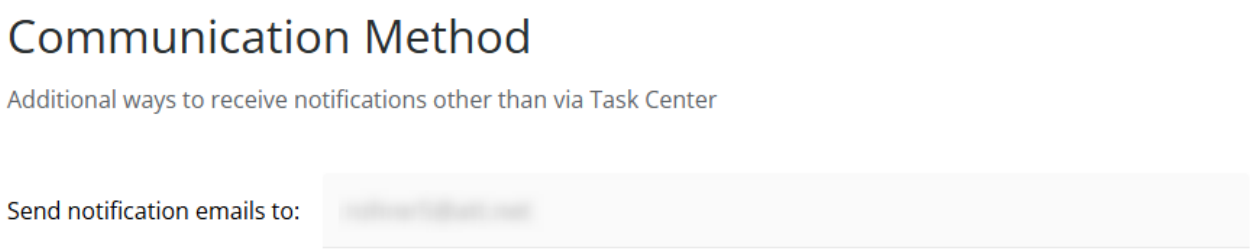
# Agvance SKY Notifications

Last Modified on 11/11/2026 1:39 pm CST

Subscriptions can be found by selecting the User drop-down and choosing *My SKY Account* then choosing **Manage** on the *Subscriptions* card. Select the *Subscribe to All* checkbox when subscribing to receive every Notification or Task of that type. Notifications will display under the **Notifications** icon in Agvance SKY and, if set up, will be sent as an email to the email used to log into Agvance SKY.

**Note:** If a Notifications Admin assigns a task to a Agvance SKY User, the notification will only be sent to the Agvance SKY Notifications area (**Notifications** icon) and that assignment will not generate an email.




**Note:** In order to manage Subscriptions, the option must be enabled in Agvance SKY Admin under **Task Center**.

Subscriptions will need managed for each individual Task and Notification type per Agvance SKY User.

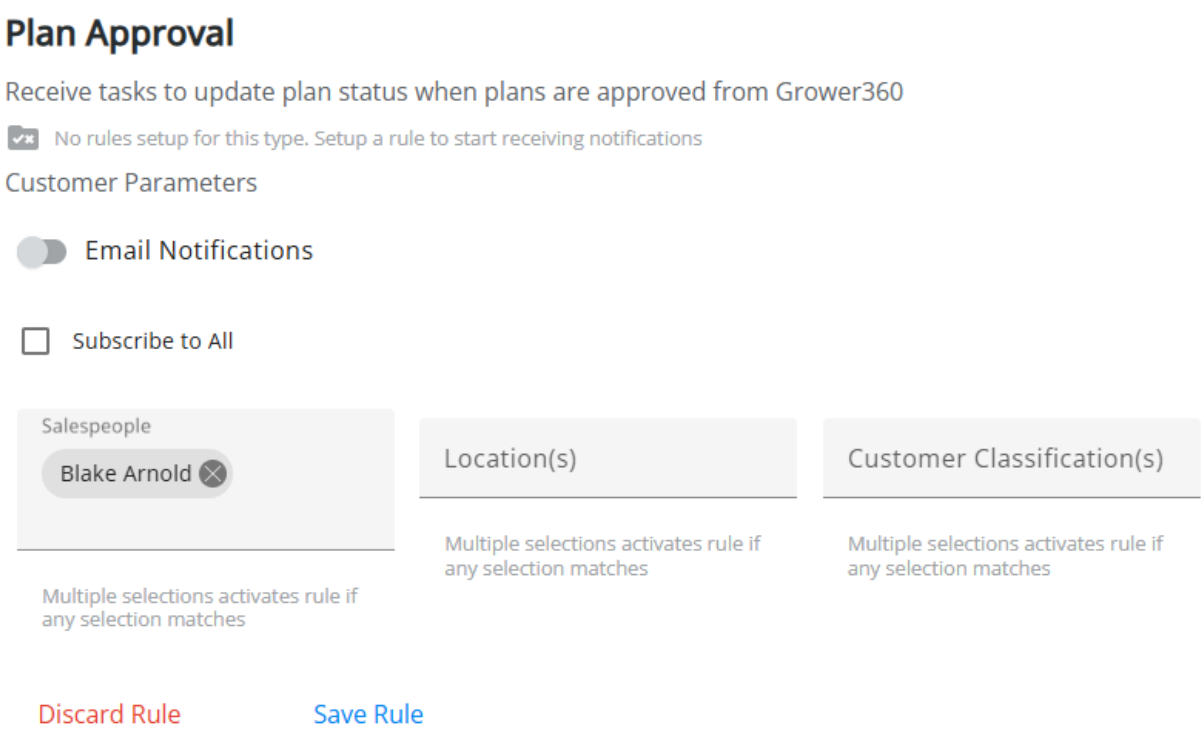
1. Select **+ Add Rule** to set up Customer Parameters.
2. Optionally turn on *Email Notifications* to receive an email of Tasks and Notifications. These will be sent to the email used to log into Agvance SKY. Notifications will still be available under the **Notifications** icon in Agvance SKY.
3. Specify *Salespeople*, *Location(s)*, and/or *Customer Classification(s)* or *Subscribe to All*.
    - The *Salesperson* setting will look at the salesperson selected on the Customer *Profile* tab in Agvance.
    - Customers with the selected *Location(s)* set as the default on their profile are included.
    - Any Customers who are members of the *Customer Classification(s)* selected will be included.
4. Select **Save Rule** when finished.
5. After Subscriptions have been set up, use the **Ellipsis** to **Edit Rule**, **Show Customers**, or **Delete Rule**.
    - **Show Customers** displays a full list of the customers for whom notifications will be received.

