## **SKY Troubleshooting Essentials**

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The following questions were created to help troubleshoot any issues you may be experiencing in Apply or Dispatch App within SKY.

## **Apply Troubleshooting**

- 1. What version of iOS is the user on?
- 2. What version of Apply is the user on?
- 3. Can user send support email of error?
- 4. Can user log out and log back in?
- 5. Has user uninstalled and reinstalled app?
- 6. How many users are having this issue?
- 7. Are there any errors or messages that show?
- 8. Is the user an App only or Full Sky user?
- 9. Is this issue with blend tickets and/or delivery ticket?
- 10. Is the user able to access the email account that the account is linked to?

## **Dispatch Troubleshooting**

- 1. Has user clear cache and hard reset?
- 2. Are filters set correctly?
- 3. Can user log out and log back in?
- 4. How many users are having this issue?
- 5. Are there any errors or messages that show?
- 6. Is this issue with blend tickets and/or delivery ticket?
- 7. Is the user able to access the email account that the account is linked to?