

# SKY Customer Overview

Last Modified on 03/04/2025 9:00 am CST

Upon opening Customer, a grid displays listing favorited Customers. Beginning to type in the *Search* bar will load the list with results. Select the **Star** to make a Customer a favorite. This grid operates much like an Excel spreadsheet. For more information on how the grid functions, see [Using Grids in Agvance SKY](#).

Select the **Filters** button to determine how to search for Customers. Choose the *Search By* then indicate the *Search Criteria*. The columns selected here determine which ones are included in the search. For example, if searching by phone number, select *Phone 1* and *Phone 2* to search both of those columns for the phone number entered.

*Starts With* will search First Name, Last Name or Last Name, First Name. If there is a middle initial, it is recommended to use *Starts With* and type the last name, then first name.

Determine if *Active* or *Inactive* Customers should be included. Additionally, a *Location* can be selected to show only Customers from that Location.

Favorite	Cust ID	Customer	Address	City	State	Zip	Location	Phone 1	Phone 2	PrgrmID	Gasboy...
★	AndBa	Barry And...	2220 N 100...	Assumption	IL	62510	00MAIN	217-226-23...	217-226-12...	--	--
☆	HilAn	Andy Hills	1760 N Co...	Urbana	IL	61801	025OU	217-821-78...	--	--	--

Selecting a Customer name opens the [Overview](#) page.

### Customer Information

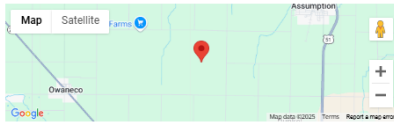
Active

CustID: AndBa  
 Address: 2220 N 1000 Rd E Assumption, IL 62510  
 Salesperson: Brett Farve

### Contact Information

Phone 1: 217-226-2332 [Call](#) [Text](#)  
 Phone 2: 217-226-1256 [Call](#) [Text](#)

### Customer Map



### Map Location

2220 N 1000 Rd E  
 Assumption, IL 62510

### Notes

### Credit Status

Excellent

AVAILABLE CREDIT  
**\$81,430.40**

### Balances

Regular: **\$575.00**  
 Prepay: **\$3,078.50**  
 Unapplied Cash: **\$1,420.00**  
 Budget Balance: **\$0.00**  
 Budget Due: **\$65.00**

[View Unbilled Activity](#)

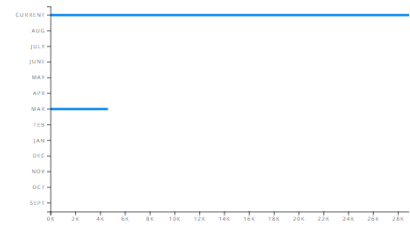
### Past Due Invoices

Due on or Before: 1/5/2025  
 MM/DD/YYYY

AMOUNT PAST DUE  
**\$575.00**

[View Included Invoices](#)

### Sales by Month



### Calculate Payments Due

Payment Date: 1/6/2025  
 MM/DD/YYYY

Due on or Before: 2/5/2025  
 MM/DD/YYYY

Include UAC

Maximize Discounts

Net Due: **\$575.00**  
 Discounts Available: **-\$0.00**  
 UAC Applied: **-\$420.00**  
 Payment Due: **\$155.00**

[Make Payment](#)