Mobile Energy - Apply Prepaid Sales Tax

Last Modified on 12/04/2024 3:19 pm CST

The Customer booked and paid for 800 gallons of fuel, including prepaid sales tax at 6%.

A delivery of 300 gallons was made, and the ticket for that delivery follows. Notice the sales tax of $19.20 is due.

On the ticket, apply the dollars from the *Prepaid Sales Tax* line on the Booking to cover the sales tax amount due by choosing the *Taxes* tab and using the **Calc Prepaid Tax** button. The *Prepay Status* column displays *Select*. Choose on

the word *Select* to access the list of available Bookings.

Highlight the line item to be used for the prepaid sales tax, and select **Done**. The *Amount Due* will become zero.

Prepaid Tax
19.20

Date	△	Booking #	Field ID	Product ID	Quantity	Price	Total $	P	Product Alternate
12/04/2024		20	/	PPTax	800.000	6.000	48.00	☑	
12/04/2024		20	/	PropaneH	500.000	1.000	500.00	☑	

Book
Invoice Tax   Done   Cancel