# Tasks

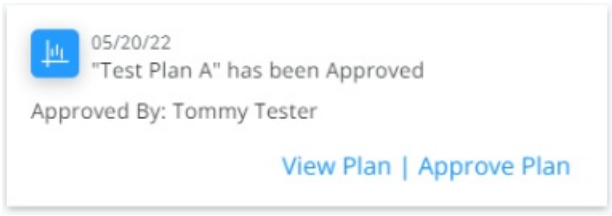
*Tasks* are notifications that have an associated action item. *Tasks* include *Plan Approvals*, *Service Requests*, *Energy Order Requests*, and *Reorder Products Requests*.

## Plan Approval

Receive tasks to update the Plan status when Plans are approved from Grower360.



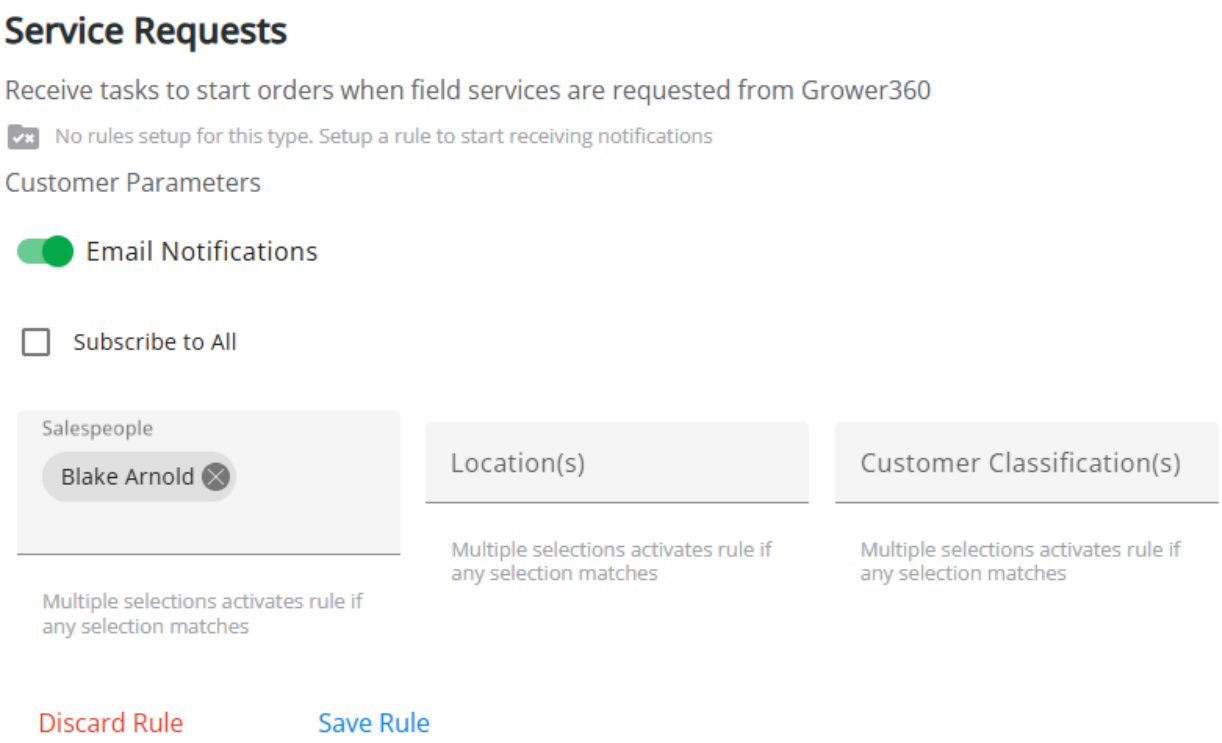

- The Plan must be flagged as *Visible in Grower360*.
- The Grower must log in and respond to the Plan from Grower360 to initiate the notification in Agvance SKY.
- In Agvance SKY, **View Plan** or **Approve Plan**.




