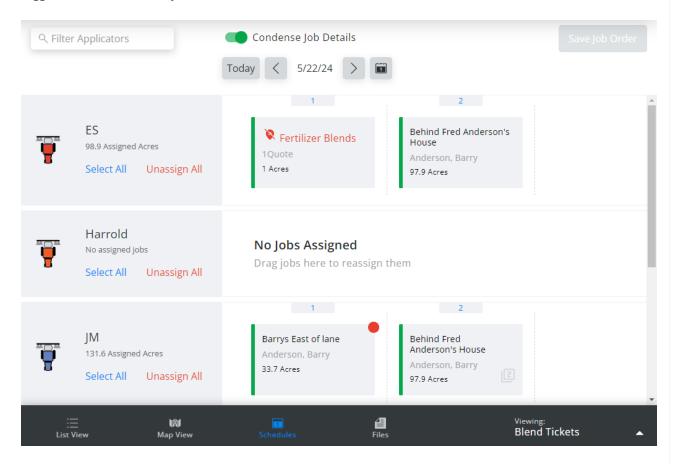
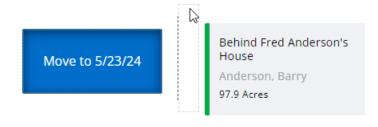
Blend Jobs in Schedules View - SKY Dispatch

Last Modified on 06/19/2024 8:34 am CDT

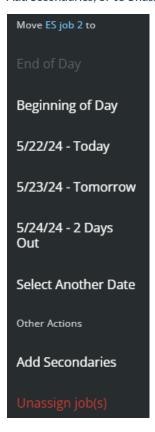
Use the *Filters* menu or *Search* field to narrow down jobs and the *Viewing* menu to switch between Blend and Delivery Tickets. Filter Applicators by using the *Filter Applicators* field. Optionally select the *Condense Job Details* toggle to view less or more job information.



- Choose Select All to choose all of an Applicator's jobs. Choosing Unassign All removes those jobs from that
 Applicator and updates List View accordingly.
- Use the navigation under *Condense Job Details* to jump to a certain date or get back to today's date without having to go through each day individually. Additionally, select the **Calendar** icon on the right to go to a specific date.
- Drag and drop jobs to either assign to other Applicators or to change the order jobs are to be completed and select **Save Job Order**. Additionally, jobs can be dragged to the right to schedule the next day.



• Right-click jobs in the menu to move to End of Day, Beginning of Day, Tomorrow, 2 Days Out, Select Another Date, Add Secondaries, or to Unassign job(s).



Note: Jobs In Process cannot be reassigned.