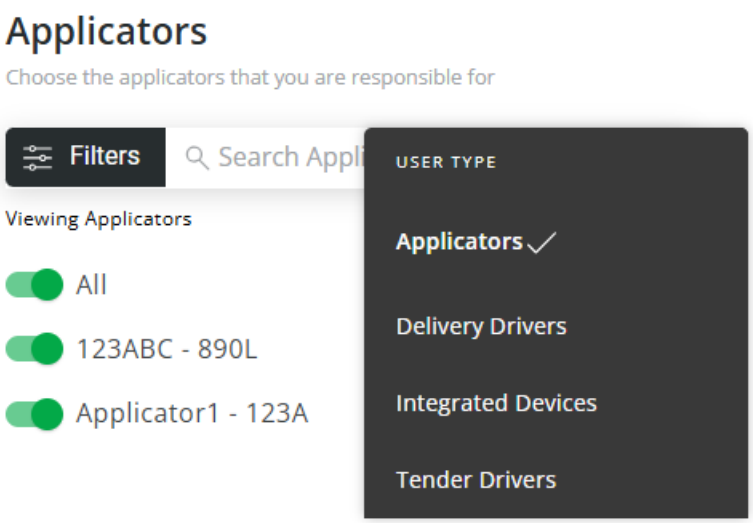
# Personalize - Agvance SKY Dispatch

Last Modified on 07/07/2026 9:14 am CDT

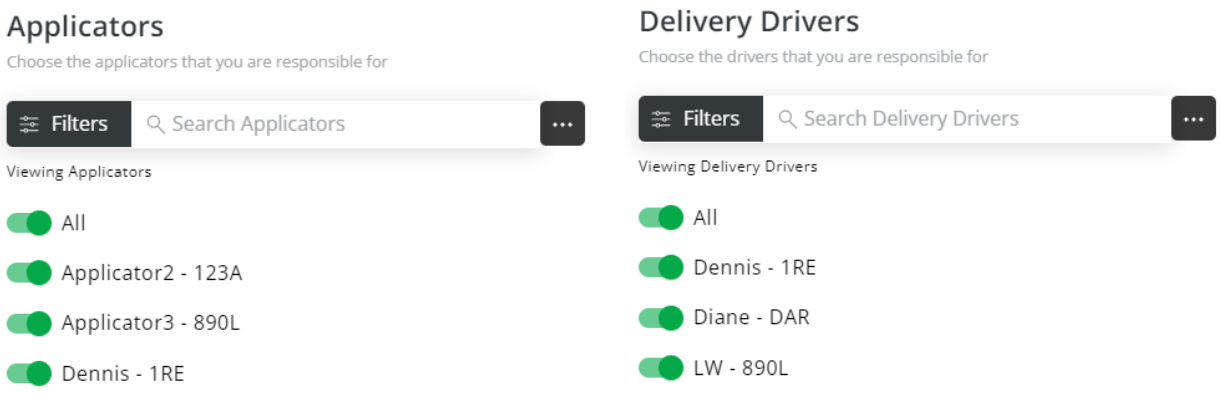
The *Personalize* tab allows the option to filter and choose which Locations' jobs are visible as well as choosing Applicators the user is responsible for tracking. Additionally, create custom and Quick Filters.

## General

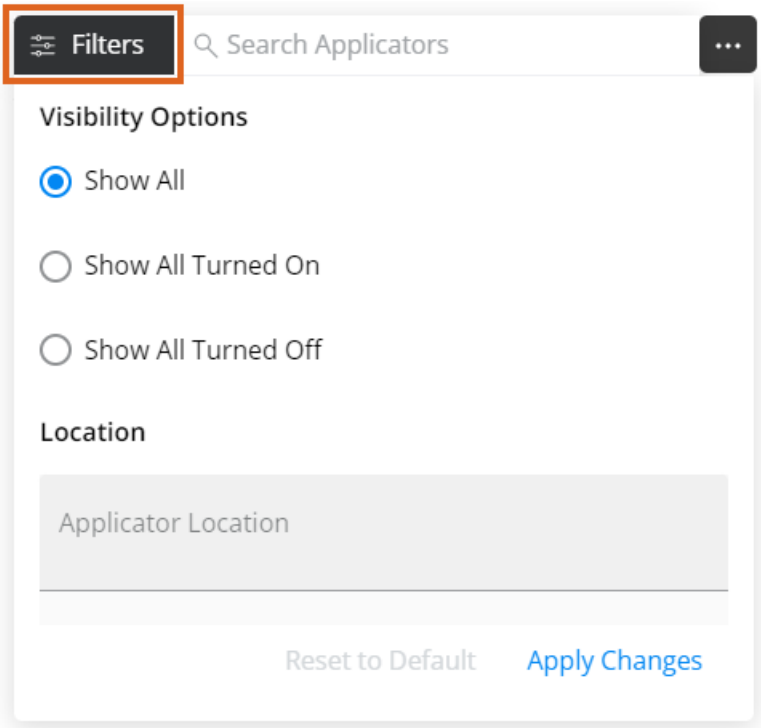
Use the **Ellipsis** to display *Applicators*, *Delivery Drivers*, Integrated Devices, or *Tender Drivers*.



