Grain Freight

Last Modified on 06/18/2024 11:22 am CDT

The following covers adding Grain Freight charges on multiple Grain documents and reconciling using the Reconcile Grain Freight utility.

Setup

Add Freight on Scale Tickets

1. At *Grain / Operations / Scale Tickets*, add or edit a Scale Ticket.

2. Double-click in the *Freight Vendor* field and select the Vendor.

3. Select the **Charges** button.

4. On the *Freight Charges* window, select the **Add Charge** button.

5. Edit the quantity and rate. Select **Apply**.
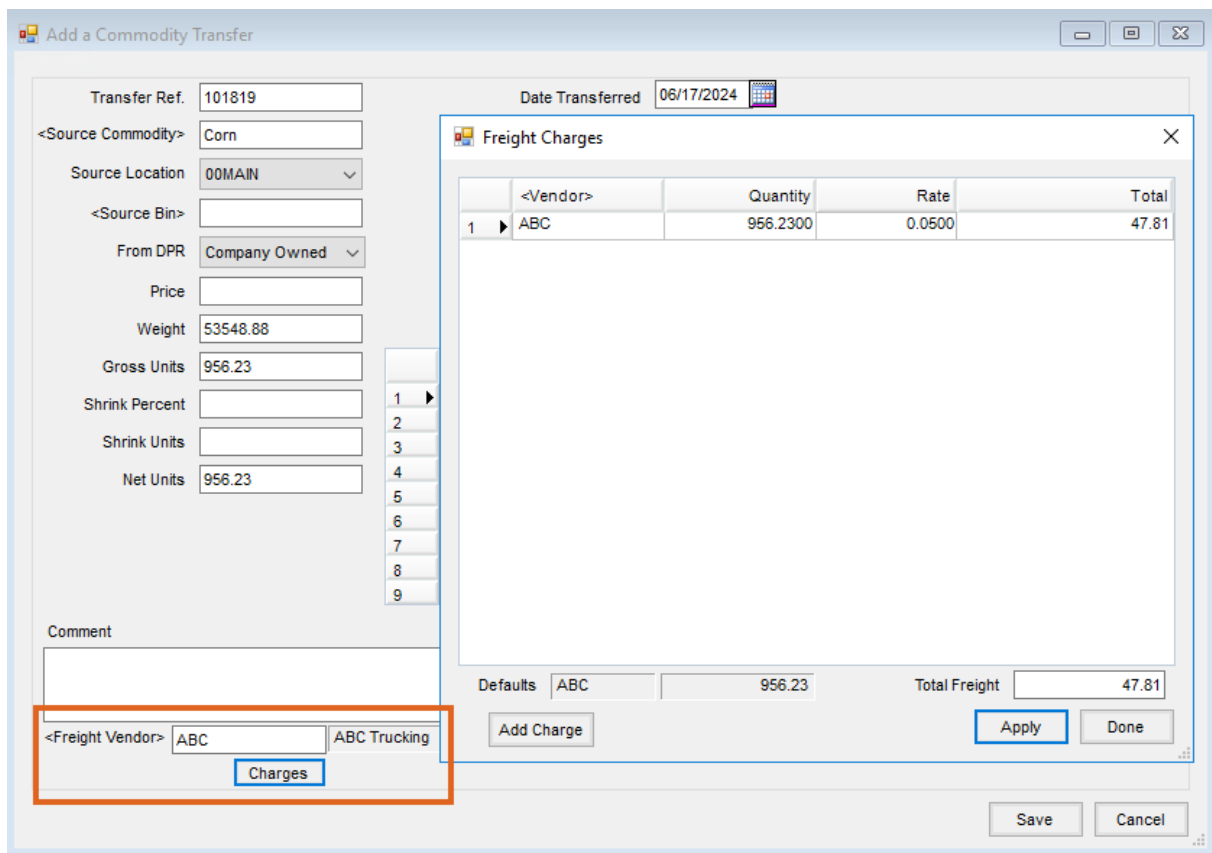
Add Freight on a Shipment

1. At *Grain / Operations / Shipments*, add or edit a Shipment.

2. Double-click in the *Freight Vendor* field and select the Vendor.

3. Select the **Charges** button.
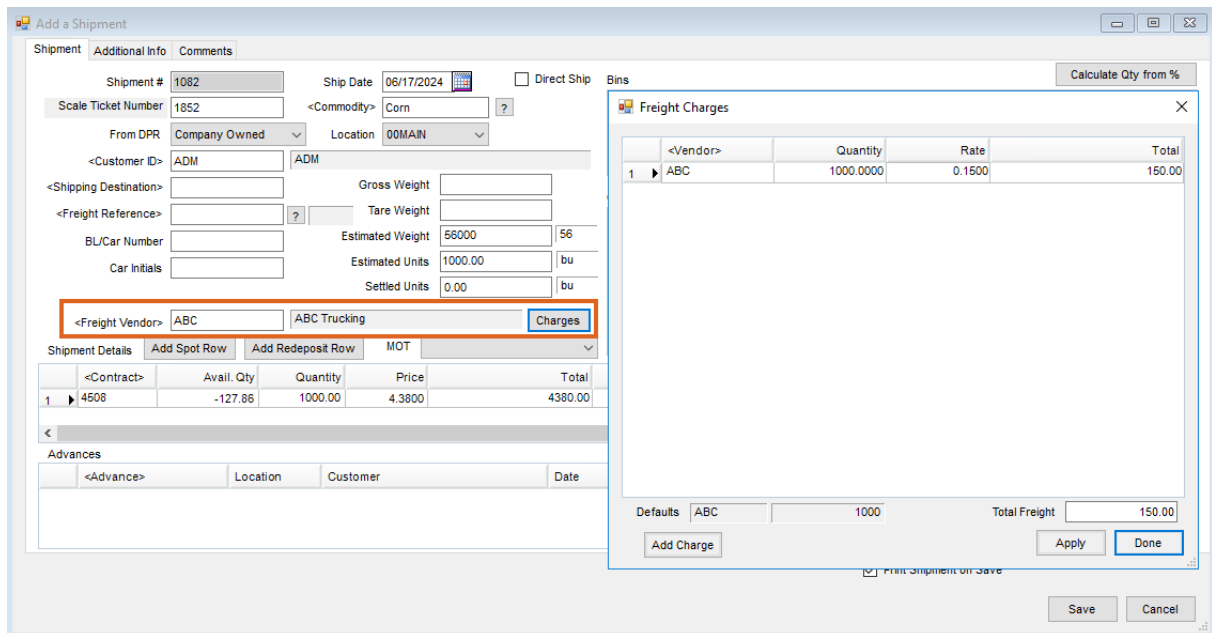
