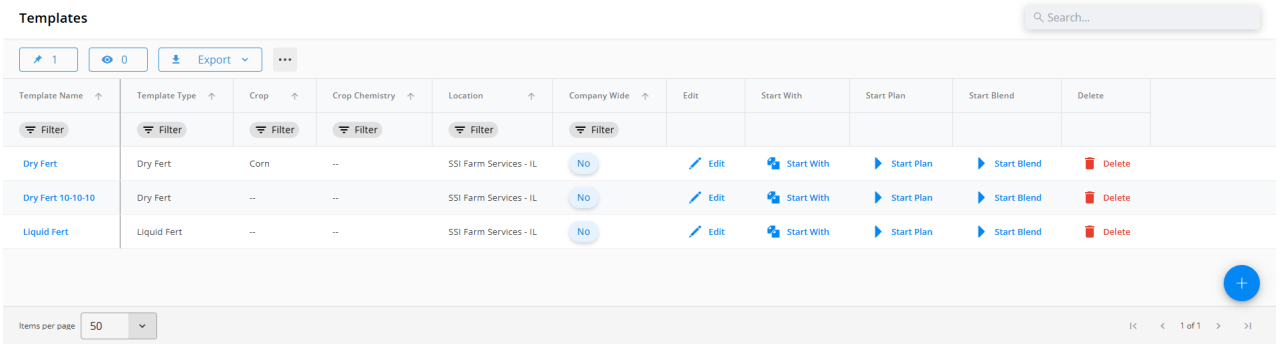
Templates - Agvance SKY Order

Last Modified on 08/05/2026 1:01 pm CDT

Templates can be used in Agvance SKY Order to create Plans and Blends with certain information prepopulated.

Under the *Agronomy* section, select the *Templates* tab. Templates are displayed in a grid that operates much like an Excel spreadsheet. For more information on how the grid functions, see **Using Grids in Agvance SKY**.

Selecting a **Template Name** opens the Template as view-only with a button to **Edit Template** in the lower right if edits need made.



Action items in the grid include **Edit**, **Start With** (duplicate and edit the Template), **Start Plan**, **Start Blend**, and **Delete**.

Templates can also be chosen when already in the Order form for adding a Plan or Blend.

Information from the Template will be pulled into the Order but can be adjusted as necessary.

Adding a Template

There is an option under **Agvance SKY Admin** to be turned on for each Role that should be allowed to add Templates. Once this access is granted, a blue **+ Add Template** button displays at the bottom right of the *Templates* window. Use the menu on the left when adding a Template to navigate to different sections.

Template & Order Details

Template Details

1. Enter a *Template Name* and indicate the *Template Type*. The *Location* chosen here indicates the Location from which Product should be pulled.

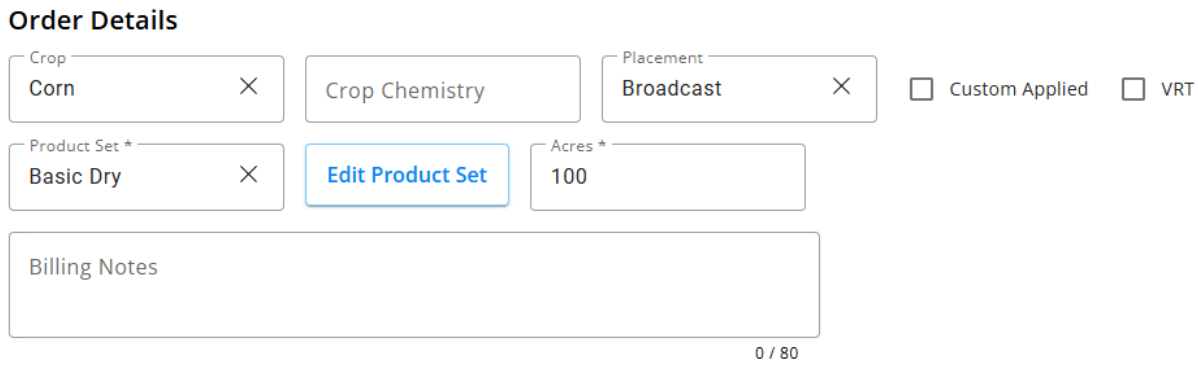
   Note: Multiple Templates can exist for a Location as long as those with identical *Template Types* have unique *Template Names*.



2. If the *Company-Wide* checkbox is selected, the template will be available at all Locations. The *Location* selected on the Template will be used for the Product Set.

Order Details

1. The *Crop*, *Crop Chemistry*, and *Placement* fields are optional. Select the *Custom Applied* and/or *VRT* checkboxes if applicable.



