

Grower360 Scale Ticket Export

Last Modified on 03/01/2022 4:38 pm CST

Growers can quickly generate an export of Scale Tickets of grain that has been delivered to the elevator to share with the county or an insurance agent.

1. In Grower360, using the left-hand navigation menu options, select **Grain** and then **Scale Tickets**.
2. Scale Tickets can be viewed by *Tickets*, *Assembly Sheets*, or *Commodity*. However, only the *Tickets* view can be exported.
3. Viewing by *Tickets*, select **Export** and enter a date range for the export. If a date range was entered on the *Tickets* view, it will default in when selecting **Export**. If not wanting to further filter the tickets, advance to Step 6.
4. Optionally select a Commodity from the drop-down displayed by selecting in the *Commodity* field.
5. Filter the information further by using the *By Farm* or *By Field* options and selecting a Farm or Field from the drop-down in the *Farm* or *Field* areas.
6. If no Scale Tickets match the selected filters, the *Export* window will display a message indicating no Scale Tickets are available. Select a different *Date Range*, *Commodity*, or *Farm/Field* to export.
7. Select **Export**. A CSV file will be downloaded and displayed in the activity bar at the bottom of the window.
8. Select the file to open. In the export, the *Scale Ticket Number*, *Date*, *Assembly Number*, *Commodity Name*, *Location Name*, *Gross Weight*, *Shrink Units*, and *Net Units* are included. This information can then be saved in an Excel format and presented to county or insurance companies as needed.



?