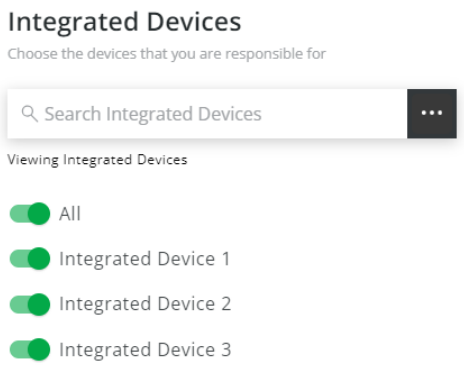

Choose the Applicators/Delivery Drivers to display in the *Filters* menu of the *List View* or *Schedules* screens by turning the toggle switch(es) on or off.




Applicators/Delivery Drivers can be filtered by selecting **Filters** in the search bar and choosing *Show All*, *Show All Turned On*, *Show All Turned Off*, or by specifying a *Location* from the drop-down. Once options here are indicated, choose **Apply Changes**. **Reset to Default** can be selected after changes have been applied to return to the default filters.

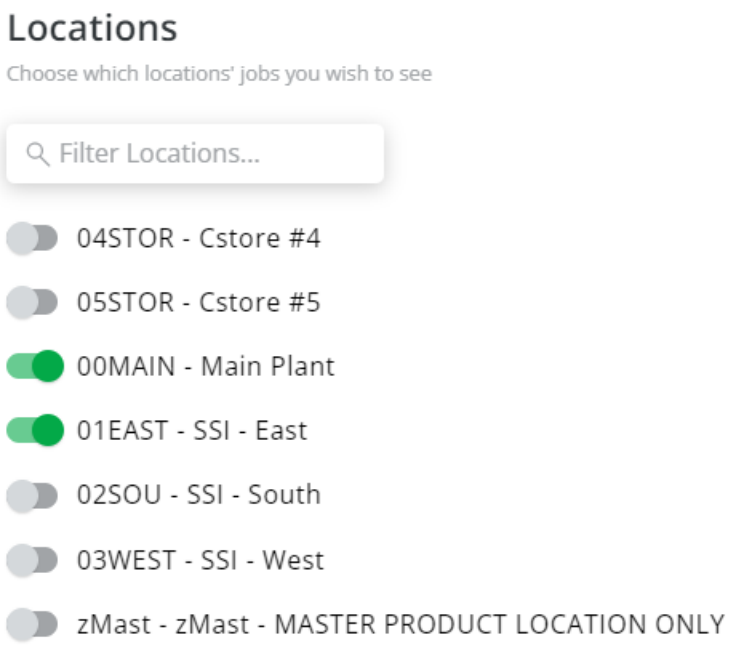



Toggles for the Integrated Devices determine which devices display on the map.