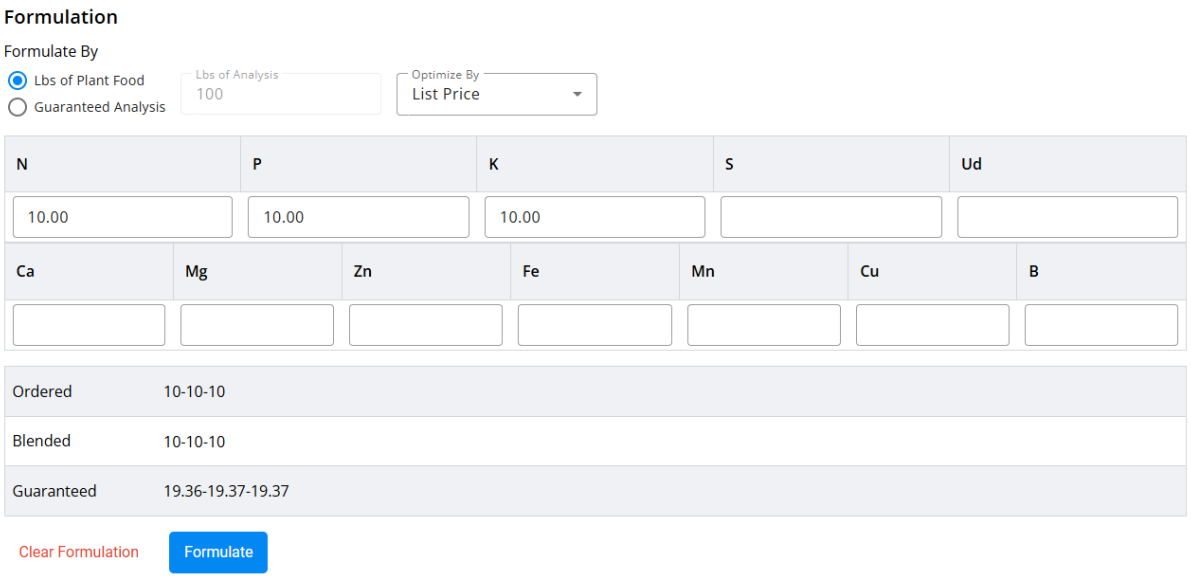
2. Indicate the *Product Set* from the drop-down. Choosing **Edit Product Set** opens the *Edit Product Set* screen to make any needed changes. Select **Update Product Set** to save changes and return to the Template. Changes made to the Product Set will be saved for the current order as well as future orders.
   Note: If editing the Product Set after formulating by analysis in the *Products* section and the changes made will produce a different result, it will be necessary to select **Formulate** again.
3. The *Acres* field is required. Using 100 acres works well as a starting recommended value but will be updated by the actual acres on the field when the Order is created.
4. Brief *Billing Notes* can be entered but are optional.

Product Details

There are two ways to add Products to the Template - formulating or searching for Products and adding manually.

Formulation

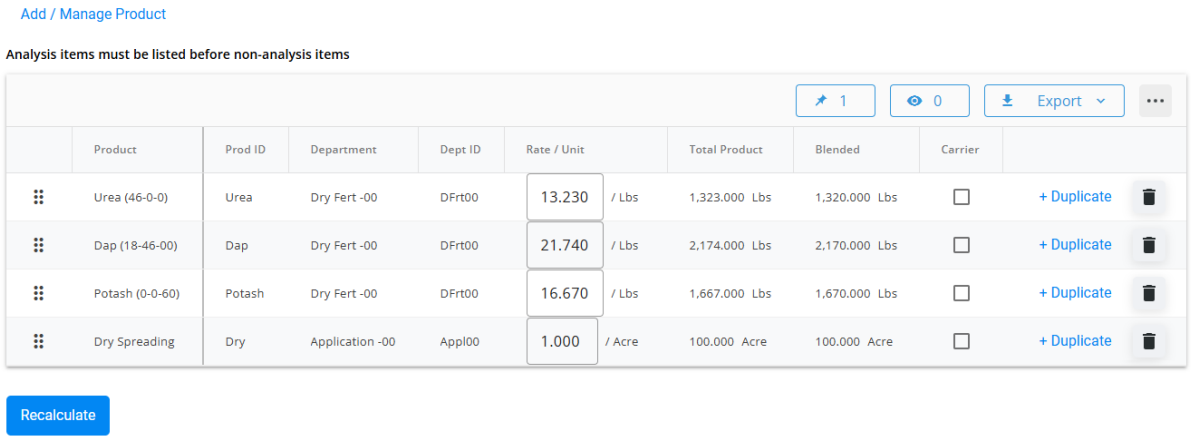
1. Indicate if formulating by *Lbs of Plant Food* or *Guaranteed Analysis*. If choosing *Guaranteed Analysis*, enter the *Lbs of Analysis*.
2. Select the appropriate *Product Set* and *Optimize By* options.
3. Enter requested nutrients in the *Ordered* area and select **Formulate**.



