Scale Ticket Level Management - Mass Edit Split Values Utility

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The Mass Edit Split Values Utility allows the assignment of Purchase Contracts on Scale Tickets. It also allows the change of *DPR*, *Storage/Service Charge*, *Dock Schedule*, *Shrink Schedule*, and *Drying Schedule*.
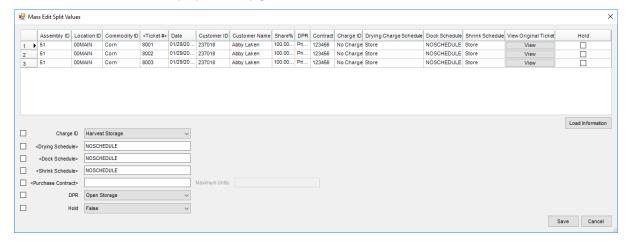
Editing Scale Ticket Split Information

1. Navigate to *Grain / Utilities / Mass Edit / Split Values*.
2. Using the filters to narrow down the listed Scale Tickets, select the Scale Tickets to edit the split information. All selected Scale Tickets will update with the same information.

   Note: Select Scale Tickets with the same *Commodity ID* to update Scale Ticket information.
3. Choose **Done**.
4. The selected Scale Tickets display in the top grid.

5. To use a Scale Ticket as a model for future Scale Tickets, select the row of the Scale Ticket then choose **Load Information**. The information defaults into the selection options below the grid. The **View** option on the Scale Ticket line in the grid is helpful when selecting a model or default Scale Ticket.
6. Optionally choose fields to update by checking the option and selecting the default.
7. If changing the *Charge ID* (Storage/Service Charge Schedule), the charges on the previous schedule update the pre-existing charges on the Scale Ticket. The *Charge Start Date* defaults to today's date and charges are calculated according to the new Charge Schedule.
8. Changing schedules and DPR on Reshrunk/Locked Scale Tickets does not reopen Scale Tickets to be Reshrunk/Locked.

   Note: When a Scale Ticket split line has a Purchase Contract already established, a different contract cannot be applied to the Scale Ticket split line. When assigning a Purchase Contract once an overfill is applied to a non-contract line item or the overfill Contract is selected, the Utility stops on the most recently updated Scale Ticket.

9. Once all update information is checked, choose **Save** to update the Scale Ticket information.