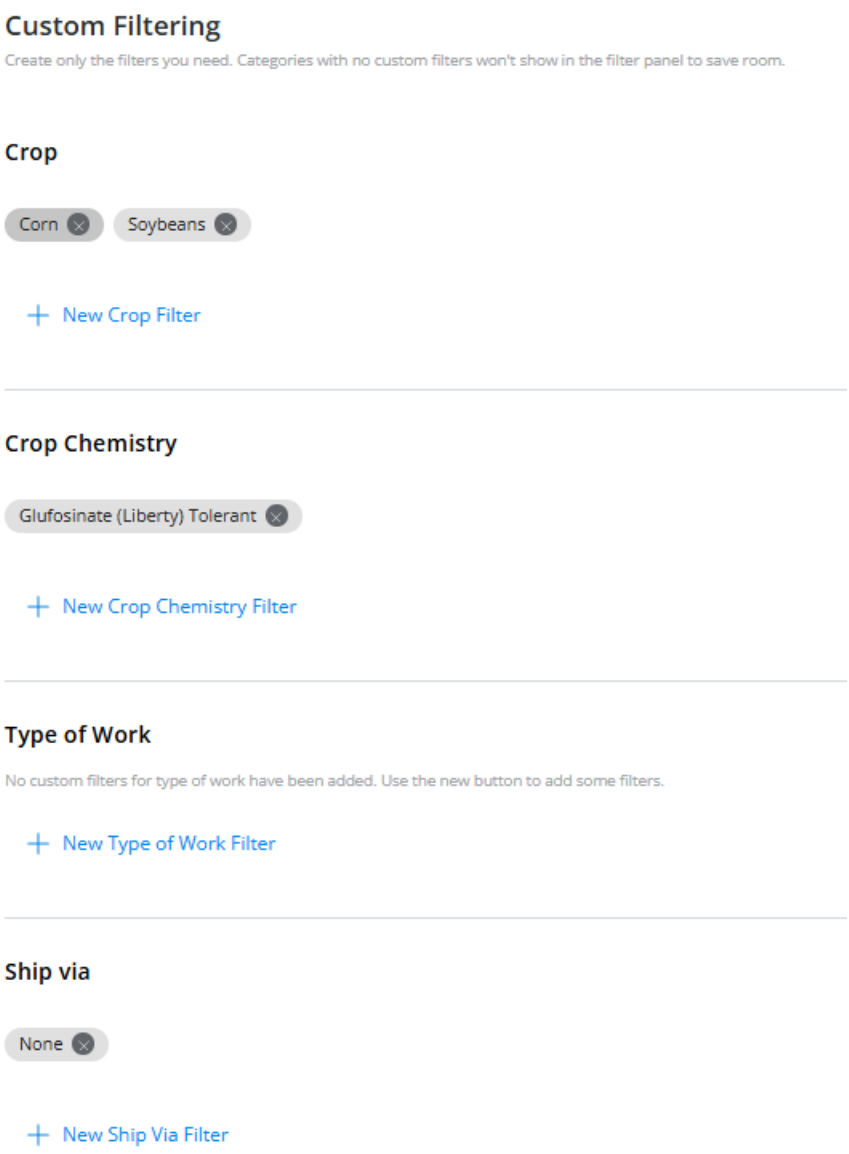

# Locations

Filter Locations by typing in the *Search* field. Choose the Locations' jobs to view as options in the *Filters* menu by turning the Location on or off.



