

Prior Years' Bills - SKY Vendor

Last Modified on 10/02/2024 3:52 pm CDT

In the left navigation panel of SKY Vendor, select *Prior Years' Bills* to view Bills that are at least 12 months old and paid in a previous fiscal year.

Note: Bills from years ended after August 2024 are available here.

A *Search* field is available to find specific Bills by any of the column options displayed. Select **Export** to download all results currently being displayed as a CSV.

The **Expand** icon can be selected to view the *Gross Amount* and *Net Amount* of that Bill. Under the **Ellipsis** is an option to *Download Attachments* if any were added to the Bill.

Prior Years' Bills							Search...	Export
Bill #	Vendor Name	Vendor ID	Bill Date	Due Date	Amount Paid	...		
89467	A. L. Oil & Hauling	ALOil	05/15/2023	06/15/2023	\$50.00			
Bill #	Vendor Name	Vendor ID	Bill Date	Due Date	Amount Paid	...		
555	Ace Chemical Inc	Aceche	05/15/2023	06/15/2023	\$50.00			
		Gross Amount	Net Amount				Download Attachments	
		\$50.00	\$50.00					

Filters can be applied to narrow down the list of Bills by *Vendor Status* and/or *Date Range*.

General ▲

Vendor Status

Active

Inactive

Date Range

Due Date

Start Date

End Date

Apply Filters

Reset Filters

