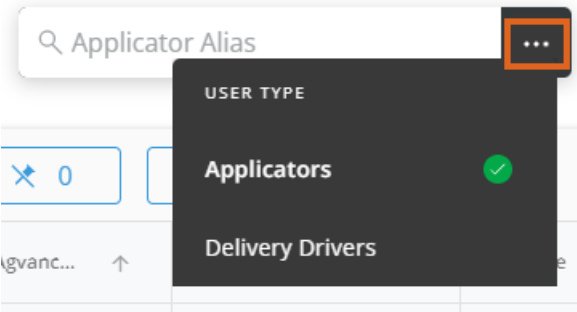


# Drivers - SKY Dispatch

Last Modified on 05/28/2025 7:57 am CDT

Drivers can be viewed/edited on the *Apply* tab under *Company Settings*.

Switch between Applicators and Drivers by choosing the **Ellipsis** on the search bar and selecting the appropriate *User Type*.



Add, edit, and deactivate Drivers and/or update Apply app permissions.

The Applicator grid operates much like an Excel spreadsheet. For more on how this grid functions, see [Using Grids in Agvance SKY](#).

| Agvance Applicator   | Delivery Driver Alias | Vehicle             | Sky Username        | Sky User Email      | Map Icon | Update Inventory    | Edit Ticket         | Capture Signature   | Driver Location     | Integration Type    | Machine Alias       |
|--|-----------------------|---------------------|---------------------|---------------------|----------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <div>✕ 0</div> <div>👁 0</div> <div>📄 Export</div> <div>⋮</div> |                       |                     |                     |                     |          |                     |                     |                     |                     |                     |                     |
| <div>⌵ Filter</div>  | <div>⌵ Filter</div>   | <div>⌵ Filter</div> | <div>⌵ Filter</div> | <div>⌵ Filter</div> |          | <div>⌵ Filter</div> | <div>⌵ Filter</div> | <div>⌵ Filter</div> | <div>⌵ Filter</div> | <div>⌵ Filter</div> | <div>⌵ Filter</div> |
| ssl admin  | <div>Anna</div>       | <div>Vehicle</div>  | Anna Admin (SSI)    |                     |          | ✓                   | ✕                   | ✕                   | <div>00MAIN</div>   | --                  | --                  |
| Controller   | <div>JE</div>         | <div>Vehicle</div>  | Jane Example        |                     |          | ✕                   | ✓                   | ✕                   | <div>00MAIN</div>   | --                  | --                  |
| Robert Ellis   | <div>RE</div>         | <div>Vehicle</div>  | Joe Example         |                     |          | ✓                   | ✓                   | ✕                   | <div>00MAIN</div>   | --                  | --                  |

Columns with a *Checkmark* indicate that permission is enabled and an *X* signifies it is not.

| Update Inventory    | Edit Ticket         | Capture Signature   |
|---------------------|---------------------|---------------------|
| <div>⌵ Filter</div> | <div>⌵ Filter</div> | <div>⌵ Filter</div> |
| ✓                   | ✓                   | ✕                   |

## Add Drivers

New drivers can be added by selecting the **+** icon found in the lower right-hand corner of the window.

1. Select the user from the drop-down.

## Agvance Sky Account

Select an Agvance Sky Account to link this Delivery Driver to.

Search Users \*

2. Choose the Agvance Applicator from the drop-down. This selection cannot be changed after finishing the setup process.

## Agvance Applicator

Select the Agvance Applicator to link to the account chosen above.

Agvance Applicator \*  
RaeAnn Schmidt



This cannot be modified after the setup process

3. Indicate *Permissions* for this Driver.

### Permissions

Select the permissions that this Delivery Driver should have. These will be available to change at any time after the setup process.

☐ Update Inventory

☐ Edit Ticket

☐ Capture Signature

4. Select the *Delivery Driver Location* from the drop-down.

## Driver Location

Select the Delivery Driver location

Delivery Driver Location  
00MAIN



5. Choose the *Vehicle* from the drop-down.

## Vehicle

Select a Vehicle to link this Delivery Driver to.

Vehicle

Spreader2-TerraGator Dry Spinner



6. Enter a *Delivery Driver Alias* and choose the *Map Icon*. A preview is available to see what the applicator will look like on the map.

## Map Icons

Select how this Delivery Driver displays on your jobs map.

