

# Grain Freight

Last Modified on 02/25/2022 2:17 pm CST

## Overview

Adding Grain Freight charges on multiple Grain documents and reconciling using the Reconcile Grain Freight utility.

## Setup

### Add Freight on Scale Tickets

At *Grain / Operations / Scale Tickets*, add or edit a Scale Ticket. Double-click in the *Freight Vendor* field and select the Vendor. Select the **Charges** button. On the *Freight Charges* window, select the **Add Charge** button. Edit the quantity and rate. Select **Apply**.

The screenshot shows the 'Add a Scale Ticket' window. The 'Freight Charges' sub-window is open, displaying a table with columns: <Vendor>, Quantity, Rate, and Total. A red box highlights the 'Quantity' field (62.8900) and the 'Rate' field (0.250). Below the table, the 'Add Charge' button is highlighted with a red box. The 'Apply' button is also highlighted with a red box. In the main window, the 'Freight Vendor' field is highlighted with a red box, and the 'Charges' button is highlighted with a red box. The 'Total Freight' field shows 15.72.

<Vendor>	Quantity	Rate	Total
1 ABC	62.8900	0.250	15.72

Defaults: ABC 62.89 Total Freight: 15.72

Buttons: Add Charge, Apply, Done

Main Window Fields: <Freight Vendor> ABC, ABC Trucking, Charges

### Add Freight on a Shipment

At *Grain / Operations / Shipments*, add or edit a Shipment. Double-click in the *Freight Vendor* field and select the vendor. Select the **Charges** button. On the *Freight Charges* window, select the **Add Charge** button. Edit the quantity and rate. Select **Apply**.

Edit a Shipment

Shipment # 1082 Ship Date 08/15/2019 ☐ Direct Ship

Scale Ticket Number 1852 <Commodity> CN ?

From DPR Company Owned Location East

<Customer ID> ADM ADM

<Shipping Destination> Gross Weight

<Freight Reference> ? Tare Weight

BL/Car Number Estimated Weight 56000 56

Car Initials Estimated Units 1000.00 Bu

Settled Units 0.00 Bu

<Freight Vendor> ABC ABC Trucking Charges

Shipment Details Add Spot Row Add Redeposit Row

<Contract>	Avail. Qty	Quantity	Price	Total	In-Trans
1 4508	-127.86	1000.00	4.3800	4380.00	

Advances

<Advance>	Location	Customer	Date

Freight Charges

<Vendor>	Quantity	Rate	Total
1 ABC	1000.0000	0.1500	150.00

Defaults ABC 1000 Total Freight 150.00

Add Charge Apply Done

☐ Print Shipment on Save

Save Cancel

## Add Freight on a Commodity Transfer

At *Grain / Operations / Commodity Transfers*, add or edit a Commodity Transfer. Double-click in the *Freight Vendor* field and select the vendor. Select the **Charges** button. On the *Freight Charges* window, select the **Add Charge** button. Edit the quantity and rate. Select **Apply**.

**Add a Commodity Transfer**

Transfer Ref. 101819 Date Transferred 10/18/2019

<Source Commodity> CN <Destination Commodity> CN

Source Location North

<Source Bin>

From DPR Company Owned

Price

Weight 53548.88

Gross Units 956.23

Shrink Percent

Shrink Units

Net Units 956.23

Comment

<Freight Vendor> ABC ABC Trucking

**Charges**

**Freight Charges**

	<Vendor>	Quantity	Rate	Total
1	ABC	956.2300	0.0500	47.81

Defaults ABC 956.23 Total Freight 47.81

**Add Charge** **Apply** **Done**

**Save** **Cancel**

## Add Freight on a Grain Bank Shipment

At *Grain / Operations / Grain Bank Shipment*, add or edit a Commodity Transfer. Double-click in the *Freight Vendor* field and select the vendor. Select the **Charges** button. On the *Freight Charges* window, select the **Add Charge** button. Edit the quantity and rate. Select **Apply**.

**Edit A Grain Bank Shipment**

GB Shipment Number 317 Location East

Scale Ticket Number 10212019 Grain Bank Balance 7290.12

Ship Date 10/21/2019

<Commodity> CN Corn

<Customer ID> 3BumJi Jimmy Bummer

<Shipping Destination>

<Freight Purchase>

BOL Number

<Bin ID>

<Freight Vendor> ABC ABC Trucking

**Charges**

Gross Weight 0

Tare Weight 0

Net Weight 0

Gross Units 235.65

Shrink Units 0.00

Dock Units 0.00

Net Units 235.65

Reconciled Units 0.00 ☐ Posted

Remaining Units 235.65 ☐ Reversed

From DPR Grain Bank ☐ Print On Save **Save** **Cancel**

**Freight Charges**

	<Vendor>	Quantity	Rate	Total
1	ABC	235.6500	0.1000	23.57

Defaults ABC 235.65 Total Freight 23.57

**Add Charge** **Apply** **Done**

## Add Freight on the Scale Interface

At *Grain / Operations / Agvance Grain Scale Interface / Operations / Scale Ticket*, double-click in the *Freight Vendor* field and select the Vendor. Select the **Charges** button. On the *Freight Charges* window, select the **Add Charge** button. Edit the quantity and rate. Select **Apply**.