See **Notifications in Agvance SKY and Grower360** for more information.

## Service Requests

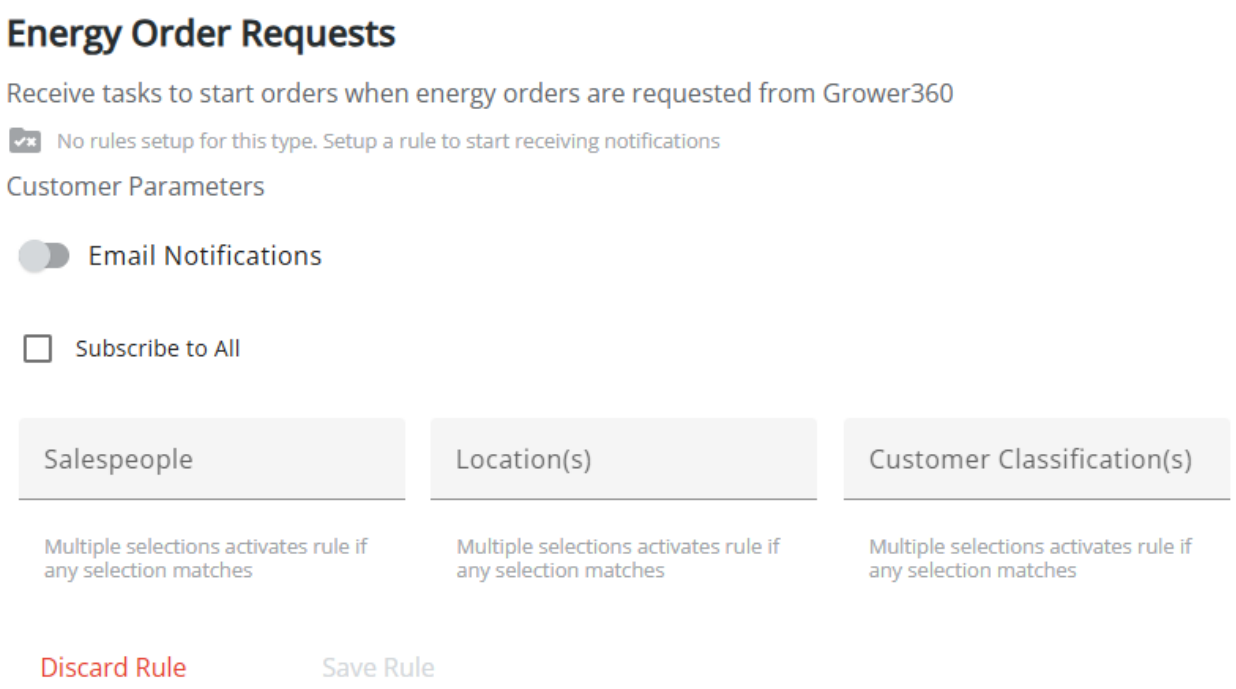
Receive tasks to start orders when field services are requested from Grower360. See**here** for more on Field Service Request setup in Agvance SKY Admin.



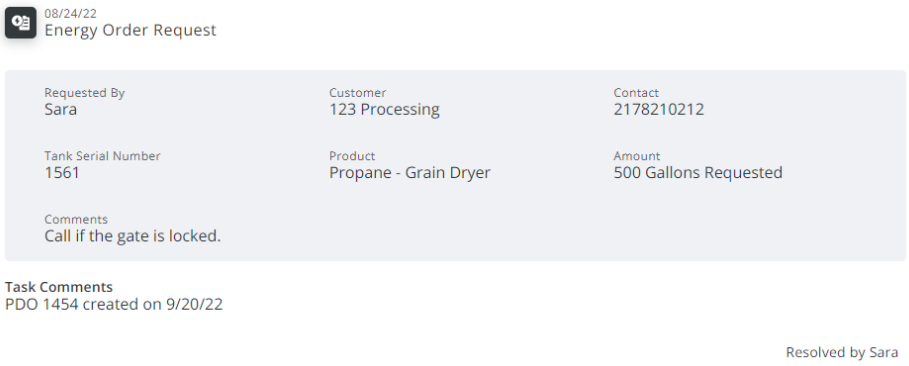

- The toggle must be turned on in Agvance SKY Admin to allow Growers to see the **Field Service Requests** button from *Fields* in Grower360.
- The Grower will select a field or fields then the type of service request.
- Submitting the request will send a notification in Agvance SKY to any subscribed users.