Delivery Driver Alias \*

Map Icon  
Semi - Red

Choose the icon and color

PREVIEW

7. Select **Save Delivery Driver** when finished.

## Editing Drivers

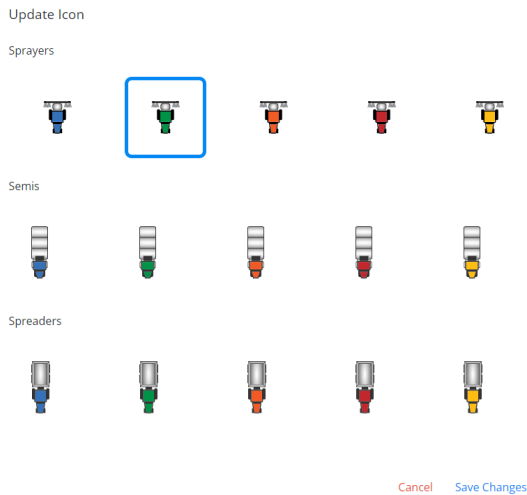
Some items in the grid can be edited. In order to do this, double-click a cell in the line item to be edited.

| Advance Applicat... ↑                               | Delivery Driver Alias ↑ | S... ↑ | S... ↑ | Map Icon | Update Inventory ↑ | Edit Ticket ↑ | Capture Signature ↑ | Driver Location ↑ | Integrat... ↑ | Machin... ↑ |             |
|---|-------------------------|--------|--------|----------|--------------------|---------------|---------------------|-------------------|---------------|-------------|-------------|
| Filter  | Filter                  | Filter | Filter |          | Filter             | Filter        | Filter              | Filter            | Filter        | Filter      |             |
| ssl admin   | Anna                    | An...  | ro...  |          | ✓                  | ✗             | ✗                   | 00MAIN            |               |             |             |
| You have 1 changes in this row and 0 hidden columns |                         |        |        |          |                    |               |                     |                   |               |             | Cancel Done |

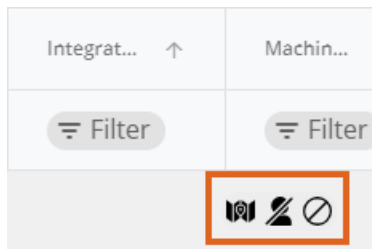
After making a change, select another cell in the grid to update the number of changes displaying in the *You have # changes in this row and 0 hidden columns* information. After all changes have been made select the **Enter key** or **Done** button on the right to save the changes. To discard changes and close out of *Edit* mode select **Cancel**.

The following columns can be edited in the grid:

- **Delivery Driver Alias** – Double-click in the text field to enter or edit the alias.
- **Map Icon** – Select the current icon to open the *Update Icon* window. Choose a new icon and select **Save Changes**.



- **Update Inventory** – Checking this box will mark unloaded tickets as *Loaded* and will update inventory amounts when a driver completes a job.
- **Edit Ticket** – With this checked, drivers can change the number of acres and recalculate the total product.
- **Capture Signature** – A signature will be required when completing a job when this permission is checked.
- **Driver Options** – Hover over the Driver line to *View Location History*, *Deactivate Driver*, or *Unassign All Jobs*.



**Note:** Drivers cannot be deactivated if active jobs with active Fields are assigned to them.

### Sampler6 cannot be deactivated

Drivers cannot be deactivated when they have jobs assigned to them. Unassign these jobs to deactivate Sampler6.  
#120000051

[Dismiss](#)

Selecting **View Location History** opens a map view with the option to filter by *Location History Date*, *Start Time*, and *End Time*. Once filters are entered and applied, breadcrumbs display to show the driver's history.

The screenshot displays a web application interface for tracking a route. On the left, a sidebar contains the following controls:

- Location History Date\***: 7/9/2024
- Start Time**: 01:35 AM
- End Time**: 01:53 AM
- Reset** and **Apply Filters** buttons
- Show Only Job Breadcrumbs** toggle (currently off)

The main area shows a satellite map of Shelbyville, KY. A blue line represents the route, with several location markers and timestamps along the way:

- Shelbyville High School (01:35 AM)
- Shelbyville Kindergarten (01:35 AM)
- Fellowship Baptist Church (01:35 AM)
- Hippard John (01:35 AM)
- Forest Park (01:53 AM)
- The She Sunkin (01:53 AM)