4. On the *Freight Charges* window, select the **Add Charge** button.

5. Edit the quantity and rate. Select **Apply**.

Add Freight on a Commodity Transfer

1. At *Grain / Operations / Commodity Transfers*, add or edit a Commodity Transfer.

2. Double-click in the *Freight Vendor* field and select the Vendor.

3. Select the **Charges** button.

4. On the *Freight Charges* window, select the **Add Charge** button.

5. Edit the quantity and rate and choose **Apply**.

Add Freight on a Grain Bank Shipment

1. At *Grain / Operations / Grain Bank Shipment*, add or edit a Commodity Transfer.

2. Double-click in the *Freight Vendor* field and select the Vendor.

3. Select the **Charges** button.
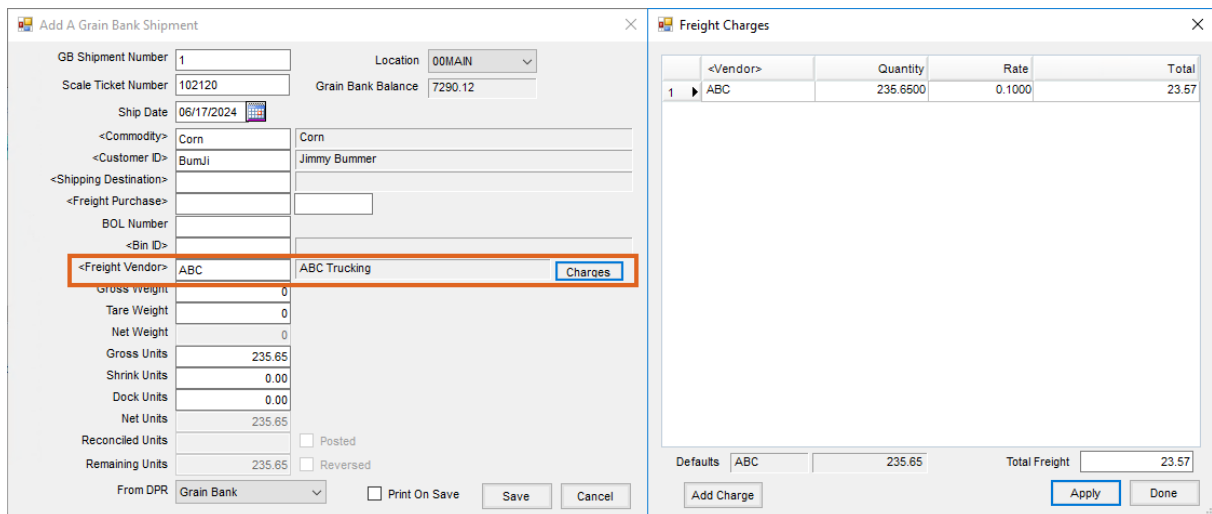
4. On the *Freight Charges* window, select the **Add Charge** button.

