

Grain Balance Detail Report

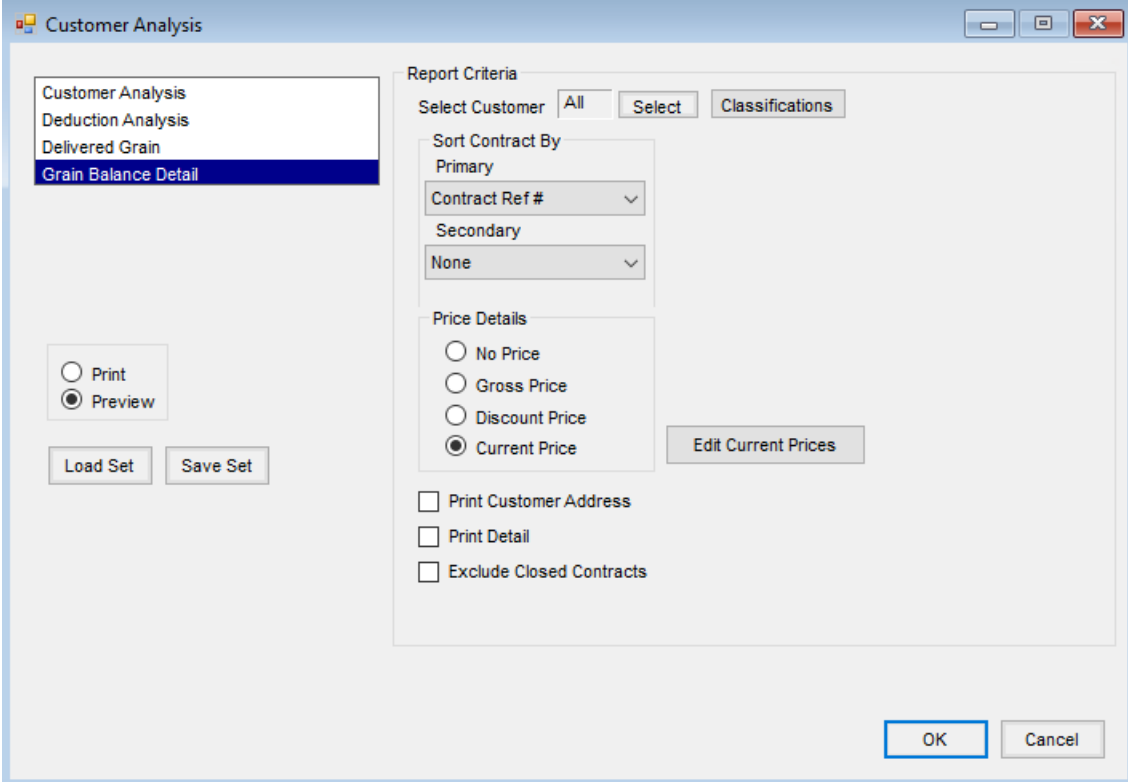
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The Grain Balance Detail report provides a customer analysis of grain by contract and price.

At *Grain / Setup / Grain Ledger Accounts*, establish the Grain Ledger Accounts for each Commodity per Location to display grain balances on the Grain Balance Detail report. The report pulls default prices from the Grain Ledger Accounts.

Running the Report

1. At *Grain / Grain Reports / Customer Analysis* select *Grain Balance Detail*.



The screenshot shows the 'Customer Analysis' dialog box. On the left, a list of report types includes 'Customer Analysis', 'Deduction Analysis', 'Delivered Grain', and 'Grain Balance Detail' (which is selected and highlighted in blue). Below this list are radio buttons for 'Print' and 'Preview' (with 'Preview' selected), and 'Load Set' and 'Save Set' buttons. The main area is titled 'Report Criteria' and contains several sections: 'Select Customer' with 'All' selected and 'Select' and 'Classifications' buttons; 'Sort Contract By' with 'Primary' selected and a dropdown menu showing 'Contract Ref #'; 'Secondary' with a dropdown menu showing 'None'; 'Price Details' with radio buttons for 'No Price', 'Gross Price', 'Discount Price', and 'Current Price' (which is selected), and an 'Edit Current Prices' button; and three checkboxes for 'Print Customer Address', 'Print Detail', and 'Exclude Closed Contracts'. At the bottom right are 'OK' and 'Cancel' buttons.

2. Use the **Select** or **Classifications** buttons to choose specific Customers or Classifications of Customers.
3. In the *Sort Contract By* section, designate a *Primary* sort option from the drop-down and optionally select a *Secondary* sort (defaults to *None*).
4. In the *Price Details* section, select an option. Data is drawn from the prices on Grain Ledger account for Commodities by Location.
 - **No Price** – Prices do not display.
 - **Gross Price** – The non-priced Commodity balances display. Or, if priced and multiple prices are available, the average Commodity price displays.
 - **Discount Price** – The price less the discount applied to the balance displays. Non-priced Commodities do not display.

- o **Current Price** – Select **Edit Current Prices**. On the *Grain Balance Detail Prices* window, enter the Commodity's *Current Price* in the grid. Select **Done**.

Grain Balance Detail Prices

Enter the current price for each commodity.

	ID	Commodity Name	Current Price
1	C	Corn	0.00
2	SB	Soybeans	0.00
3	W	Wheat	0.00

Done

5. Print options include *Print Customer Address*, *Print Detail*, and *Exclude Closed Contracts*. With the *Print Detail* option, source details are included for each of the inventoried balances on the report.
6. Choose to *Print* or *Preview* and select **OK**.