Using Electronic Signatures on Grain Settlement Contracts

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A few things must be in place before electronic signatures can be used on Grain Settlement Contracts.

Agvance Setup

1. Navigate to Hub / Setup / Company Preferences / API. On the Agvance API tab, choose the Agvance User for

Grower360 Transactions and select Save.

General Field Customer Product Farm Grain Scale Interface API Agvance API DriftWatch DataSilo Send notifications to SKY Dispatch Agvance User for IRE IRE IRE Require SKY login for Apps Image: Application of the second sec	
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- 2. A Custom Contract for Settlement Contracts must be set up and applied to the Settlement.
 - Navigate to Grain / Setup / Preferences. On the General tab, select the appropriate Settlements option from the Format Type drop-down and select Add. Fill out the window that displays and select Save.
 More on Custom Contracts can be found in the Grain Preferences article.

🚽 Add Custor	m Contract for Settlements to Pri	ced Later Contract		
Format Name	Custom Contract	Format Type Settlements to Priced La	ter Contract	This format will be available when printing Priced Later Contracts created as part of a settlement.
Title	Settlement Custom Contract			or a settlement.
Sub Title]
- Durahana / G	Print Location v in Header	Centered		
Print Loca Print Excl	ation Under Contract # Print hange int Basis If it Is Zero int Cash Price if it is Zero Do n Criteria Sup;	City, State ot Print Futures Price if it is Zero press Futures / Basis Info If Priced Futures / Basis Info on Minimum Priced		Right Justify Grain Dealer Lic# Right Justify Grain Lic# Warehouse Lic# Dockage and Net Print Cust Phone #
Print mos	rest Rate Terms Print t recent comment only e By Date Print Expire Date	grade factor / schedule Print grade fa Print Seller Address Expand Terms / No Footer	ctor info only	Print Second Page Terms Font
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Notice To Sell		esperson ID) above Buyer Name. tice To Seller		Font Print Test Page Save Cancel

3. When saving the Settlement, be sure to check Assign Buyer Signature then select the Buyer Signature to apply.

Settlem	nent 1004		Settled Da	ate 06/29/202	3 06/29	9/2023										L	ocation	00MAIN		Addit		Drying
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4. On the Print Settlement Information window, make sure a Custom Contract format is selected on the Settlements Contract tab.

🖷 Print Settlement Information									×
Settlement 1004 Location	00MAIN		# Copies						
Settlement Settlement Check Settlement	t Contracts A	ssembly Sheet					_		
					-			Setl Tax	x
 Print Priced Later Contract Company Name as Location 	ADOBE PDF		~ 1	Format	Custom Contract V				
Print Installment Sale Contract			~ 1	Format	Plain Paper (Std)		1	-	
Print Deferred Payment Contract			~ 1	Format	~		1	-	
Print Negotiable Warehouse Receipt			~ 1	Format	~		\checkmark		
Print delivered	to address	Print delive	ered to location	Prin	t Net Ibs/units For Gross Ibs/	units			
Print Non-Negotiable Whse Receipt			~ 1	Format	~		\checkmark		
Print delivered	to address	Print delive	ered to location	Prin	t Net Ibs/units For Gross Ibs/	units			
Print Basis Fixed Contract			~ 1	Format	~		\checkmark		
Print Open Storage Contract			~ 1	Format	~		\checkmark	\checkmark	
Print Futures Fixed Contract			~ 1	Format	~		\checkmark		
Print Hedged-to-Arrive Contract			~ 1	Format	~		\checkmark		
Print Grain Bank Contract			~ 1	Format	~		\checkmark		
Print Minimum Priced Contract			~ 1	Format	~		\checkmark		
Print Priced-Not Paid Contract			~ 1	Format	~		1	-	
						к		Cancel	

Require Customer Agreement for Electronic Signature

An optional step is to require a customer agreement to be on file for electronic signature. To do this, edit each Location with this requirement and check the *Require Customer Agreement for Electronic Signatures* option.

Note: If this option is checked, the *Apply User Signature to Contract* window will not display when adding a Settlement for customers without a signed agreement and Classification.

Profile Remit Address	Transfers	
Location ID	00MAIN Main Plant Time Zone Region	
Name	SSI Farm Services - IL UnKnown	~
Address	140 E. South Street Sub Regio	n
City	Shelbyville State IL V Zip 62565	~
Phone	(800) 752-7912 Fax	
Geo Code	Cross Ref Inacti	ve
Territory	IC Code 1234567891001	
<county></county>	DUNS #	
<country></country>	F.E.I. #	
DOT Regist. #	Pest Lic #	
Grain Dealer Lic#	AddI Lic #	
Grain Warehouse Lic#	Pest Appl #	
	Product Ma	aster
Description Constantion A		
Require Customer A	Agreement for Electronic Signature	

Navigate to *Hub / Setup / Company Preferences* and select **Customer Classifications**. Add a new Classification for customers who have signed the agreement. Double-click *Cust. Name* to add customers to this Classification.

Custon	ner Clas	sifications		teferenc pellD	Customer ID Source (Printouts)	Ship To Cross Referen	ice	
Cust	tomer At	tributes	2 Mep	pResale ellerID	Agvance ID Customer ID Source (Selecting) Agvance ID Check For Duplicates	23	PO Ship To Source	
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Double-click in the Require Customer E-Signature Agreement and select the Classification created.

Set Up Buyer Signatures

A signature can be set up by selecting the User drop-down and choosing My SKY Account.



1. Select Add Signature to draw a signature using either a mouse or finger.



2. Choose **Save** when done.



3. The signature will display on the *Signature* card once saved. Optionally remove or edit the signature if needed.