5. Edit the quantity and rate and choose **Apply**.

Add Freight on the Scale Interface

1. At *Grain / Operations / Agvance Grain Scale Interface / Operations / Scale Ticket*, double-click in the *Freight Vendor* field and select the Vendor.

2. Select the **Charges** button.

3. On the *Freight Charges* window, select the **Add Charge** button.

4. Edit the quantity and rate and choose **Apply**.

At the Scale Interface, the *Use Gross Units* option is automatically checked. If Net is desired, enter the quantity manually and uncheck the *Use Gross Units* option.

Reconcile Grain Freight

1. At *Grain / Utilities / Reconcile Grain Freight*, select the Vendor.

2. Mark the checkboxes in the grid to select the *Source* items to reconcile.

3. Verify the reconcile *Actual $* are correct.

4. In the *Post AP Bill for Freight Amount* section, add the *Invoice #* and select **Apply**.

5. In the *Filter - Include* section, choose to set a variety of *Source* grid filters to simplify the reconciliation. G/L Accounts populate in the grid as determined by the *Filters* section.

   Note: With first time use of the Grain Freight Reconciliation, set up default accounts (see the *Grain Ledger GL Posting Accounts* tab).

6. Select **Print** to print the grid and then **Post**.

Notes

1. If the *Source* checkbox is unchecked in error and is checked again, the *Post AP Bill* checkbox must also be checked again if wanting to create an AP Bill in Accounting.

2. To reconcile freight already paid through Accounting or entered in error, check the *Source* checkbox and uncheck *Post AP Bill*. This reconciles the item without creating an AP Bill.

3. If a Source is reconciled in error without *Post AP Bill* checked, a manual AP Bill can be created in Accounting. A Source cannot be un-reconciled.

