch company.

Tender driver assignment depends on the following configuration:

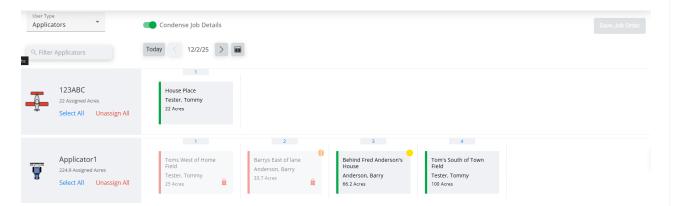
- Tender Drivers are set up on the Apply tab under Company Setting.T
- Tender Drivers are enabled on the General tab under Personalize.

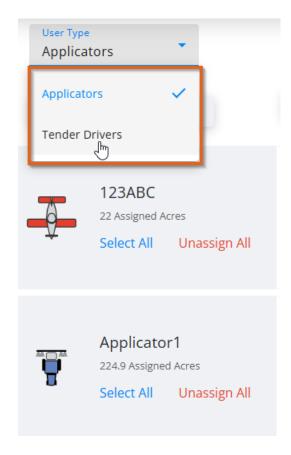
Note: A SKY account cannot be assigned as both an Applicator and a Tender Driver on the same job.

Schedules

Selecting **Schedules** in SKY Dispatch shows jobs by Applicator with the ability to reorder and reassign jobs.

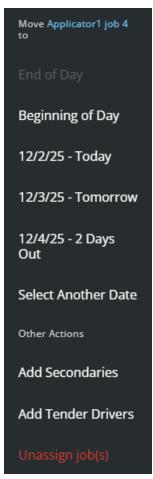
Use the *Viewing* menu to switch between Blend and Delivery Tickets. Filter Applicators by using the *Filter Applicators* field. Optionally select the *Condense Job Details* toggle to view less or more job information.



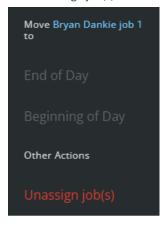


The schedule may also display indicators that show tender assignment details or availability.

• Right-clicking jobs in Applicators opens a menu with options to move the job to End of Day, Beginning of Day, Tomorrow, 2 Days Out, Select Another Date, Add Secondaries, Add Tender Drivers, or to Unassign job(s).



• Right-clicking jobs in *Tender Drivers* opens a menu with options to move the job to *End of Day*, *Beginning of Day*, or to *Unassign job(s)*.



Note: Jobs In Process cannot be reassigned.