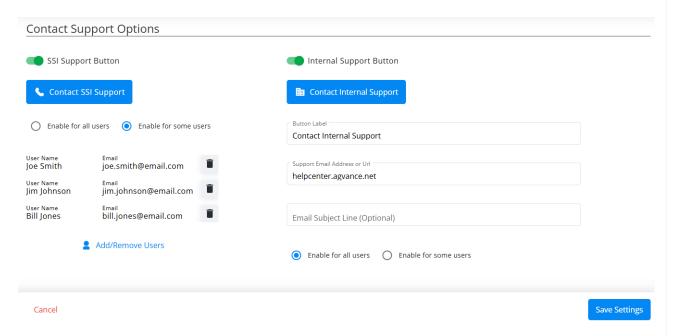
## **Contact Support Options - SKY Admin**

Last Modified on 01/14/2025 10:20 am CST

Determine which Contact Support buttons are available on the SKY homepage at SKY Admin / Utilities. Here, options are available for an SSI Support Button and an Internal Support Button. Either or both can be enabled.

- Contact SSI Support This button opens a new email window to be sent to SSI Support and open a new ticket.
- Contact Internal Support This button can be set to open a URL or send an email to a different email address such as the company's own Support department.

Once either or both options are enabled, additional settings can be managed. Additionally, an example of how the button will appear is shown.



Choose to Enable for all users or Enable for some users. If Enable for some users is selected, choose Add/Remove Users to choose for which SKY Users this button should be available. A User can be removed from this list by selecting the **Delete** icon.

The Internal Support Button area has a few additional settings.

Optionally edit the *Button Label*, then enter the *Support Email Address or URL*. If entering an email, an *Email Subject Line* can be entered that will automatically copy over to the new email window.

Once **Save Settings** is selected, the enabled button(s) will be displayed on the SKY homepage under the app icons.



Order

Enter an order for your customers!



Ledger

Explore and track your General Ledger entries!



Vendor

Manage your vendor bills and payments!



## Need help?



