

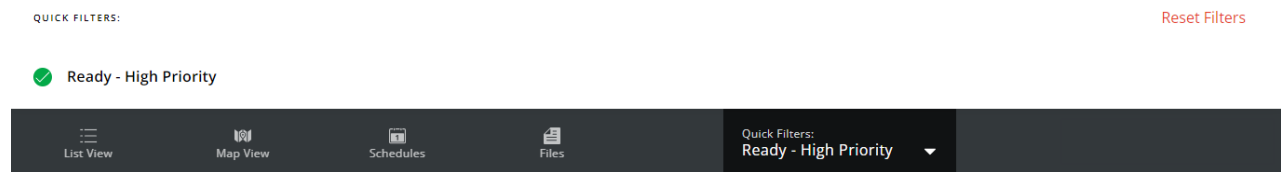
# Blend Jobs in List View - SKY Dispatch

Last Modified on 06/10/2026 10:56 am CDT

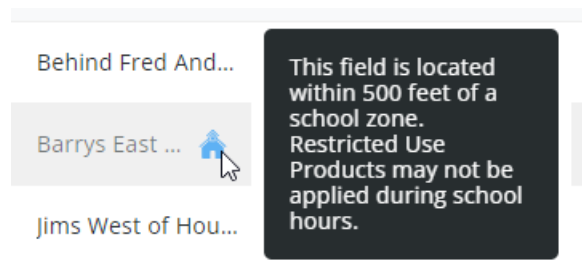
When opening Dispatch, the *List View* page displays Blend Tickets created in Agvance. The grid operates much like an Excel spreadsheet. For more information on how the grid functions, see [Using Grids in Agvance SKY](#).

Jobs listed can be filtered by selecting the **Filters** icon and specifying criteria. Blue fonts indicate the field can be selected to view more information or make changes to the job.

Quick Filters set up under [Personalize](#) can be selected from the *Quick Filters* menu in the bottom navigation. Quick Filters give the ability to apply multiple filter criteria at one time.



Fields with a Classification set to the *Field Classification Within 500 Ft of School* at *Hub / Setup / Company Preferences* on the *Field* tab will be indicated with an icon.



New ticket notifications display at the top of the *Jobs* grid only for Locations enabled under *Personalize*. Select **Refresh Grid** to bring the new job into the list.



Each field on a multifield ticket can be assigned to a different Applicator.

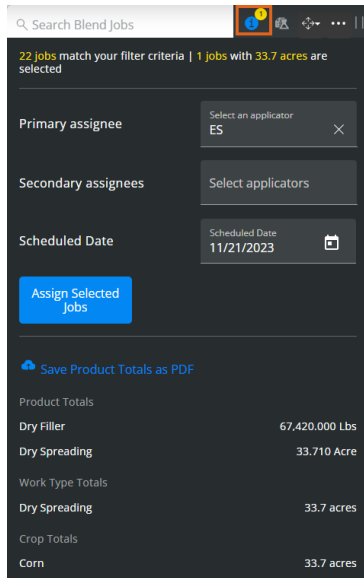
**Note:** Custom Tags added to multifield tickets will be applied to all jobs on the Blend Ticket.

<input type="checkbox"/>	240.1	Anderson, Barry	Sourth Farm	Barrys East of lane	33.7 Tons
<input type="checkbox"/>	240.2	Anderson, Barry	Sourth Farm	Barrys East of Waterway	81 Tons

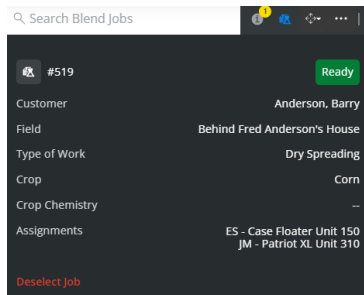
## Search Bar

- **More Information Icon** – This displays information for all selected jobs including *Product Totals*, *Work Type*

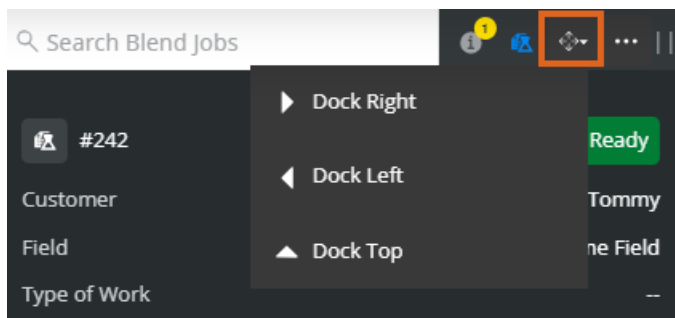
Totals, and Crop Totals (if applicable). *Primary* and *Secondary* assignees can be indicated here for Blend Tickets. When assigning *Secondary* or *Tender Drivers* to multiple selected jobs, if all selected jobs already have the same *Primary Applicator* assigned, that *Primary Applicator* will automatically default in the assignment field. Select **Save Product Totals as PDF** to download totals as a PDF file.



