Lot Number Expiration Dates

Last Modified on 02/11/2025 3:49 pm CST

Agvance allows an *Expire Date* to be added by Lot Number to seed Products. Utilizing *Expire Dates* is optional and should be considered informational only, as Products can still be sold beyond the expiration date entered.

Prior to utilizing this feature, it is recommended that the desired level of lot tracking is determined and if necessary, *Lot Number Validation* is enabled.

- Information regarding the various levels of Lot Number tracking offered by Agvance can be be found **here**.
- Information regarding *Lot Number Validation* can be found **here**.

Depending on company needs, an *Expire Date* can be added to a Product in three different ways:

- Add or Edit a Product in the Product Master File
- Add a Purchase Receipt or Purchase Invoice
- Add an **Inventory Adjustment**

  Note: If a new Lot Number is entered on the Inventory Adjustment, the option to add the *Expire Date* is available when the adjustment is saved.

Product Master File

Expire Dates can be added to new or existing Lot Numbers in the Product master file.

1. Navigate to *File Folder / Products*, select the desired Product, and choose **Edit**. Select the *Seed/Lots* tab.
2. In the *Lot Number* grid, enter a date in the *Expire Date* column for the corresponding Lot Number.
   Choose **Save**.

   Note: A *Quantity* cannot be adjusted in the Product master file.

Purchase Receipt

See **Purchase Receipts in Agvance** for more information about Purchase Receipts.

1. Navigate to *Accounting / Inventory / Purchase Receipts* and select **Add**. Choose the *Vendor*.

2. Enter a *Ticket #*, *BOL*, or *Load #* as needed. If not selected, choose the *Show Lot #* option to display the *Lot # column*.

3. Double-click *Product Name* and choose Products to add to the shopping cart. Existing lot numbers for the

selected Product display in the *Lot #* column. If applicable, select the drop-down arrow and choose the blank *Lot #*. Select **Done**.

4. Click the *Lot #* column and enter the new Lot Number. Enter a quantity in the *Received* column and choose **Save**.

   Note: The option to add an *Expire Date* is only available when a new Lot Number is entered.

5. The *Add Lot Number* window displays. Check the *Expire Date* option and enter the expiration date. Optionally, select **Attributes** to assign an *Attribute Value* to the lot. Select **OK**.

For companies utilizing the **EDN Import** web service, Lot Numbers on seed shipments are imported directly into the Purchase Receipt. When the PR is saved, the option to add the *Expire Date* to new Lot Numbers, as shown in Step 5 above, is available.
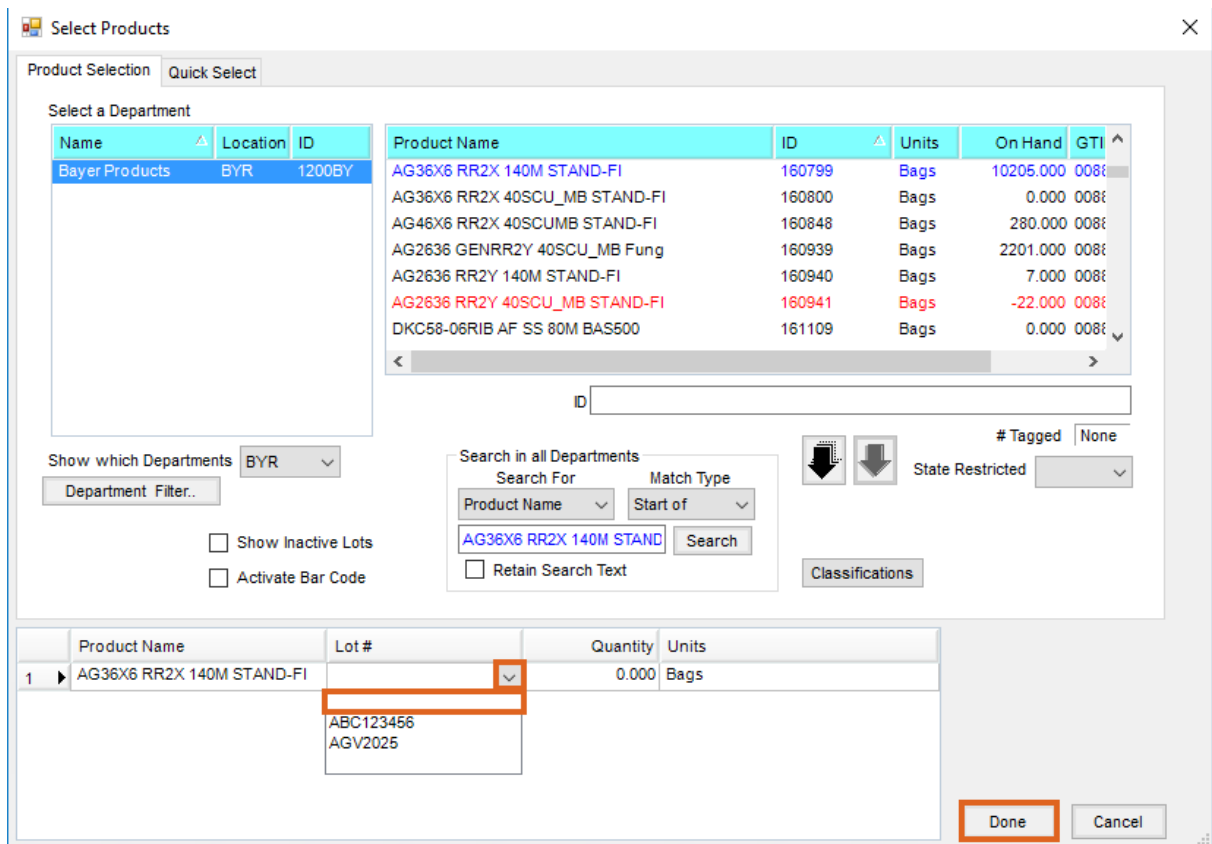
Purchase Invoice

See **Purchase Invoices** for more information about the features available when creating a Purchase Invoice.

1. Navigate to *Accounting / Inventory / Purchase Invoice* and select **Add**. Choose the *Vendor*.

2. Enter the *Invoice #*, *Invoice Date*, and *Notes* as needed. If not selected, check the *Show Lot #* option to display the *Lot #* column.

   Note: The *Lot Number* column is only visible on the *Direct* tab.

3. Double-click *Product Name* and choose Products to add to the shopping cart. Existing lot numbers for the selected Product display in the *Lot #* column. If applicable, select the drop-down arrow and choose the blank *Lot #*. Select **Done**.

4. Click the *Lot #* column and enter the new Lot Number. Enter an amount in the *Quantity* column and select **Save**.

   Note: The option to add an *Expire Date* is only available when a new Lot Number is entered.

5. The *Add Lot Number* window displays. Check the *Expire Date* option and enter the expiration date. Optionally, select **Attributes** to assign an *Attribute Value* to the lot. Select **OK**.

Expire Date Visibility

Expire Dates are visible in various locations in the system.

Product Selection Window

1. Within a *Select Products* window, select the desired Product to add to the shopping cart.
2. In the shopping cart, right-click on the Product line in the *Lot #* area. The *Product Information by Lot*

Number window displays.

Transaction Documents and Reports

Expire Dates print on the following documents:

- Invoice and Invoice load copy
- Delivery Ticket
- Consolidated Blend Ticket
- Purchase Receipt and Purchase Invoice
- Frozen Inventory Balances Count Sheet
- Inventory Adjustment
- Advanced Manufacture Inventory