## Energy Order Requests

Receive tasks to start orders when Energy orders are requested from Grower360.

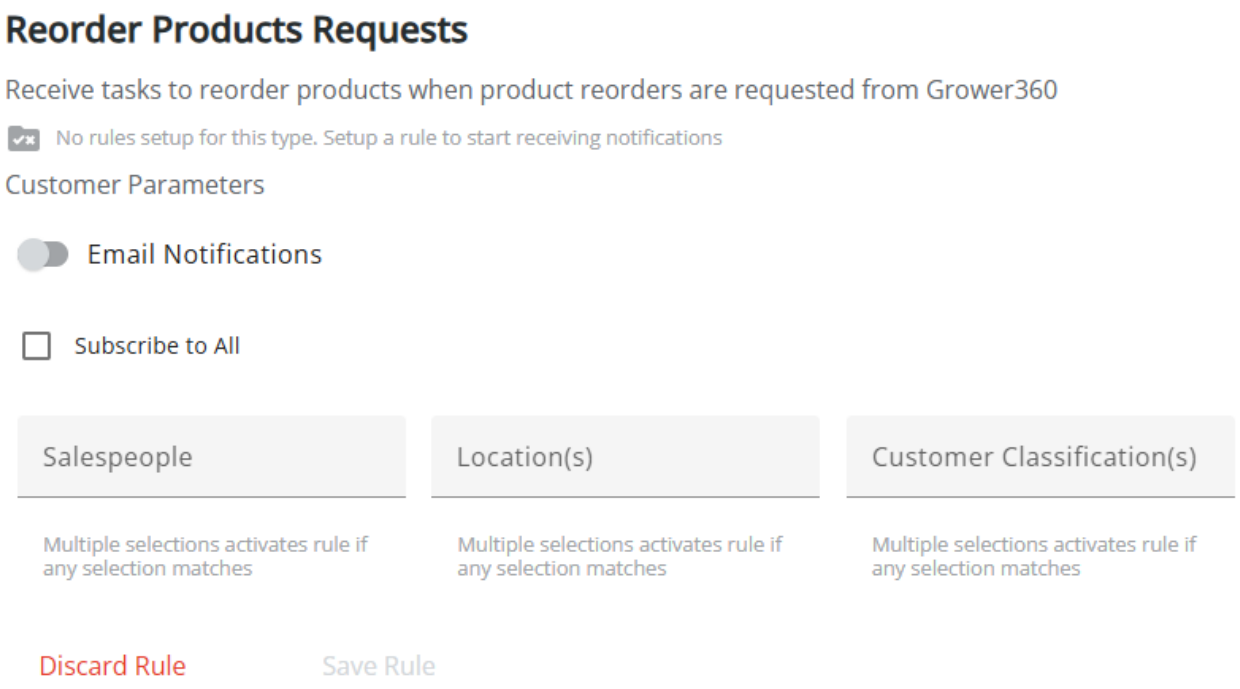



This serves as a notification with the option to **Mark Resolved**. This gives the ability to enter a note indicating how the order was handled (i.e., *A PDO was created* or *Salesman was contacted*). The note added can also be referenced from the notifications list.




## Reorder Products Requests

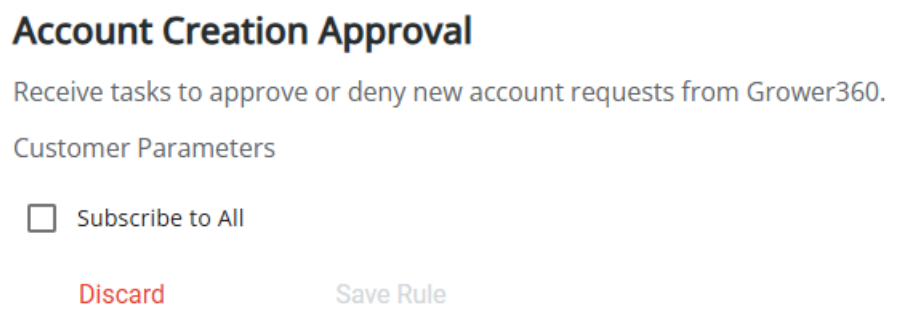
Receive tasks to reorder Products when Product reorders are requested from Grower360.




- The option must be turned on in **Agvance SKY Admin** to allow Growers to see the reorder Products in Grower360.
- The Grower will reorder the Products from the *Invoice*, *Bookings*, or *Products* pages in Grower360.
- Submitting the request will send a notification in Agvance SKY to any subscribed users.