At the Scale Interface, the *Use Gross Units* option is automatically checked. If Net is desired, enter the quantity manually and uncheck the *Use Gross Units* option.

The screenshot displays the 'Edit a Scale Ticket (Scale 1)' interface. The main window shows ticket details for 'East' location, 'SB' commodity, and 'Soybeans'. The 'Freight Charges' sub-window is open, showing a table with columns: <Vendor>, Quantity, Rate, Total, Freight Vendor Name, and Use Gross Units. The first row shows 'ABC' with Quantity '999.9800', Rate '0.1200', and Total '120.00'. The 'Use Gross Units' checkbox is checked. The 'Add Charge' button is highlighted. The main window also shows a 'Charges' button and a 'Freight Vendor' field set to 'ABC Trucking'.

<Vendor>	Quantity	Rate	Total	Freight Vendor Name	Use Gross Units
1 ABC	999.9800	0.1200	120.00	ABC Trucking	<input checked="" type="checkbox"/>

## Reconcile Grain Freight

At *Grain / Utilities / Reconcile Grain Freight*, select the Vendor. On the *Grain Freight Reconciliation* window, mark the check boxes in the grid to select the *Source* items to reconcile. Verify the reconcile *Actual \$* are correct. In the *Post AP Bill for Freight Amount* section, add the *Invoice #* and select **Apply**.

In the *Filter - Include* section, choose to set a variety of *Source* grid filters to simplify the reconciliation. *G/L Accounts* populate in the grid as determined by the *Filters* section.

With first time use of the *Grain Freight Reconciliation*, setup default accounts. (See the *Grain Ledger GL Posting Accounts* section of this document.)

Select **Print** to print the grid and then **Post**.

Grain Freight Reconciliation

<Freight Vendor> ABC ABC Trucking

Source	BOL	Ref Num	Date	Commodity	Location	Rate	Quantity	Est. Total\$	Actual \$	Post AP Bill	Date Recon	FreightAcct	SourceRef	SourceLoc	SourceTicket
<input checked="" type="checkbox"/> ScaleTicket		1042019	10/04/2019	CN	East	0.1000	1044.6400	104.46	103.75	<input checked="" type="checkbox"/>		5611-03	171	East	1042019
<input checked="" type="checkbox"/> Shipment		1083	08/15/2019	CN	East	0.3000	900.0000	270.00	265.32	<input checked="" type="checkbox"/>		4611-03	1083	East	1856
<input checked="" type="checkbox"/> GBSHIPMENT		317	10/21/2019	CN	East	0.1000	236.6500	23.57	24.25	<input checked="" type="checkbox"/>		4611-03	317	East	10212019
<input checked="" type="checkbox"/> CommTrans		09062019	09/06/2019	CN	East	0.0500	1000.0000	50.00	50.00	<input checked="" type="checkbox"/>		6100-02	09062019	East	09062019

Filter Include

☒ Scale Tickets Post to Purchases

☒ Shipments Post to Sales

☒ Grain Bank Shipments Post to Sales

☒ Commodity Transfers Default Freight Acc

Date Range

10/21/2019

10/21/2019

Commodity All

Location All

Apply Filter

Post AP Bill for Freight Amount

Bill Date 10/21/2019

Due Date 10/21/2019

Invoice # 10212019ABC

Description

1099 Amount

Terms

Gross \$ 443.32

Discount

Net \$ 443.32

Apply

Tag All Untag All

Total Estimated 448.03

Total Actual 443.32

Surcharge Percentage

Apply Surcharge

Selected

Total Estimated 448.03

Total Actual 443.32

Post

Print Cancel

<G/L>	Description	\$ Amount
1	5611-03 Purchases - Corn Bulk	103.75
2	4611-03 Sales - Corn Bulk	265.32
3	4611-03 Sales - Corn Bulk	24.25
4	6100-02 Freight Expense	50.00

#### NOTE:

1. If the Source selection box is unchecked in error and the user checks it again, the Post AP Bill must also be checked again if wanting to create an AP Bill in Accounting.
2. To reconcile freight already paid through Accounting or entered in error, check the Source selection box and uncheck the Post AP Bill. This reconciles the item without creating an AP Bill.
3. If, in error, a Source is reconciled without the Post AP Bill checked, a manual AP Bill can be created in Accounting. A Source cannot be un-reconciled.

