

Delivery Tickets from Sales Orders - Mobile Sales

Last Modified on 06/18/2026 9:52 am CDT

At *Planning / Setup / Location Preferences*, select the *Sales Order Prefs* tab. Check the *Allow users to create DT from Sales Order in Agvance Sales app* option, then choose **Save**.

The screenshot shows the 'Sales Order Prefs' configuration window. The 'Allow users to create DT from Sales Order in Agvance Sales app' checkbox is highlighted with a red box. Other options include 'Default Offer Expires Date', 'Lock Offer Expires Date', 'Require Offer Expires Date', 'Disallow Approval of an Expired Sales Order', 'Disallow Edit of an Approved Sales Order', 'Disallow Edit of Declined Sales Order', 'Disallow Edit of an Offered Sales Order except to set Status to Approved or Declined', 'Disallow Save of Sales Orders with Products from different Locations', 'Disallow Save of Sales Order Exceeding Allocation Amount', 'Disallow Delete of Sales Order in Mobile Sales', and 'Disallow Save of Sales Order with a negative Quantity'. There are also options for printing location headings, zero quantity line items, unit prices, list prices, sales order contracts, and purchase terms messages.

Mobile Sales App Setup

In the Mobile Sales app, at *Menu / Sales Orders*, turn on the *Create Unloaded Delivery Ticket* option.

The screenshot shows the 'Sales Order - New' screen in the Mobile Sales app. The 'Create Unloaded Delivery Ticket' toggle switch is turned on and highlighted with a red box. Other fields include 'Terms: (None)', 'Order Date: 05/07/20', 'Order Type: Pickup', 'Est. Delivery: 07/07/20', 'Status: Approved', 'Offer Expires:', 'Start Date:', 'Exp. Date:', 'PO#:', 'FieldID:', 'Cust: 1AndBa, Barry Anderson', and 'Ship To:'. There are buttons for '+ Add Product', 'View Terms', 'Split', 'Apply Discounts', 'Apply Tax', and 'View Net Prices'. The bottom section shows 'Dap (18-46-00)' with '500.000 Units @ 908.000 / Tons' for a total of '\$227.00'.

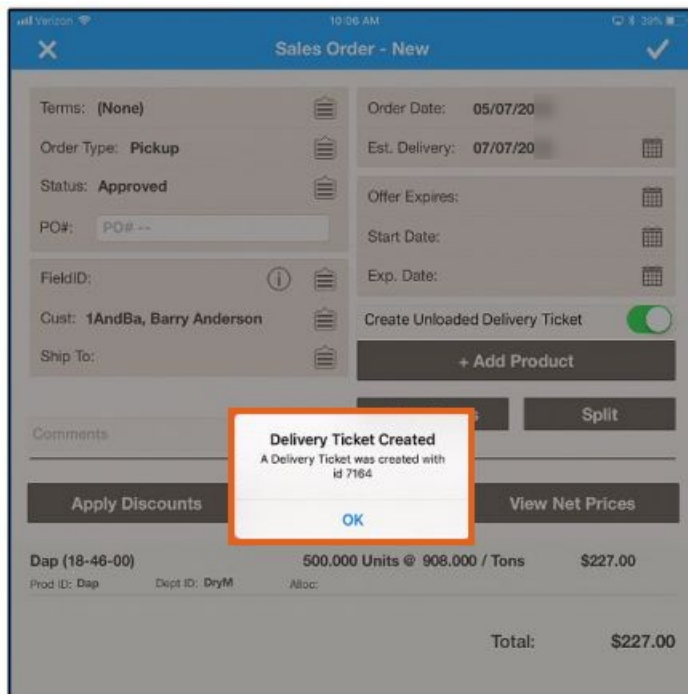
When creating the Delivery Ticket, the *Type* must be set to either *Pickup* or *Deliver* and the *Status* set to *Approved*.

Creating a Delivery Ticket from a Sales Order displays the following message:

Delivery Ticket Created

A Delivery Ticket was created with id XXXX

Tap OK.



The Sales Order is marked processed.