## Account Creation Approval

Receive tasks to approve or deny new account requests from Grower360.



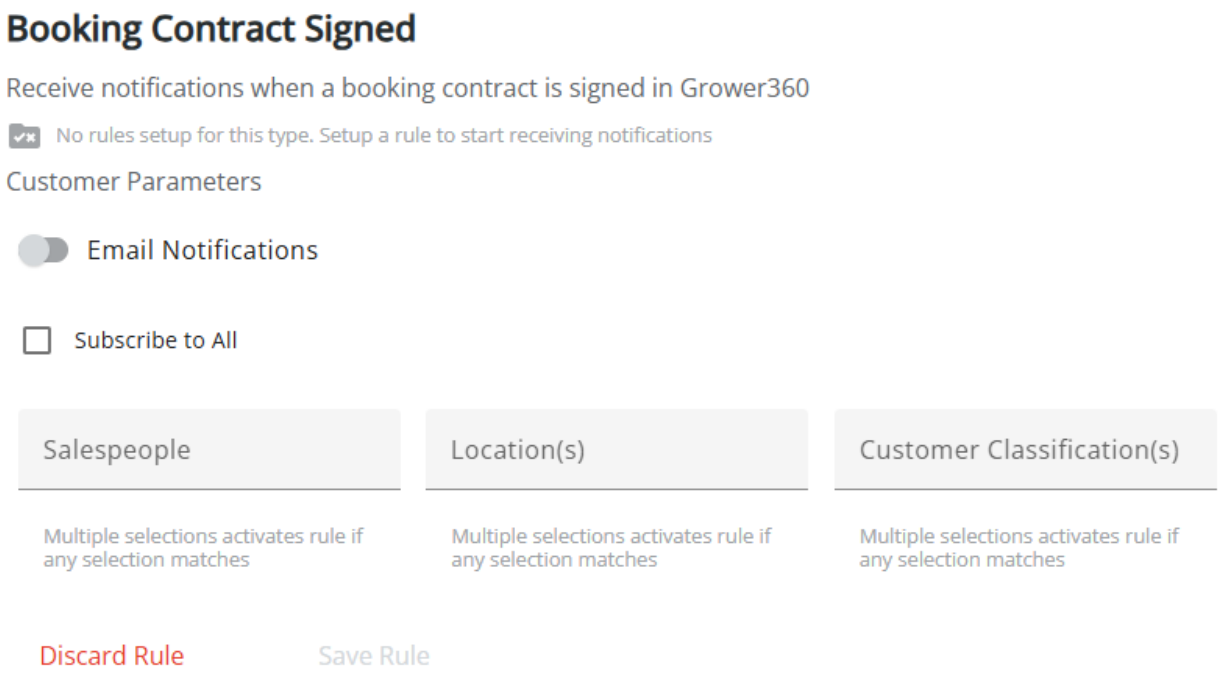

- The *Allow users to request an account* option must be selected in **Agvance SKY Admin**.
- Submitting the account request will send a notification in Agvance SKY to any subscribed users.

# Notifications Only

*Notifications Only* are information notifications with no action needed. *Notifications Only* includes *Booking Contract Signed*, *Grain Purchase Contract Signed*, *Prepayments*, and *Payment Failures*.