## Grain Ledger GL Posting Accounts

At Grain / Setup / Grain Ledger GL Posting Accounts designate a default Grain Freight Account for each location. Select a Location from the G/L Accounts for Location drop down list. Double-click the Grain Freight Account field and select an account from the Select a G/L Account window. Click **Select**. Click Save on the Grain Ledger G/L Posting Accounts window. Repeat for additional locations as needed.

The screenshot shows the 'Grain Ledger G/L Posting Accounts' window. The 'G/L Accounts for Location' dropdown is set to 'Main'. The 'Grain Freight Account' field is highlighted with a red box. The 'Select a G/L Account' dialog box is open, showing a list of accounts with '6100-02 Freight Expense' selected. The 'Select' button in the dialog is also highlighted with a red box.

**Grain Ledger G/L Posting Accounts**

G/L Accounts for Location: **Main**

<G/L Account>

Checking Account: 1020-00

Installment Sales Liability: 2065-00

Deferred Payment Liability: 2066-00

Priced - Not Paid Liability: 2067-00

Unsettled Grain Liability: 2060-00

Unpriced Assembly Liability: 2061-00

Grain Bank Liability: 2062-00

Basis Fixed Liability: 2063-00

Hedge to Arrive Liability: 2063-00

Minimum Priced Liability: 2063-00

Futures Fixed Liability: 2063-00

Priced Later Liability: 2064-00

Shipment Advances: 2080-00

Shipment Deductions: 4690-01

**Grain Freight Account**

Unrealized Gain/Loss

<Invoice Shipment Advance Product Override>

<Invoice Shipment Deduction Product Override>

☒ Post J.E.'s to live data

☐ Deduct Freight Charge On Customer Settlement

**Save** Cancel

**Select a G/L Account**

ID	Description
6090-00	Farm Plan Processing F...
6100-00	Freight Expense
6100-01	Freight Expense
<b>6100-02</b>	<b>Freight Expense</b>
6100-03	Freight Expense
6200-00	Insurance
6200-01	Insurance
6200-02	Insurance

**Select** Cancel

ID

Classifications

## Reports

To run a report of all details of Freight Purchase paid accounts, at *Grain / Grain Reports / Freight Purchases / Freight Reconciliation* select *Criteria*. Choose a vendor by clicking **Select** in the Select Vendor field, select the *Reconciled Date* option and enter a *Start Date* and *End Date*. Click **OK**.

Freight Purchases

Criteria

**Select Vendor** 1 Select

Select Commodity All Select

Select Location All Select

Include

- ☒ Scale Tickets
- ☒ Shipments
- ☒ Grain Bank Shipments
- ☒ Commodity Transfers

☐ Transaction Date

Start Date 10/18/2019

End Date 10/18/2019

☒ Reconciled Date

Start Date 10/18/2019

End Date 10/18/2019

☐ New Page Each Primary Sort

☐ Display only Freight where Est. freight \$ do not = Actual \$

Reconciled Yes

Total By

- ☒ Primary Sort
- ☐ Secondary Sort

Primary Sort Vendor

Secondary Sort (None)

Print

Preview

Load Set

Save Set

OK

Cancel

The report can be sent with the AP Check to the vendor.

Freight Reconciliation Report											
Reconciled - Yes											
Reconciled Date Range 10/18/2019 - 10/18/2019											
Vendor ID	Source	BOL	Ref. Number	Customer (ID) Name	Trans. Date	Commodity	Location	Rate	Quantity	Est. Total \$	Actual \$
ABC	ABC Trucking (ABC)										
ABC	Shipment		1082	(ADM) ADM	08/15/2019	CN	East	0.1500	1,000.0000	150.00	150.00
ABC	Comm Transfer		101819		10/18/2019	CN	North	0.0500	956.2300	47.81	47.81
Total For ABC Trucking (ABC):									1,956.2300	197.81	197.81
Grand Total:									1,956.2300	197.81	197.81

To run a report of freight accrual balances for month end journal entries, set *Select Vendors*, *Select Commodity*, and *Select Location* to *All*, select all dates, and set the *Reconciled* option to *No*. Click **OK**.

Freight Purchases

Freight Purchases  
Freight Reconciliation

Criteria  
Select Vendor All Select  
Select Commodity All Select  
Select Location All Select

Include  
☒ Scale Tickets  
☒ Shipments  
☒ Grain Bank Shipments  
☒ Commodity Transfers

☐ Transaction Date  
Start Date 10/21/2019  
End Date 10/21/2019

☐ Reconciled Date  
Start Date 10/21/2019  
End Date 10/21/2019

☐ New Page Each Primary Sort

☐ Display only Freight where Est. freight \$ do not = Actual \$

Reconciled  
No

Total By  
☒ Primary Sort  
☐ Secondary Sort

Primary Sort Vendor  
Secondary Sort (None)

Print  
Preview

Load Set Save Set

OK Cancel

?