- **Selected Job Information** – View information related to the selected jobs.

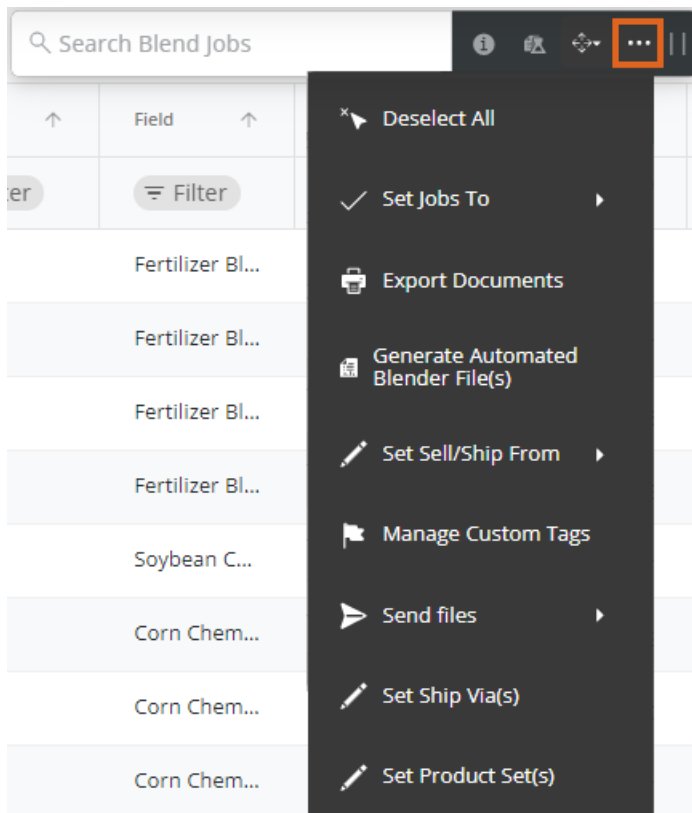


- **Dock Search Bar** – Opt to dock the search bar to the right, left, or top of the screen.



- **More Options Icon** – Choose the **Ellipsis** to *Deselect All*, *Set Jobs To (Ready, On Hold, or Completed)*, *Export Documents*, *Generate Automated Blender File(s)*, *Set Sell/Ship From*, *Manage Custom Tags*, *Send Files*, *Set Ship Via(s)*, or *Set Product Set(s)*.

**Note:** When choosing the Sell From, Ship From, Product Set, and/or Ship Via, beginning to type filters the options available in the drop-down.



- o **Export Documents** – With a job or jobs selected, choose **Export Documents** to export Blend Ticket(s), *Custom App Sheet(s)*, *HazMat Sheet(s)*, *SDS(s)*, and/or *WPS(s)* as a PDF. If exporting Custom App Sheets, additional print setting options display to confirm before exporting. Jobs will display in the order they are selected.

**Note:** An established Agrian link is required to export SDS and WPS documents.

#### Export Documents

- Blend Ticket(s)  
Exports immediately
- Custom App Sheet(s)  
Exports after customizing print settings
- HazMat Sheet(s)  
Exports immediately  
 One per Batch
- SDS(s)  
Exports immediately
- WPS(s)  
Exports immediately

Cancel Export

#### Settings for Custom Application Sheet(s)

##### Format Type

- Individual
- Individual Regulatory

##### Zoom Level

Select a Value  
14

##### Print Options

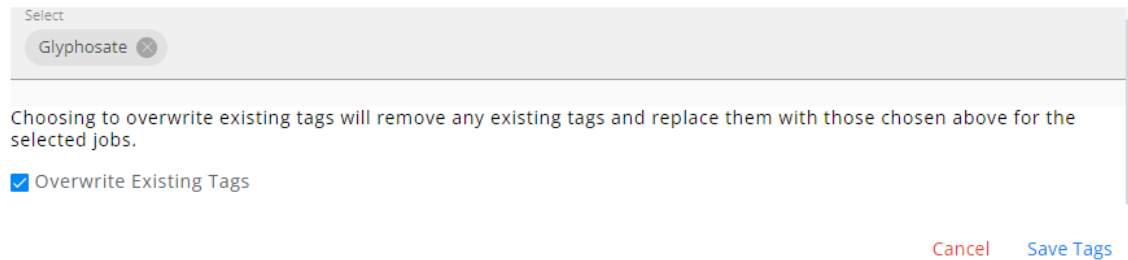
- Print Application Zones
- Print Full Page Map
- Print Signature

Cancel Confirm & Export

- o **Manage Custom Tags** – Multiple jobs can have Custom Tags applied all at once by selecting the

checkboxes for the appropriate jobs then selecting **Manage Custom Tags** from the **Ellipsis** in the search bar. Select a Custom Tag from the drop-down (scroll through the drop-down or start typing to search for Custom Tags already created in **Company Settings**). Checking the *Overwrite Existing Tags* option removes any existing tags and replaces with those chosen in the area above.