## Booking Contract Signed

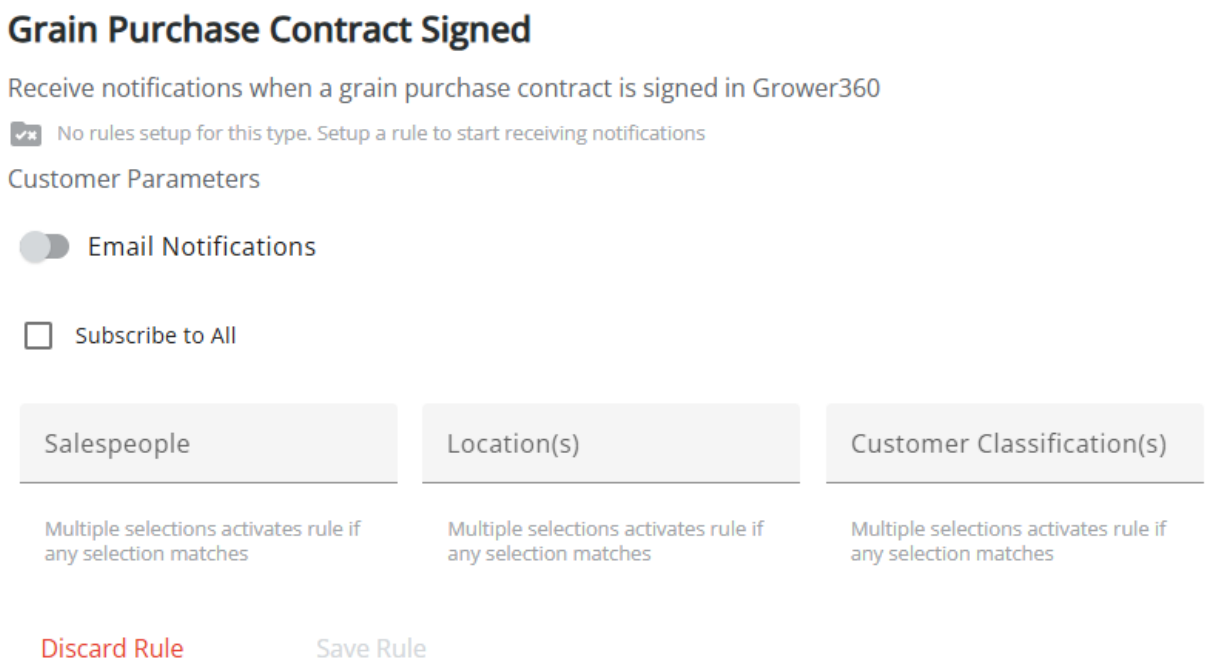
Receive notifications a Booking Contract has been signed in Grower360.




- The Booking needs to be saved in Agvance with a *Contract Type* and *Seller Signature* applied.
- The Grower will receive a notification that a Booking is available to sign.
- The Grower can then log into Grower360 and electronically sign the Booking.
- A notification goes to subscribed Agvance SKY users indicating the Booking has been signed.

## Grain Purchase Contract Signed

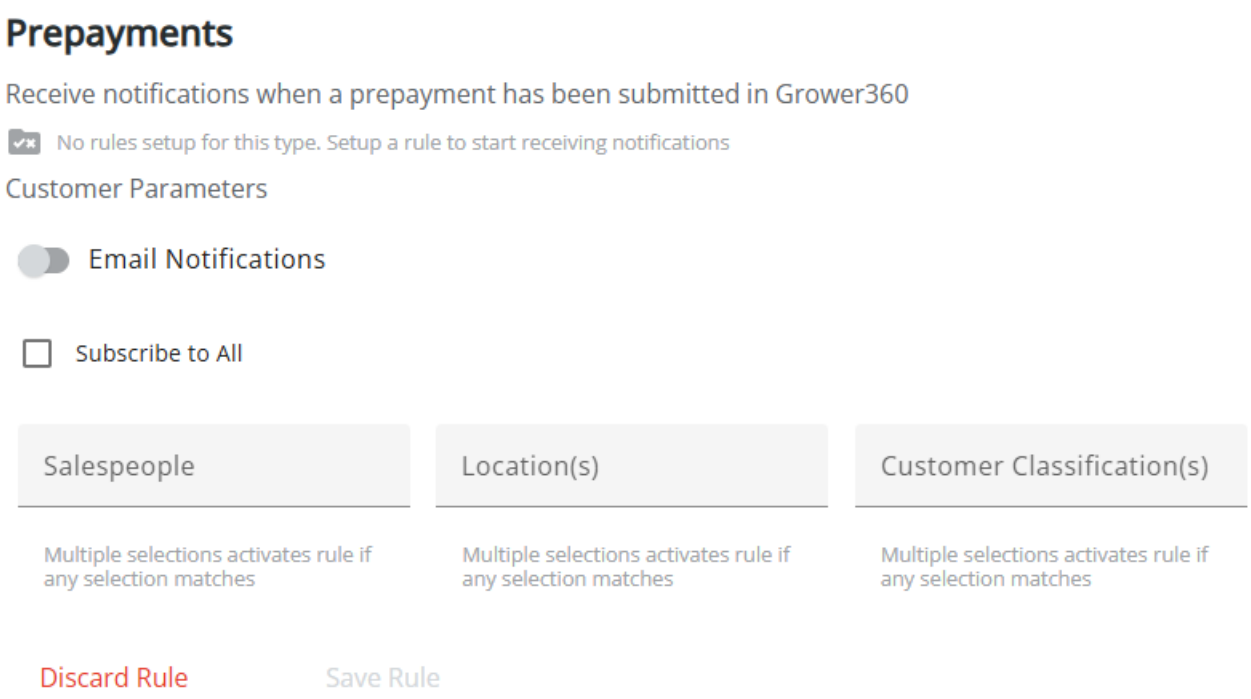
Receive notifications when a Grain Purchase Contract is signed in Grower360.