Grain Ledger GL Posting Accounts

1. At *Grain / Setup / Grain Ledger G/L Posting Accounts*, designate a default Grain Freight Account for each Location.

2. Select a Location from the *G/L Accounts for Location* drop-down.

3. Double-click the *Grain Freight Account* field to choose an account from the *Select a G/L Account* window, then choose **Select**.
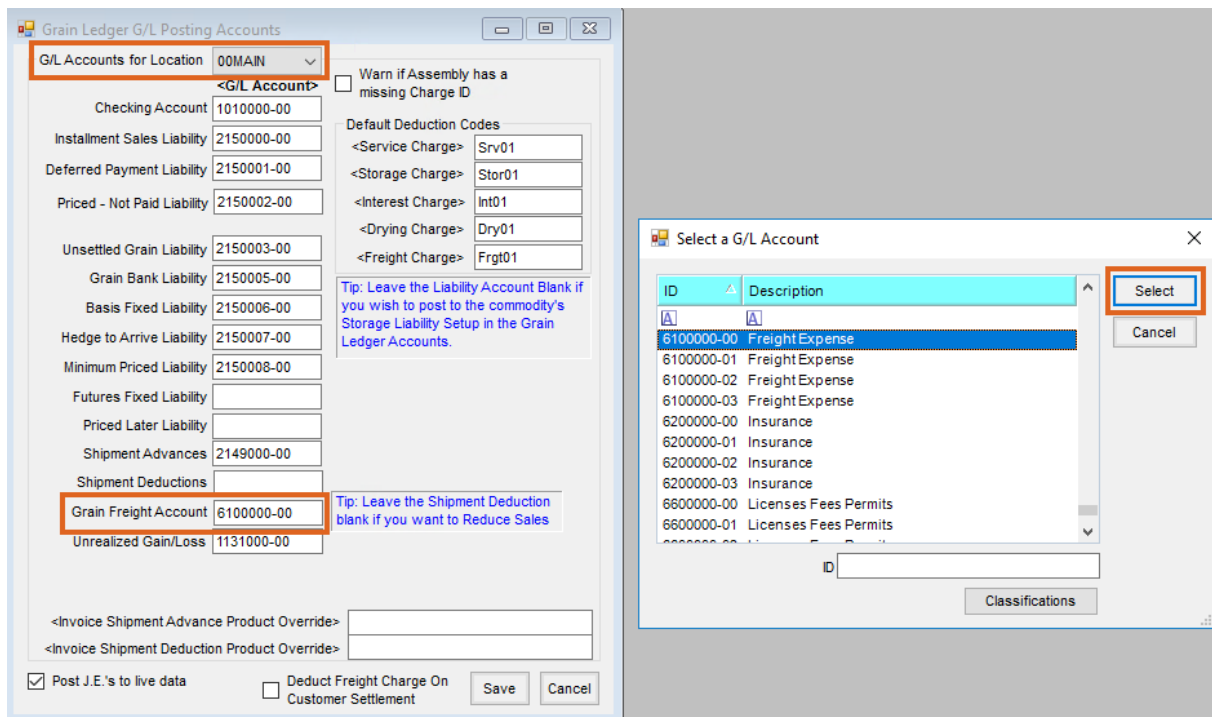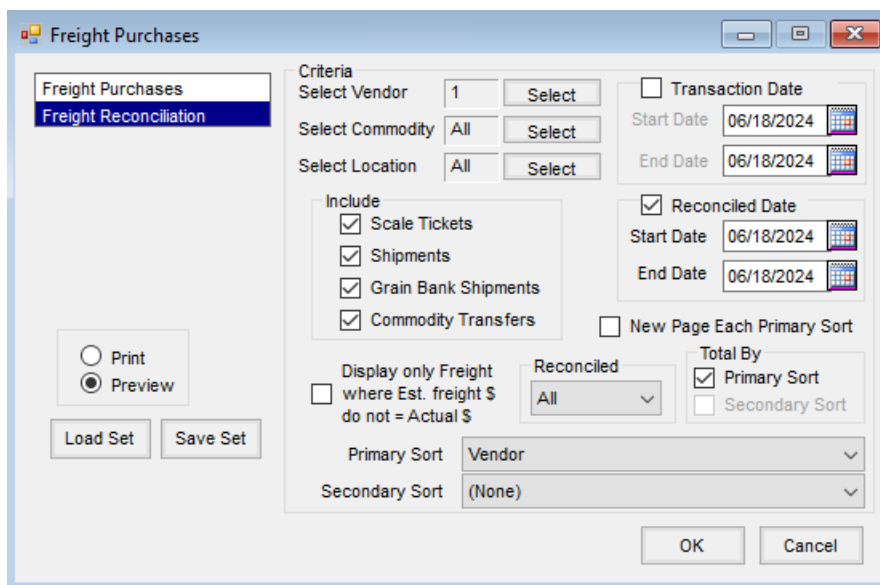
4. Select **Save** on the *Grain Ledger G/L Posting Accounts* window. Repeat for additional Locations as needed.

Reports

A report of all details of Freight Purchase paid accounts can be run at *Grain / Grain Reports / Freight Purchases / Freight Reconciliation.*

1. Indicate a Vendor by choosing **Select**, check the *Reconciled Date* option, and enter a *Start Date* and *End Date.*

2. Select **OK**.
3. The report can be sent with the AP Check to the vendor.

Freight Reconciliation Report
Reconciled - All
Reconciled Date Range 06/18/2024 - 06/18/2024

Vendor ID	Source	BOL	Ref. Number	Customer (ID) Name	Trans. Date	Commodity	Location	Rate	Quantity	Est. Total $	Actual $
ABC Trucking (ABC)											
ABC	Shipment		1082	(ADM) ADM	06/18/2024	CN	East	0.1500	1,000.0000	150.00	150.00
ABC	Comm Transfer		101819		06/18/2024	CN	North	0.0500	956.2300	47.81	47.81
						Total for ABC Trucking (ABC):			1,956.2300	197.81	197.81
						Grand Total:			1,956.2300	197.81	197.81

To run a report of freight accrual balances for month-end Journal Entries, set *Select Vendors*, *Select Commodity*, and *Select Location* to *All*.

1. Ensure the *Dates* filters are not checked, and set the *Reconciled* option to *No*.

2. Select **OK**.