Add or Remove Custom Tags to Selected Job



Select

Glyphosate ✕

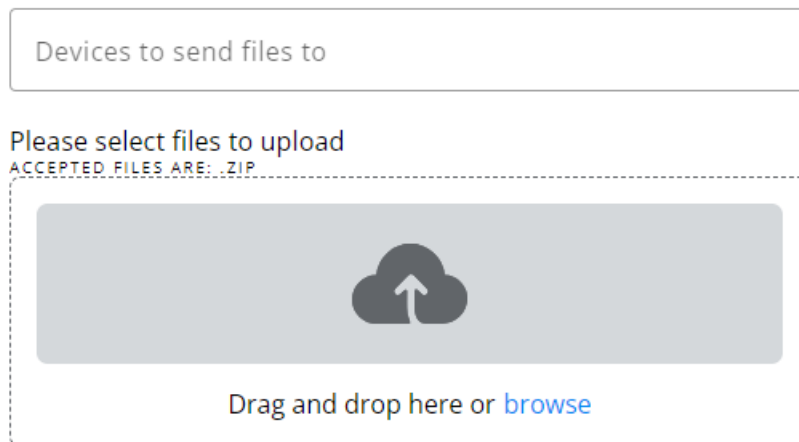
Choosing to overwrite existing tags will remove any existing tags and replace them with those chosen above for the selected jobs.

Overwrite Existing Tags

Cancel Save Tags

- **Send Files** – Choose to send VRT files to *Slingshot* or *MyJohnDeere* accounts from Dispatch. Indicate the *Device to send files to* from the drop-down then drag and drop or select **browse** to locate the appropriate zip file.

## Upload Files



Devices to send files to

Please select files to upload

ACCEPTED FILES ARE: .ZIP

Drag and drop here or [browse](#)

Cancel Upload Files

- **Set Product Set(s)** – The *Set Product Sets* window displays to choose the Product Set from a drop-down for the job(s) selected.

## Set Product Sets

Ticket: #519


00-BasicDry ▼

Cancel Save

- **Drag Search Bar Icon** – Select and drag to move the search bar to a different area.








## Blend Ticket Details

Selecting a Blend Ticket displays the *Blend Ticket Details* window which includes the *Job Info*, *Additional Info*, *Products*, and *Totals*.

Blend Ticket #510 No Priority Set   
[Generate Automated Blender File](#)

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**Job Info**

 Customer Barry Anderson	 Field Barrys East of lane	 Area 33.7 Tons
 Ordered Date 04/05/2021	 Requested Date --	 Completed Date --
 Scheduled Date --		

- **Job Info** – The information displayed on the Blend Job includes the *Customer*, *Field*, *Area*, *Ordered Date*, *Requested Date*, and *Completed Date*. A priority can be set by selecting the **Pencil** icon beside the Priority Level. **Note:** **Priority Levels** must be established before they can be added to a Blend Ticket. Setup for Priorities is found on the *General* tab under *Company Settings*.
- **Generate Automated Blender File** – If automated blenders are set up in Agvance, the dispatcher can create the file for the blender.

### Blend Ticket #510

[Generate Automated Blender File](#)

- **Additional Info** – Enter *Additional Comments* and/or *Applicator Comments*. Additionally, Custom Tags can be removed or added. **Note:** Custom Tags must first be set up on the *Custom Tags* tab under **Company Settings**.
- **Products** – The *Product Name*, *Rate*, and *Total* are displayed. Selecting **Set Ship Froms** gives the option to identify the location and department(s) from which the product will ship. Select **Set Sell Froms** to choose the appropriate *Sell From Location* for all Products and *Sell From Department* for each Product. Choose the **Pencil**

icon by *Ship Via* to make a selection. The *Product Set* can also be changed by selecting the **Pencil** icon.

**Note:** In order to set the *Ship From*, the *Create ICT Based on Ship From Location* must be checked at *Accounting / Setup / Location Preferences* on the *Delivery Ticket* tab. In order to set the *Sell From*, the *Sell From Dept ID* option must be checked.

- **Totals** – The *Weight per Acre*, *Total Weight*, *Volume per Acre*, and *Total Volume* is displayed.