Grain Freight

Last Modified on 02/25/2022 2:17 pm CST

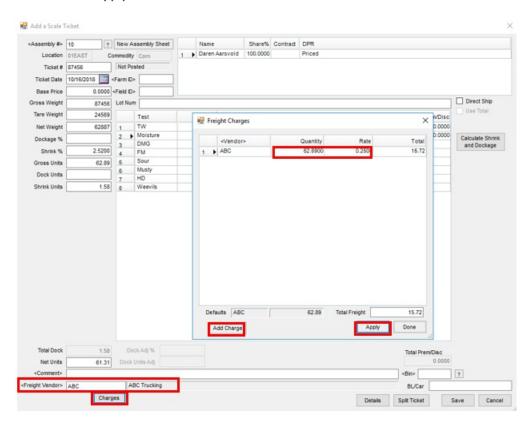
Overview

Adding Grain Freight charges on multiple Grain documents and reconciling using the Reconcile Grain Freight utility.

Setup

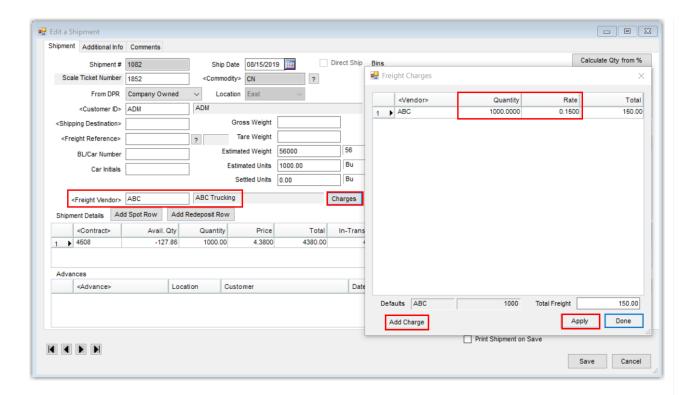
Add Freight on Scale Tickets

At *Grain / Operations / Scale Tickets*, add or edit a Scale Ticket. Double-click in the *Freight Vendor* field and select the Vendor. Select the **Charges** button. On the *Freight Charges* window, select the **Add Charge** button. Edit the quantity and rate. Select **Apply**.



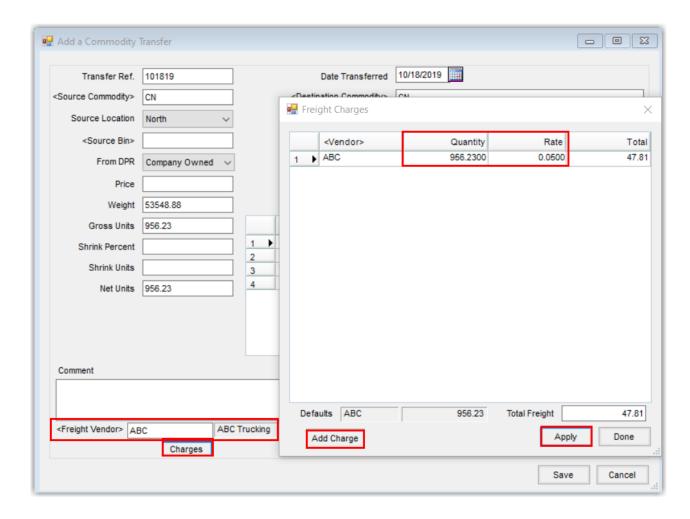
Add Freight on a Shipment

At *Grain / Operations / Shipments*, add or edit a Shipment. Double-click in the *Freight Vendor* field and select the vendor. Select the **Charges** button. On the *Freight Charges* window, select the **Add Charge** button. Edit the quantity and rate. Select **Apply**.



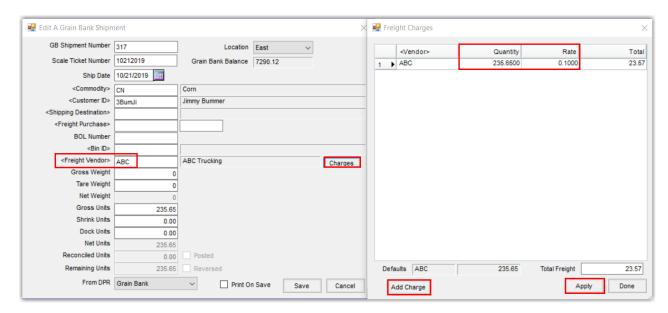
Add Freight on a Commodity Transfer

At *Grain / Operations / Commodity Transfers*, add or edit a Commodity Transfer. Double-click in the *Freight Vendor* field and select the vendor. Select the **Charges** button. On the *Freight Charges* window, select the **Add Charge** button. Edit the quantity and rate. Select **Apply**.



Add Freight on a Grain Bank Shipment

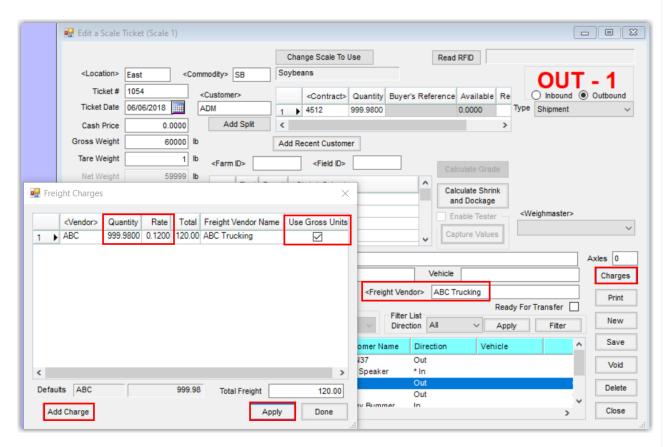
At *Grain / Operations / Grain Bank Shipment*, add or edit a Commodity Transfer. Double-click in the *Freight Vendor* field and select the vendor. Select the **Charges** button. On the *Freight Charges* window, select the **Add Charge** button. Edit the quantity and rate. Select **Apply**.