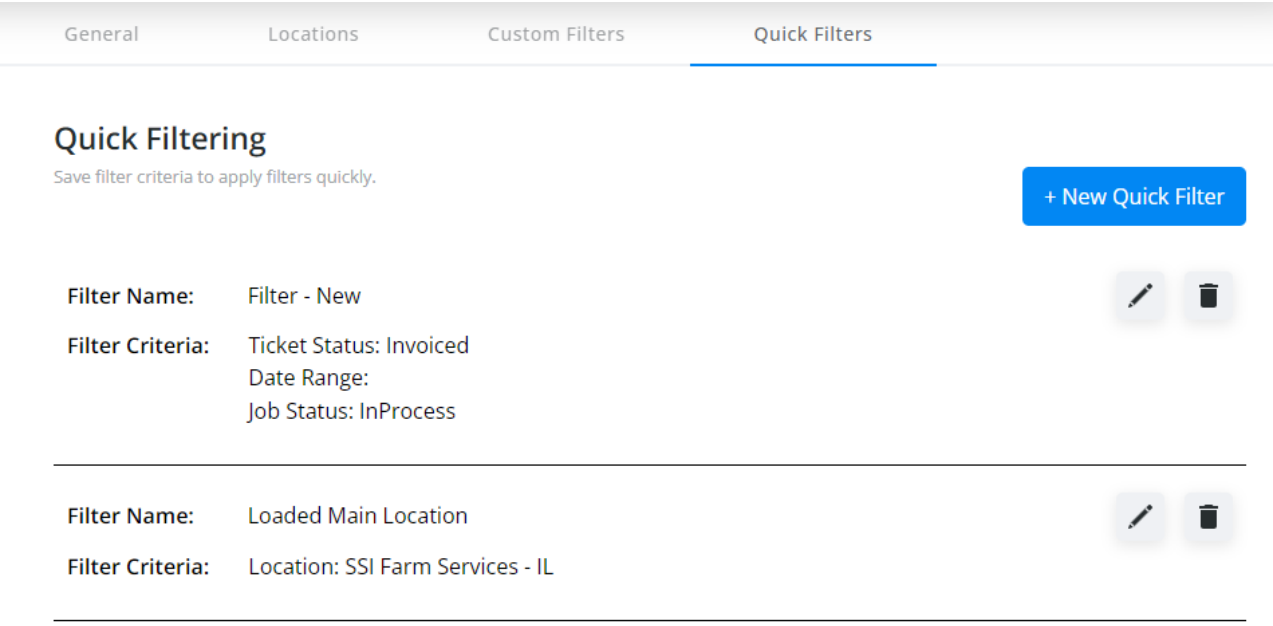

# Custom Filters

Create filters for *Crop*, *Crop Chemistry*, *Type of Work*, and/or *Ship via*. To add a new filter, select **+ New Crop Filter**, **+ New Crop Chemistry Filter**, **+ New Type of Work Filter**, or **+ New Ship Via Filter** and complete the necessary information. In the *Add Custom Filters* window that displays, select the desired option(s) from the drop-down menu. Added filters display as tags below the category header. To remove a specific filter, select the **X**.




# Quick Filters

Save filter criteria to apply filters quickly. Quick Filters saved here will be available on the *List* and *Map Views*. The *Filter Name* and *Filter Criteria* display. The **Edit** icon can be selected to make changes or the **Delete** icon to remove the Quick Filter.

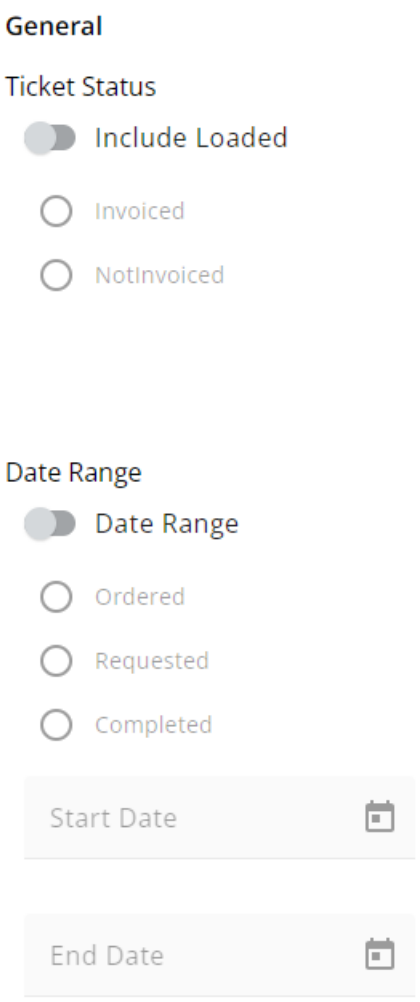



Select **+ New Quick Filter** to add a Quick Filter. For additional filter options, adjust the settings in the*General*, *Locations*, and *Custom Filters* tabs.

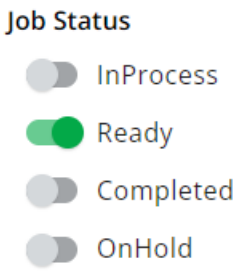
1. Enter a *Filter Name* of up to 30 characters.




2. Specify the filter criteria in the *General*, *Job Status*, *Location*, *Priority*, *Service Type*, *Applicators*, *Delivery Drivers*, and *Custom Tag* sections.
    - In the *General* section, options are available for *Ticket Status* and *Date Range*.




- Optionally include specific *Job Statuses*.




- Specific *Locations* can be chosen.

**Location**

- SSI Farm Services - IL
- SSI Farm Services - IN
- SSI Farm Services - MN
- SSI Farm Services - MO
- SSI Farm Services - Store IL
- SSI Farm Services - Store IN
- zMast - MASTER PRODUCT LOCATION ONLY

- Include different *Priority* Levels.

**Priority**

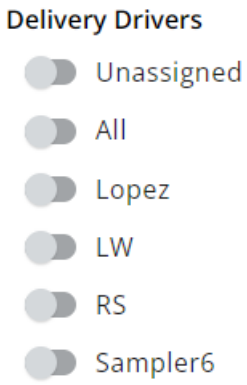
- None
- High
- Medium
- Low
- CustomerCall

- Choose to include certain *Applicators*.

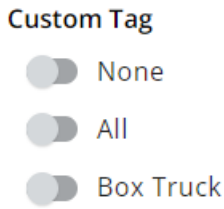
**Applicators**

- Unassigned
- All
- ES
- HN
- JM
- KS
- RS

- Choose to include certain *Delivery Drivers*.




- Indicate *Custom Tags* to be included.




3. When all selections have been made, choose **Save Filter**.

Once saved, Quick Filters can be applied to:

- **Blend Jobs in List View**
- **Blend Jobs in Map View**
- **Delivery Jobs in List View**
- **Delivery Jobs in Map View**

