Logging Off Terminal Server Users

Sometimes an error message occurs at a WAN (Wide Area Network) location which forces you to log off a user from the Terminal Server.

Follow these instructions for logging off a user from Terminal Services:

1. Go to *Start / Settings / Control Panel*.

2. Double-click on *Administrative Tools*.

3. Double-click on *Terminal Services Manager*.

4. Go to the *Users* tab.
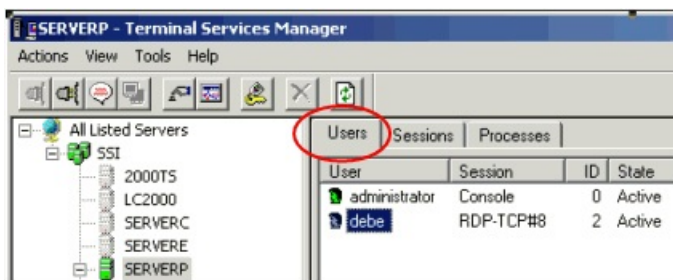
5. Right-click on the user you want to log off and highlight *Log Off* from the drop down menu.
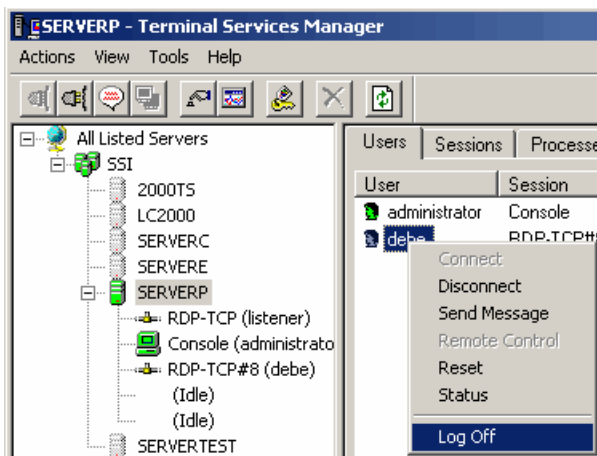
6. Left-click on *Log Off* and the user will be logged off of their Terminal Services session.