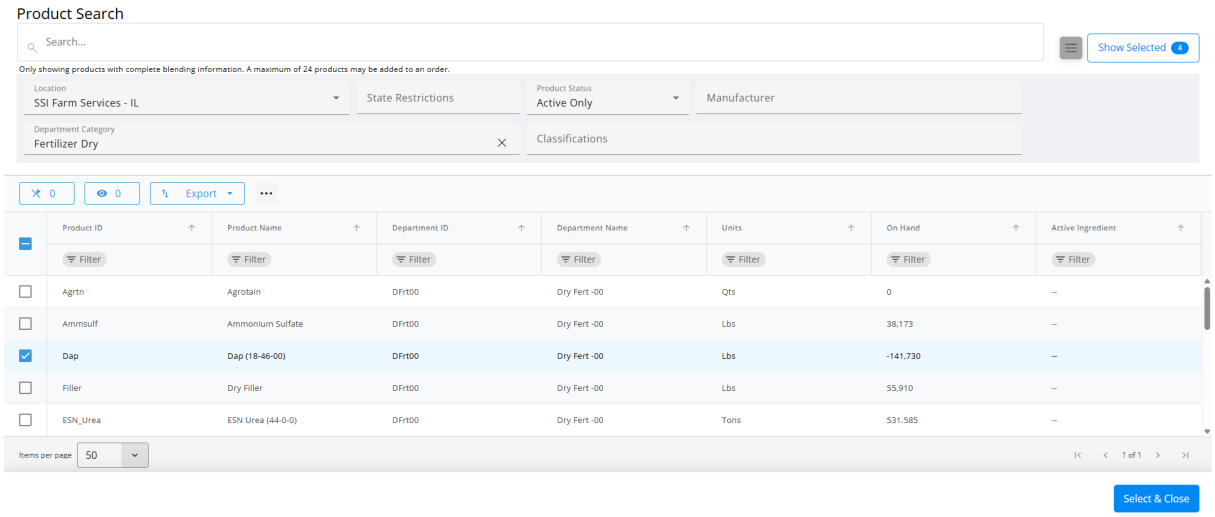
Products Grid

1. In the grid below, review the Products included in the Template. If changes are made in this grid, choose **Recalculate** to save those changes and recalculate the formulation.

   Note: Analysis items must be listed before non-analysis items. Products can be reordered by selecting the grid of dots and dragging to the appropriate place.



2. In the *Calculate By* drop-down, choose between *Rate/Unit*, *Total Product*, or *Blended*, then verify the *Calculate by Amount*.
3. Choosing **+ Duplicate** adds another row of the same Product to the grid.
4. The **Delete** icon can be selected to remove the Product from the Template.
5. Additional Products can be added by selecting**+ Add Product**.
6. Use the *Search* to find specific Products. The button to the right of the *Search* displays filter options to narrow down which Products are shown. To see what Products are currently being included in the Template, choose **Show Selected**. The number here indicates the number of Products currently included. Check up to 24 Products for the Template then choose **Select & Close**.



7. Review the totals displayed under the grid.

Density	Lbs/Acre	Total Lbs	CuFt/Acre	Total CuFt	% Water	% Clay
61.961	51.640	5,160.000	0.833	83.300	0.000	0.000

Adjust By

1. To recalculate the Blend accommodating for water, filler, or carriers, use the *Carrier* checkbox to identify which Product is the carrier.
2. Choose an *Adjust By* option which is based on the Product Set selected for the Blend. Enter the *Amount* and then select **Adjust** to update.



3. The totals will be adjusted accordingly.

	Product	ID	Department	Dept ID	Calculate By	Calculate By Amount	Rate / Unit	Total Product	Blended
⠿	Urea (46-0-0)		Dry Fert -00	DFrt00	Rate / Unit	13.230	13.230 Lbs	1323.000 Lbs	1320.000 Lbs
⠿	Dap (18-46-00)		Dry Fert -00	DFrt00	Rate / Unit	21.740	21.740 Lbs	2174.000 Lbs	2170.000 Lbs
⠿	Potash (0-0-6...	sh	Dry Fert -00	DFrt00	Rate / Unit	16.670	16.670 Lbs	1667.000 Lbs	1670.000 Lbs
⠿	Dry Spreading		Applicatio...	Appl00	Rate / Unit	1.000	1.000 Acre	100.000 Acre	100.000 Acre
⠿	Dry Filler		Dry Fert -00	DFrt00	Rate / Unit	948.360	948.360 Lbs	94836.000 Lbs	94840.000 Lbs

Density	Lbs/Acre	Total Lbs	CuFt/Acre	Total CuFt	% Water	% Clay
69.534	1,000.000	100,000.000	14.381	1,438.100	0.000	0.000