

# NMI Payments

Last Modified on 12/05/2025 2:00 pm CST

After NMI has been set up ([NMI Credentials](#)), Payments can be processed with the NMI device when entering AR Payments (Payment on Account, standard roll-through, and Cash Back roll-through) and using any of the hard-coded credit card Pay Methods (Credit Card, Debit Card, AMEX, Visa, MasterCard, and Discover) as well as Quick Tickets and ACH Payments.

## Rules

- **Void** – Payments can be voided in Agvance if the Payment has a Pending status with NMI.
- **Reverse** – When a Payment no longer has a Pending status with NMI, the Payment will have to be reversed to issue a refund.
- **Credit** – All credit payments are disabled with NMI Payment processing.

## ACH Payments

ACH Payments can be processed through NMI with Quick Tickets, Roll-Through Payments, and Change Due Roll-Through Payments all in Accounting as well as Equal Billing in the Energy module.

When a Location is enabled to use NMI, the ACH Pay Method will now process through NMI ACH for Payments on Accounts. The *Name On Account*, *ACH Routing #*, and *Bank Account #* must be populated on the Customer's *Miscellaneous Info* tab in order for the ACH Pay Method to be available for use on the Payment on Account.

Voiding/Reversing an NMI ACH Payment will process through NMI as long as the Location is still enabled for NMI (even if the Customer no longer has the Name on Account populated).

When NMI is enabled for the Location and the ACH Pay Method is used, a prescan will run to ensure Customers selected in the grid have the Name on Acct and routing information populated on the Customer's *Miscellaneous Info* tab.

A message will display if any Customers do not have this information. Selecting Continue gives the option to print the Prescan report and Payments will not be created for the Customers on the report. If any errors occur during the NMI ACH processing, the Payments for those Customers that encountered an error will not be created and a message will display indicating more details can be found on the NMI log.

**Note:** If logged into a Location NOT set up with NMI, the ACH Pay Method can still be used without NMI processing.

## NMI Returns

An **NMI Return** button is available on the *Select an Invoice* window at *A/R / Invoice* and is only visible in databases with NMI enabled.

To initiate an NMI return, check the *All splits* option, highlight the Invoice to return, then select the **NMI Return**

button. Agvance will validate the Invoice has associated open NMI payments.

Invoices containing Bookings are not allowed to be returned. Additionally, only debit and credit card NMI payments can be returned. Discounts and surcharges can also be included on these returns.

**Note:** A quantity or dollar amount greater than what was originally invoiced and paid cannot be returned.

The screenshot shows two overlapping windows from a software application. The background window is titled 'Select an Invoice' and displays a table with columns: Invoice #, Location, Inv Date, Customer, Status, Customer ID, Comments, Customer PO, User ID, and Us. A single row is visible with values: 141202, Main, 11/19/2025, Chrissy Grant, Paid, GRANTC, , CG, Ch. To the right of this table is a vertical column of buttons: Add, Edit, Void, Credit, Reverse, Cancel, Reprint, Start With, and View. The foreground window is titled 'NMI Return partial items from Invoice 141202'. It contains several sections: a table for returned items with columns: Returned Quantity, Inv Unit, Quantity Available, Product Name, Unit \$, Bill Unit, Total, Split, %, Your Share, Tax, Level, and Stat; a summary section with fields for Invoice Terms, Gross, Calculated Discount, Discount Applied, Returned Payment, Subtotal, Prepay \$ Used, Sales Tax, and Credit Due; a payment method section with columns: Pay Method, Maximum Allowed, Pay Amount, Surcharge, Apply Surcharge, and Total; and a bottom section with fields for Invoice Comments, Payment Control #, and Payment Description. At the bottom of this window are checkboxes for 'Print Invoice' and 'Print Payment', and 'Save' and 'Cancel' buttons. A red rectangular box highlights the 'NMI Return' button located on the right side of the foreground window.

A new Invoice will be created upon selecting **Save**, crediting the quantity(ies) of the Product(s) from the original Invoice.

## Data Restore

NMI can optionally be disabled in the following places:

- *AgvUtils / Utilities / Restore Database*
- *Hub / Utilities / Restore Database from Image*
- *Hub / Utilities / Create/Refresh Playdata*

NMI is ALWAYS disabled in the following areas:

- *Accounting / End of Periods / Fiscal Month*

- *Accounting / End of Periods / Payroll Month*
- *Admin Utilities / Accounting / Link EOM Database*

## NMI Customer Vault

The NMI Customer Vault is a secure place to hold customer account information. This gives the ability to save payment information (and will not be stored in the Agvance database).

The saved payment information can then be used for future payments.