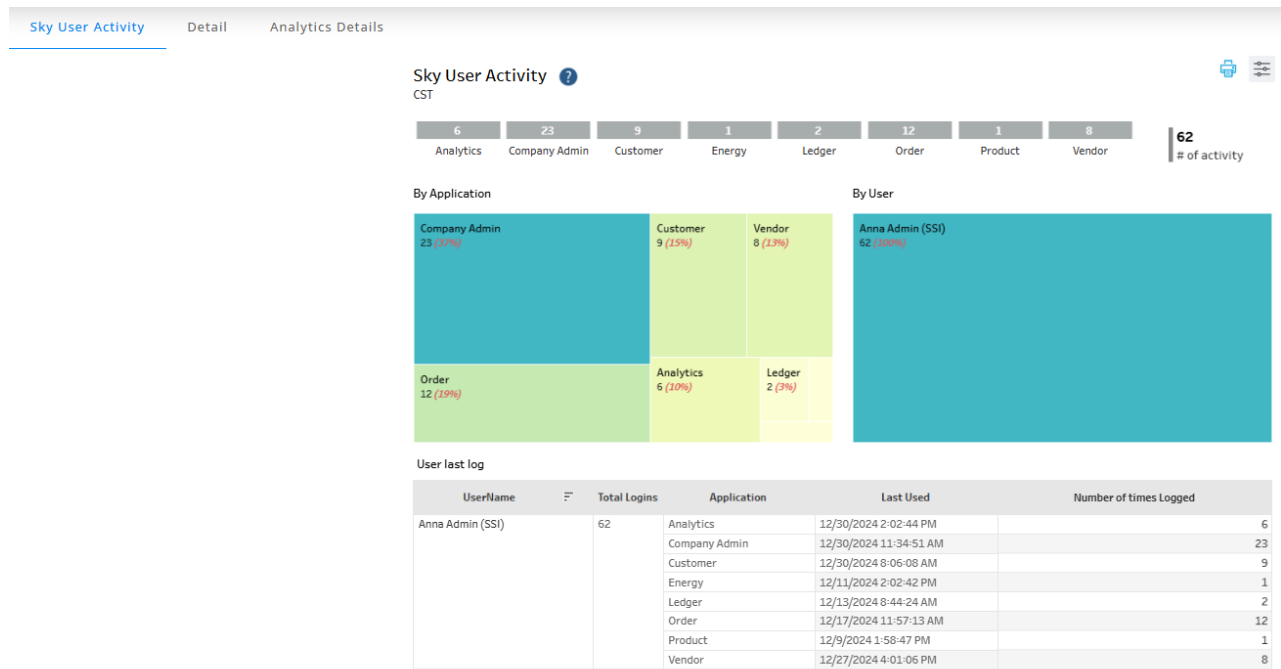# SKY User Activity Dashboard

Last Modified on 01/09/2026 8:52 am CST

Purpose

The SKY User Activity dashboard shows a view of what applications are being used and how frequently. This dashboard shows when the user last had a logged event. Selecting the **Printer** button gives a detailed view with every log occurring in that time frame.

The *Detail* tab provides the *Logged Time, UserName, Application, Browser, Platform,* and *UserAgent* with the ability to filter by *UserName, Application, Date Range, TimeZone,* and *companyId*.

The *Analytics Details* tab gives information regarding *Workbook Access by Project, Workbook Access per User,* and *Number of users vs Number of Accesses.* Optionally filter this tab by *Date Accessed, Project, Workbook Name,* and/or *User Name.*

Details

Filter based on *UserName*, Date Range, TimeZone, and/or *Application, Date Range.*

Choosing *Feature* under the *By Application* filter gives information about specific activities within Order and Vendor.

UserName

(All) ▼

Date Range

This month ▼

TimeZone

CST ▼

By Applica... | Feature ▼

(All) ▼

- ☑ (All)
- ☑ [Accessed Application]
- ☑ AP Bill AutoFill Upload
- ☑ Edit Plan
- ☑ Save AP Bill
- ☑ Save AP Payment
- ☑ Save AP Purchase Order
- ☑ Save APBill Draft
- ☑ Save Blend
- ☑ Save Booking
- ☑ Save Booking V2
- ☑ Save Delivery
- ☑ Save Plan
- ☑ Save Sales Order
- ☑ Save Sales Order V2
- ☑ Update APBill Draft