API User Creation

To allow a third party application to access data through the Agvance Web API, certain steps must be performed to explicitly allow that connection. This is accomplished by creating a new user in the Agvance database for use by the application. If prompted for a password to access this part of the program, please call SSI to request the password. This new Agvance User can be assigned any Role since those Roles do not apply to the API. This User should be set up with a strong password. Once set up, the User ID and Password must be supplied to the application developers or enter that User ID and Password in the appropriate location in the application.

Note that setting up this Agvance User in the database will not require any additional Agvance licenses nor will it incur any additional costs. Likewise, there is no need to create a new Windows User or activate an additional Agvance license like when setting up a new employee to use Agvance.

These steps must be completed per API Integration. Please contact apisupport@agvance.net with any questions.

1. In Agvance, go to *Setup / Users* and choose **Add**.

2. Enter the *ID*, *First Name*, *Last Name,* and *Password*. These credentials will need to be shared with the Third-Party API Vendor.

3. Double-click in the field to select a role.
   Note: The selected role does not restrict the user from API endpoints.

4. After creation, send the *ID* and *Password* to the API Third-Party Developers.