

Using Agronomy Templates in SKY Order

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Templates can be used in SKY Order to create Plans and Blends with certain information prepopulated.

Select *Templates* from the left navigation panel. Any created templates will display. Use the *Search* field to search for templates by any of the column headings.

Choose the **Ellipsis** to *Copy*, *Edit*, or *Delete* a Template. View Product information for the Template by selecting the **Expand** icon.

Agronomy Templates				Search...		
Template	Template Type	Crop	Crop Chemistry	Location	Start With	...
Products						
Product ID Triple	Product Triple (0-46-0)		Rate/Acre 14.795	Unit Lbs		
Product ID Dap	Product Dap (18-46-00)		Rate/Acre 6.944	Unit Lbs		
Product ID Potash	Product Potash (0-0-60)		Rate/Acre 16.667	Unit Lbs		
Product ID Ammsulf	Product Ammonium Sulfate		Rate/Acre 41.667	Unit Lbs		

An Order can be started by choosing **Start With** and following the instructions for [Adding a Blend](#) or [Adding a Plan](#). Templates can also be chosen when already adding a Blend or Plan.

Information from the Template will be pulled into the Order but can be adjusted as necessary.

Adding a Template

There is an option under Admin to be turned on for each user who should be allowed to add Templates. Once this access is granted, a blue + button displays at the bottom of the *Agronomy Templates* window to add a new Template.

Template & Order Details

1. Enter a *Template Name* and indicate the *Template Type*. The *Location* chosen here indicates the Location from which Product should be pulled. It is recommended to use the Master Product Location.

Template Name * Template Name	Template Type * Dry Fert	Locations * zMast - MASTER PRODUCT LOCATION ON	<input type="checkbox"/> Company-Wide i
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2. If the *Company-Wide* checkbox is selected, the Location chosen will be used to determine what Product Sets are available in the Product Set drop-down. This also determines the Location of Products that can be selected manually to add to the Template.
3. The *Crop*, *Crop Chemistry*, and *Placement* fields are optional. Optionally select the *Custom Applied* and/or *VRT* checkboxes.

Order Details

Crop Corn	Crop Chemistry --	Placement Broadcast	<input type="checkbox"/> Custom Applied	<input type="checkbox"/> VRT
Product Set Basic Dry	Price By Products	Acres 100		

Billing Notes

- If formulating the Blend/Plan, the *Acres* field is required. Using 100 acres works well as a starting recommended value but will be updated by the actual acres on the field when the Order is created.

Product Details

There are two ways to add Products to the Template – searching for Products and adding manually or formulating.

Search Products

- Add Products by typing a Product name or description in the *Search Products* field.

Product	Product ID	Department	Department ID	Amount on Hand
Dap (18-46-00)	Dap	Dry Fert -00	DFrt00	481,844.791 Lbs

- Select the appropriate Product(s) out of the resulting list to add the products to the *Products* area.
- Choose **Filters** to search for Products in a specific department.

Note: The *Product ID*, *Department*, *Department ID*, and *Amount on Hand* information for each Product displays on the Product line.

Department
dry
Dry Fert -00 DFrt00
Dry Fert -01 DFrt01

- The *Rate/Acre* (*Rate/Ton*, *Rate/Hect*, etc.), *Total Product*, or *Blended* amounts can be set on each Product line.

Formulation

- Indicate if formulating by *Lbs of Plant Food* or *Guaranteed Analysis*. If choosing *Guaranteed Analysis*, enter the *Lbs of Analysis*.
- Select the appropriate *Product Set* and *Optimize By* options.

3. Enter requested nutrients in the *Ordered* area and select **Formulate**.

Formulate By

- Lbs of Plant Food
 Guaranteed Analysis

Lbs of Analysis
100

Product Set *
Basic Dry

Optimize By
List Price

Ordered

N
10

P
10

K
10

S

Ud

Ca

4. Review the *Calculated Analysis*.

5. To recalculate the Blend accommodating for water, filler, or carriers, choose an *Adjust By* option which is based on the Product Set selected for the Blend. Enter the *Amount* and then select **Recalculate** to update the Blend. Use the *Carrier* checkbox to identify which Product is the carrier.

Adjust By

Adjust By
Adjust Acres to Total Lbs

Amount
75

Recalculate

Density 59.121	% Water 0.000	% Clay 0.000	Gal/Acre 1.140	Total Gal 1.269
Lbs/Acre 67.392	Total Lbs 75.000			

6. The *Rate/Acre* (*Rate/Ton*, *Rate/Hect*, etc.), *Total Product*, or *Blended* amounts can be set on each Product line.