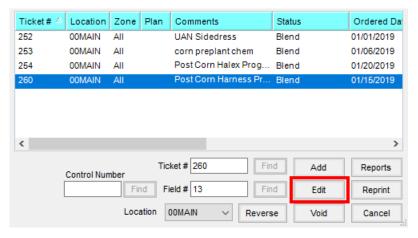
## Job Priority Setting - SKY Dispatch

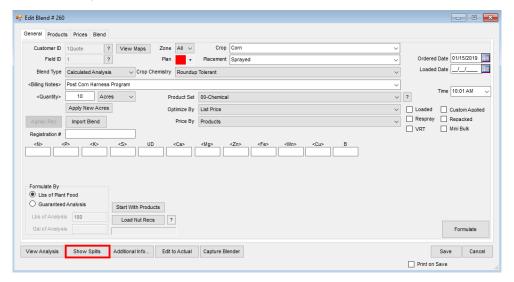
Last Modified on 04/26/2022 3:57 pm CDT

## Setting Priority in Agvance

- 1. On a new Blend Ticket, choose the Priority Level from the drop-down menu on the Blend tab.
- 2. To edit a Blend Ticket's priority, search for the Blend Ticket number in Agvance and choose Edit.



3. Select Show Splits.



4. From the Blend Ticket Splits screen, select the drop-down menu under the Disp Priority column.

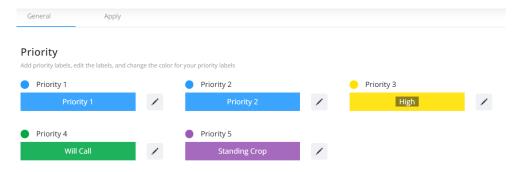
|    |   | Field ID | Field #/ | Description                    | Acres  | Disp Date Scheduled | Disp Time Scheduled | Disp Priority | Disp Comment | Disp C                                  |
|----|---|----------|----------|--------------------------------|--------|---------------------|---------------------|---------------|--------------|---|
| 1  | V | 1        | 13       | Corn Chemical Programs         | 10.000 |                     | ▼                   | Unknown ▼     |              | *************************************** |
| 2  |   | 01B2SMix | 74       | 01East-Feed B2S Feed Mixes     | 1.000  |                     | ▼                   | -             |              |   |
| 3  |   | 01B2STem | 73       | 01East-Feed B2S Feed Templates | 1.000  |                     | ▼                   | ₹             |              |   |
| 4  |   | 2        | 14       | Soybean Chemical Programs      | 1.000  |                     | ₹                   | ▼             |              |   |
| 5  |   | 3        | 15       | Wheat Chemical Programs        | 1.000  |                     | ▼                   | ▼             |              |   |
| 6  |   | 4        | 16       | Blend2Stock Templates          | 1.000  |                     | ▼                   | ▼             |              |   |
| 7  |   | 5        | 17       | Blend2Stock Mixes              | 1.000  |                     | ₹                   | ₹             |              |   |
| 8  |   | 6        | 18       | Feed Templates                 | 1.000  |                     | ₹                   | ▼             |              |   |
| 9  |   | 7        | 19       | Feed Mixes                     | 1.000  |                     | ▼                   | ▼             |              |   |
| 10 |   | 8        | 20       | Fertilizer Blends              | 1.000  |                     | ▼                   | ₹             |              |   |
| 11 |   | All      | 91       | All                            | 10.000 |                     | ▼                   | ▼             |              |   |

- 5. Choose the Priority Level, select Close, and Save the edited Blend Ticket.
- 6. A color-coded dot for the assigned Priority Level shows on the Blend Ticket in SKY Dispatch.

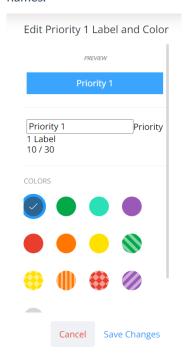


## Setting Priority in SKY Dispatch

1. Priority Levels must be set up on the *General* tab under *Company Settings* before they are available to be added to a Blend Ticket in Agvance.



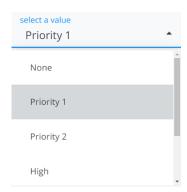
2. Select a color for each Priority Level and customize the *Label* for each Priority Level or use the default label names.



3. On a Blend Ticket, select the ticket number to add or edit the Priority.



4. On the *Blend Ticket Details* screen, choose the **Pencil** icon to edit the Priority Level. 5. Use the drop-down menu to choose a Priority Level from the company's custom list of levels set in *Company Settings*.



5. The color-coded dot next the Blend Ticket updates to the color associated with the selected Priority Level.