- A notification is sent to subscribed Agvance SKY users indicating a Grain Purchase Contract has been electronically signed.
- The notification includes the Contract Number, Grower Name, Account ID, and a link to view the Purchase Contract within Customer.

## Prepayments

Receive notifications when a prepayment has been submitted in Grower360.



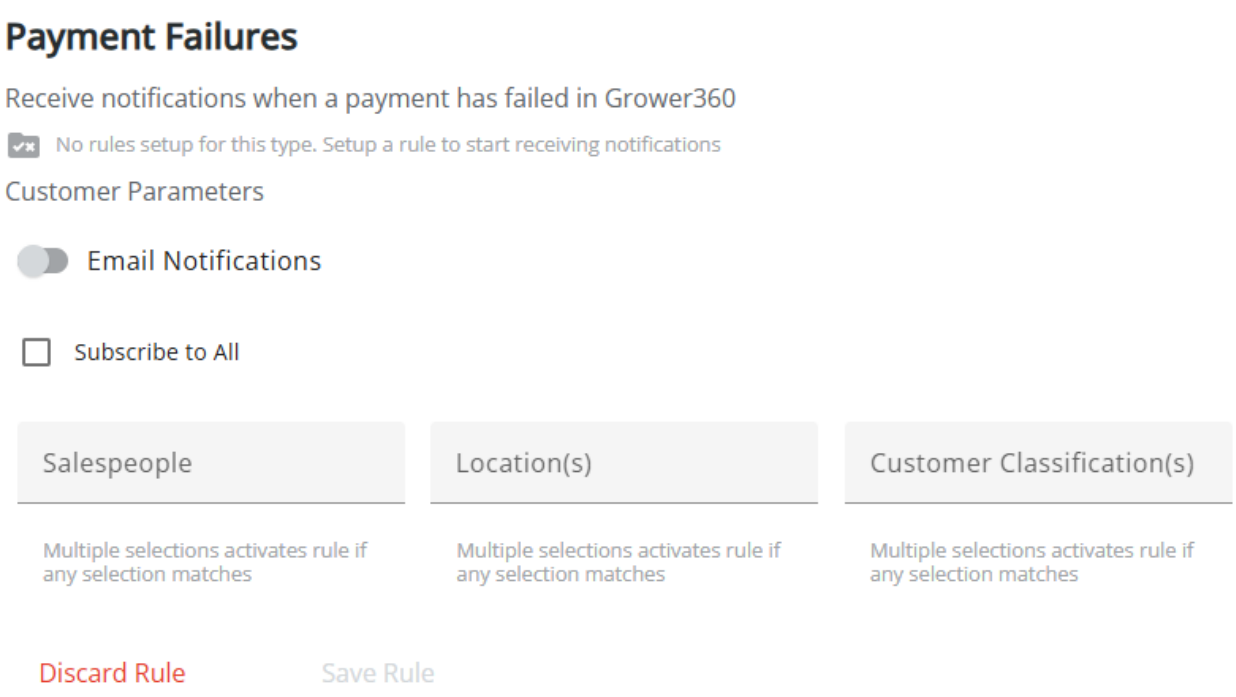

Once a Prepayment is posted successfully, a notification is sent to subscribed Agvance users including the following:

- Grower Name
- Account ID (Cust ID)
- Agvance Payment Number
- $ Amount of Prepay
- Pay Method
- Bookings paid (if applicable)
    - If no Bookings were paid, it will state *Payment sent to Unapplied Cash*.

A link is also available to view the specific payment within Agvance SKY Customer.

## Payment Failures

Receive notifications when a payment has failed in Grower360.

