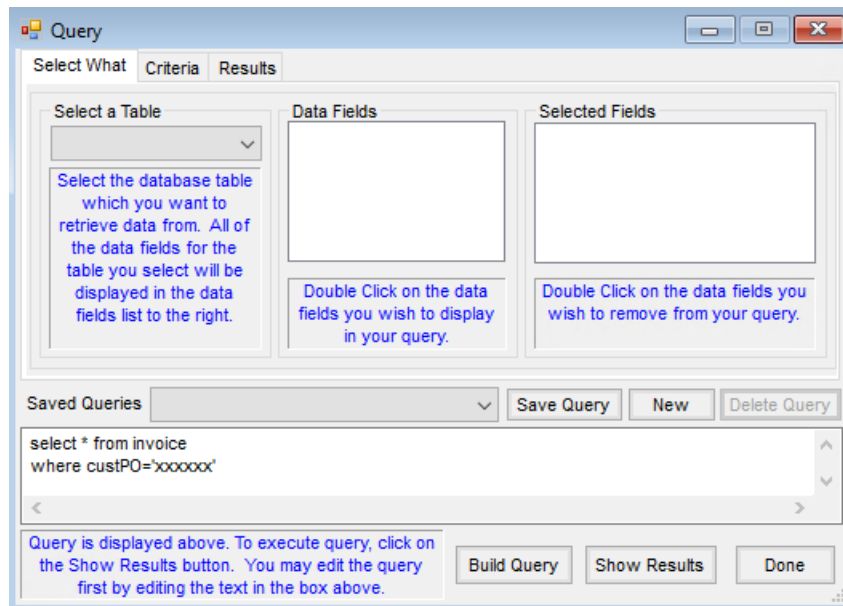# Query to Find Customer Invoice Associated with Purchase Order

Last Modified on 12/28/2022 4:13 pm CST

Q. If a Purchase Order number is available, how can the associated customer Invoice be found?

A. This must be done using a query. To create a saved query, go to *Hub / Utilities / Queries*. Type the query as seen in the screenshot below.

Choose **Save Query** and give the query a meaningful name. Select **OK**. This query will now be available to choose at this screen.

To run the query, go to *Hub / Utilities / Queries* and choose the query saved above from the *Saved Queries* drop-down. Replace *xxxxxx* with the customer's Purchase Order number. Leave the quotes around the Purchase Order number. Select **Show Results** to retrieve the invoice number.