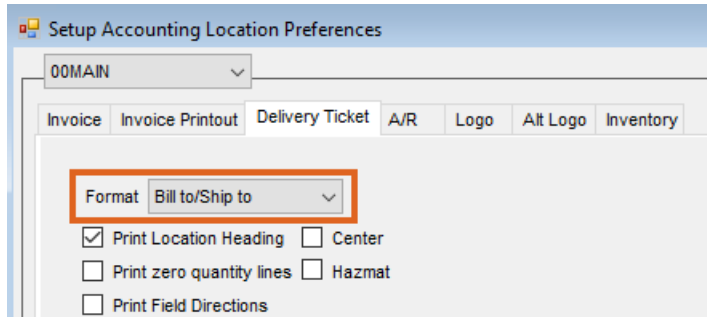


Printing Ship To Address on Blend and Delivery Tickets

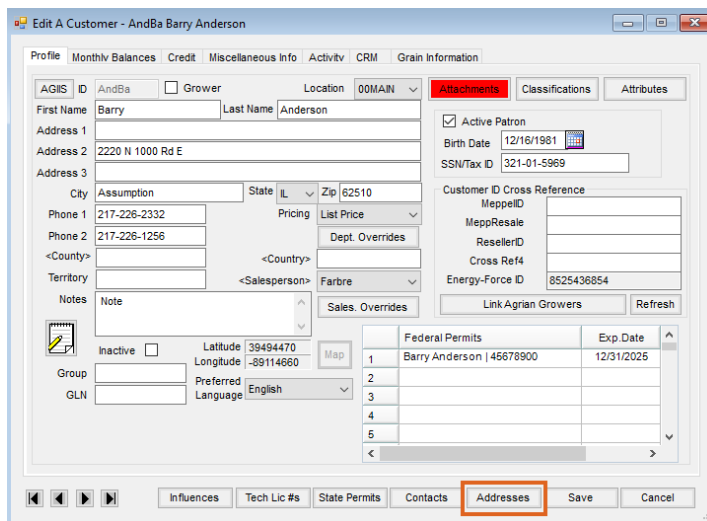
Last Modified on 11/21/2023 2:47 pm CST

The shipping location can be printed on a Blend or Delivery Ticket without having to enter it in the *Comments* area.

1. To print a Ship To on a Delivery Ticket, go to the *Accounting / Setup / Location Preferences / Delivery Ticket* tab, and select *Bill to/Ship to* from the *Format* drop-down list.



2. The Customer must first have a Ship To address set up by editing the Customer and choosing **Addresses** at the bottom of the window.



3. Ensure *Ship To's* is selected then choose **New** to enter a new address. Current Ship Tos are listed at the top of the window.

Address for AndBa Barry Anderson

Name	City	State	Zip
Barry Anderson	Assumption	IL	62510

Ship To's
 Bill To's

Active
 Inactive

Inactive
 Primary Address

Name: Barry Anderson
 Address 1: _____
 Address 2: 2220 N 1000 Rd E
 Address 3: _____
 City: Assumption State: IL Zip: 62510

Geo Code: _____ <Salesperson ID>: _____ Sales Overrides: _____
 <County>: _____ <State Code>: _____
 Territory: _____ <Country>: _____ <Adj Code>: _____
 Related Bill To Name: _____ Tax Rate: 0
 Default: _____
 Fed Permit: _____ GLN: _____
 Default: _____
 ST/Cnty Permit: _____
 Latitude: 0 Longitude: 0 Map

Health ID: _____ HIN Identifier: AndBa26
 Email: _____
 Include Document as Attachment

Customer Ship To Cross Reference
 XRef1: _____
 XRef2: _____
 XRef3: _____
 XRef4: _____

4. Select **Additional Info** on the Blend or Delivery Ticket and select the *Ship To* from the drop-down.

Add a Delivery Ticket

Split Customer ID: AndBa ?

Customer Name: Barry Anderson Field ID: ?

<Comments>

<Product Name> <Gross>

Blend Product Set

Dispatch Info

Date Requested: / / Scheduled: / /

Time Requested: / / Scheduled: / /

Priority: Unknown

<Comment> Job ID

Additional Info for Delivery Ticket # 120000080

<Ship Via> _____ Control Number: _____
 <Ship To> _____ <Salesperson ID>: Farbre
 <Auth. Agt> _____ Territory: _____
 <County>: _____ Invoiced: _____ Acres: _____
 Cust PO #: _____ <Crop>: _____
 Custom Applied

<Freight Vendor>: _____
 Freight Calc: _____
 Estimated Amt: _____
 Fed Permit: Barry Anderson | 4567890012/31/2025 Use Type: 1

Additional Comments

	<Applicator ID>	<Vehicle ID>	Acres
1			
2			

Permit #: _____ Total Applicator Acres: 0
 Total Vehicle Acres: 0