Bank Deposit at End of Fiscal Year

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Before ending the fiscal year, it is best to deposit as many of the outstanding entries in the *Make a Deposit* screen as possible. Ideally, the window would be empty for the start of the new year. If outstanding items remain, Agvance brings entries from the prior year into the *Make a Deposit* screen for the current year.

In the current year dataset, go to Accounting / G/L / Bank Deposit, and select Add.

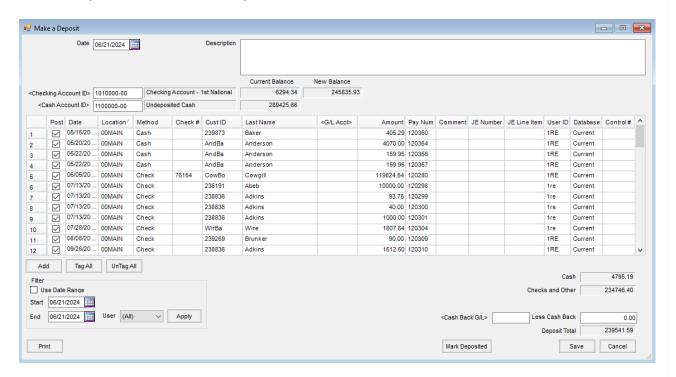
Version 7.0.20720 and Higher

Adjusting Journal Entries created in a prior fiscal year will be populated as line items in the *Make a Deposit* grid. No special processes are needed to pull in these entries.

In the Filter area, optionally filter by User and select Apply.

Note: In Version 7.0.25780 and up, this area can optionally be filtered by date range in addition to User.

In the following example, the year was ended with entries in the *Make a Deposit* window. These entries automatically crossed over into the new year.



Prior to Version 7.0.20720

In the *Filter* area, choose the prior year dataset and select **Apply**. The undeposited entries from the prior year display on the screen.

