

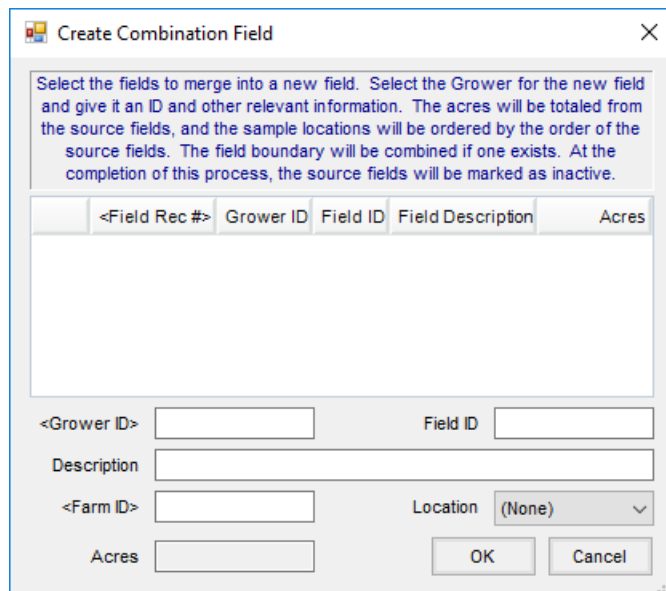
Create Combination Field Utility

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Multiple fields may be combined into a single field using the *Create Combination Field* utility.

Setup

Navigate to *Hub / Utilities / Admin Utilities / Hub / Create Combination Field*.



The screenshot shows a window titled "Create Combination Field" with a close button (X) in the top right corner. Inside the window, there is a text box with instructions: "Select the fields to merge into a new field. Select the Grower for the new field and give it an ID and other relevant information. The acres will be totaled from the source fields, and the sample locations will be ordered by the order of the source fields. The field boundary will be combined if one exists. At the completion of this process, the source fields will be marked as inactive." Below the text box is a table with the following columns: "<Field Rec #>", "Grower ID", "Field ID", "Field Description", and "Acres". The table is currently empty. Below the table, there are input fields for "<Grower ID>", "Field ID", "Description", "<Farm ID>", "Location" (with a dropdown menu showing "(None)"), and "Acres". At the bottom right, there are "OK" and "Cancel" buttons.

Double-click on the *Field Rec #* column heading to select the fields to be combined into a new field.

Note: Fields may be selected from a single grower or from multiple growers.

In the lower section of the window, enter the information for the new field. Double-click in the *Grower ID* area to select the grower to whom the field belongs. Enter a *Field ID* and *Description*. Double-click in the *Farm ID* to choose to which farm the field belongs. Select a *Location* for the field. The *Acres* information defaults from the combined *Acres* in the grid.

Select **OK** to save the new field.

The source fields are marked as inactive, and the sample locations are ordered by the order of the source fields. The new field merges the field boundary of all the source fields and includes the soil test history from all the source fields.