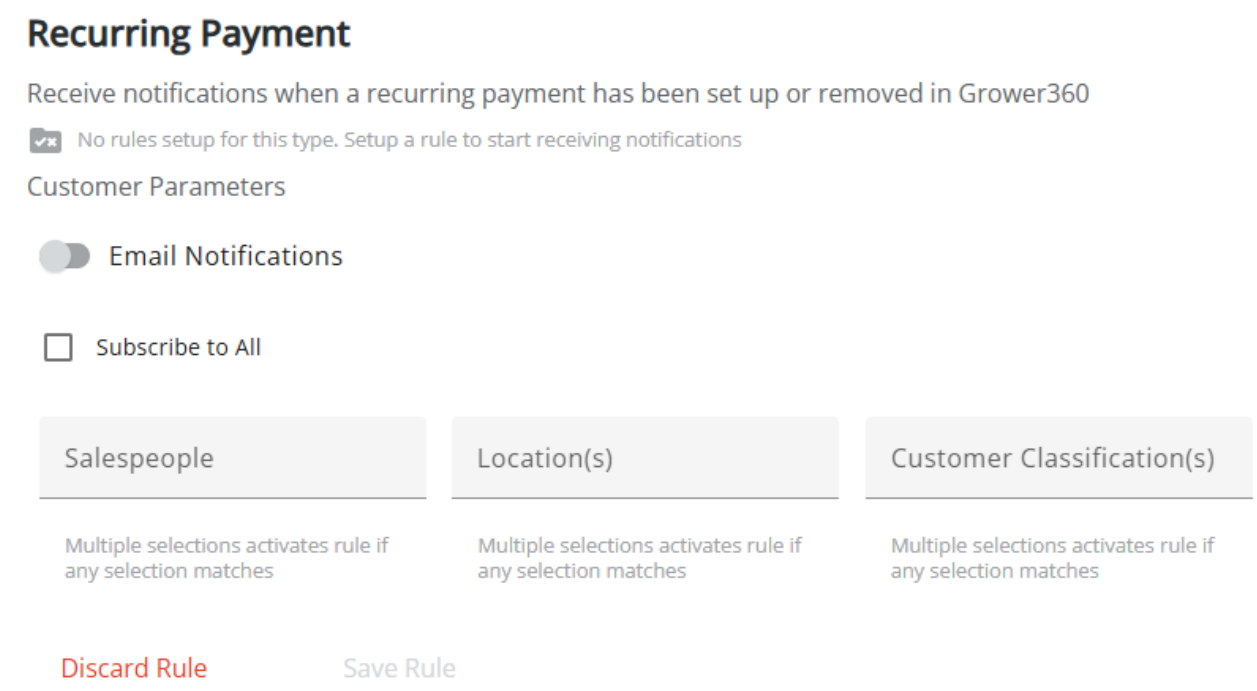



If a payment fails, a notification is sent to subscribed Users including the following:

- Attempted By (Name of who attempted the payment)
- Customer
- Amount
- Pay Method
- Payment Failure (failure message)

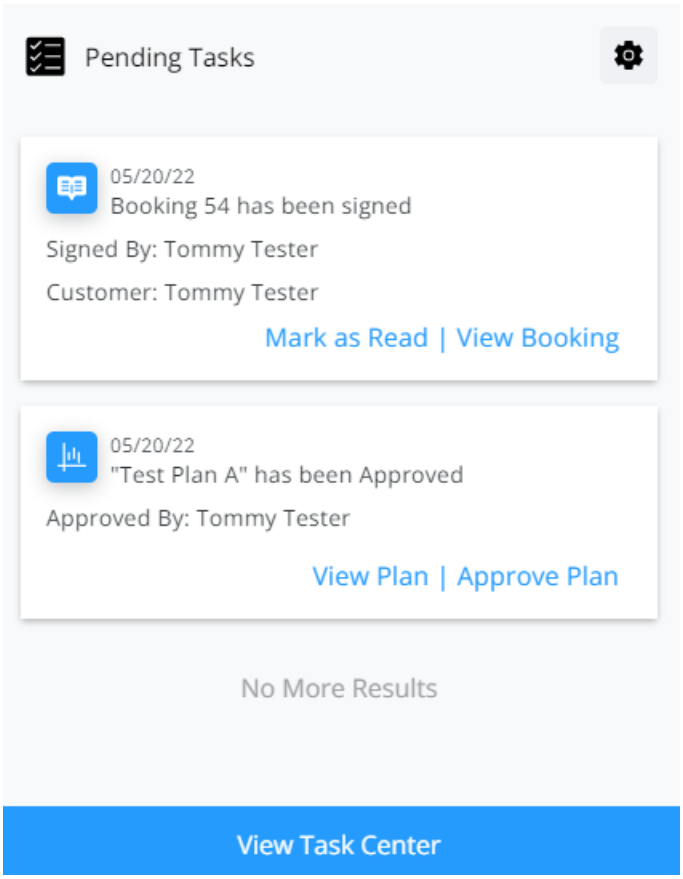
## Recurring Payment

Receive notifications when a recurring payment has been set up or removed in Grower360.




# Notifications Panel in Agvance SKY

In Agvance SKY, a notification will show on the **Notifications** icon. Upon selecting the icon, *Pending Tasks* display.



Select **Mark as Read** to keep the count of unread notifications up-to-date. The **Settings** icon can be chosen to manage **Subscription Settings**.

Select **View Task Center** to view all Tasks/Notifications and use the *Search* field to display a specific notification. Turning off the *View Notifications* toggle will display only Tasks set up under *Subscriptions* in *My SKY Account*. Task Center information can be found **here**.