Add Freight on the Scale Interface

At *Grain / Operations / Agvance Grain Scale Interface / Operations / Scale Ticket*, double-click in the *Freight Vendor* field and select the Vendor. Select the **Charges** button. On the *Freight Charges* window, select the **Add Charge** button. Edit the quantity and rate. Select **Apply**.

At the Scale Interface, the *Use Gross Units* option is automatically checked. If Net is desired, enter the quantity manually and uncheck the *Use Gross Units* option.



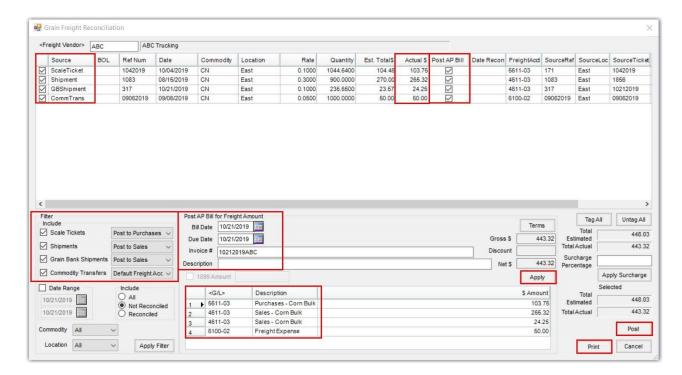
Reconcile Grain Freight

At *Grain / Utilities / Reconcile Grain Freight*, select the Vendor. On the *Grain Freight Reconciliation* window, mark the check boxes in the grid to select the *Source* items to reconcile. Verify the reconcile *Actual \$* are correct. In the *Post AP Bill for Freight Amount section*, add the *Invoice #* and select **Apply**.

In the Filter - Include section, choose to set a variety of Source grid filters to simplify the reconciliation. G/L Accounts populate in the grid as determined by the Filters section.

With first time use of the Grain Freight Reconciliation, setup default accounts. (See the *Grain Ledger GL Posting Accounts* section of this document.)

Select **Print** to print the grid and then **Post**.

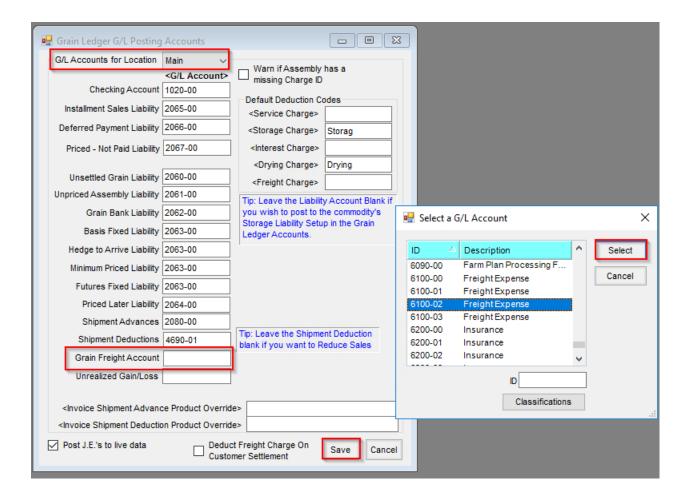


NOTE:

- 1. If the Source selection box is unchecked in error and the user checks it again, the Post AP Bill must also be checked again if wanting to create an AP Bill in Accounting.
- 2. To reconcile freight already paid through Accounting or entered in error, check the Source selection box and uncheck the Post AP Bill. This reconciles the item without creating an AP Bill.
- If, in error, a Source is reconciled without the Post AP Bill checked, a manual AP Bill can be created in Accounting. A Source cannot be un-reconciled.

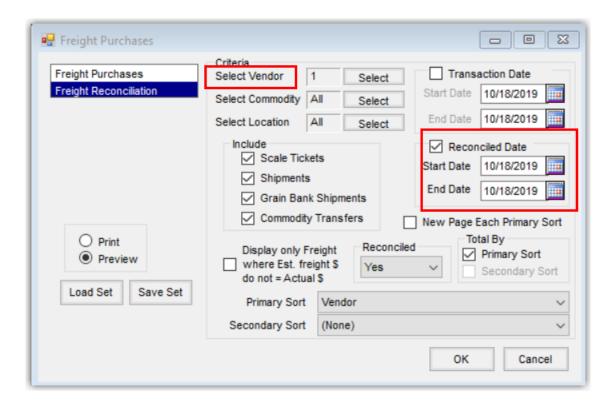
Grain Ledger GL Posting Accounts

At *Grain / Setup / Grain Ledger GL Posting Accounts* designate a default Grain Freight Account for each location. Select a Location from the *G/L Accounts for Location* drop down list. Double-click the *Grain Freight Account* field and select an account from the *Select a G/L Account* window. Click **Select**. Click Save on the *Grain Ledger G/L Posting Accounts* window. Repeat for additional locations as needed.



Reports

To run a report of all details of Freight Purchase paid accounts, at *Grain/Grain Reports/Freight Purchases/Freight Reconciliation* select *Criteria*. Choose a vendor by clicking **Select** in the Select Vendor field, select the *Reconciled Date* option and enter a *Start Date* and *End Date*. Click **OK**.



The report can be sent with the AP Check to the vendor.



To run a report of freight accrual balances for month end journal entries, set *Select Vendors*, *Select Commodity*, and *Select Location* to **All**, select all dates, and set the *Reconciled* option to *No*. Click **OK**.



