

# Quick Ticket Receipts

Last Modified on 06/19/2024 1:32 pm CDT

If the *Use Worldpay* option is selected at *Accounting / Utilities / Worldpay* and Quick Tickets are printing double the number of receipts set up in *Quick Ticket Preferences* (found by selecting **Options** then **Print # Copies** at *Accounting / A/R / Manage Quick Tickets*), follow the steps below to ensure the correct number of receipts is printed.

**Note:** The *Print Number of Payment Copies* area also prints receipts when the *Print Transaction* option is not selected on the Quick Ticket.

1. Enter the correct number of receipts in the *Quick Ticket Preferences* area.

The screenshot shows the 'Quick Ticket Preferences - 1RE' dialog box. A sub-dialog titled 'Print Number of Payment Copies' is open over it. In the sub-dialog, a table lists payment methods and their corresponding number of copies. The 'Print # Copies' field in the background dialog is highlighted with a red box.

Payment Method	# Copies
1 Check	1
2 Cash	1
3 Credit Card	1
4 Debit Card	1
5 Adjustment	1
6 Farm Plan	1
7 AMEX	1
8 Visa	1
9 MasterCard	1
10 Discover	1

2. Do NOT select the *Print Transaction* option on the Quick Ticket. This will result in the expected number of receipts to be printed.

Add Transaction #120007 - Cashier ID: ABC

<Customer ID>	AndBa ?	Regular	PrePay	UAC	Credit Limit	Invoice Date	03/07/2024
Name	Barry Anderson	3625.00	12659.25	747.50	50000	Due Date	04/15/2024
<Comments>						Terms	N15
						<Salesperson ID>	Farbre

<Product Name>	Quantity	Inv U	<Unit>	Pkg U	Total\$	Tax Status	Price Level	Tax Rate	Tax Amount	<State Tax Code>	<Adj Ta
1 Old Rover Dog Food 50 Pound Bag	5.0000	Bags	60.00	Bags	300.00	Taxable	List	7.5000	22.50	IL	Safety

Bar Code:  Search (F5) Change Price (F11) Change Qty (F12) Set Discount %

Allow Multiple Payment Types

	Pay Method	Ref #	Pay Amount	Surcharge	Surcharge Amount	Total Amount
1	Credit Card		322.50	<input checked="" type="checkbox"/>	4.84	327.34
2				<input type="checkbox"/>	0.00	0.00
3				<input type="checkbox"/>	0.00	0.00

Clear Locks

Subtotal	300.00
Discount	0.00
Sales Tax	22.50
<b>Amount Due</b>	<b>327.34</b>
<b>Amount Tendered(F2)</b>	<b>327.34</b>
<b>Change Due</b>	<b>0.00</b>

Company Credit    Charge Amount:     <Auth. Agt.>     Cust PO #   
 Show Lot Number     Payment Only  
 Lock Down Sales Tax  
 **Print Transaction**  
 Print Load Copy

Select Suspended    Suspend Ticket    Take Payment (F4)    Cancel (ESC)    Tender (F2)    Save (F1)