Send PDF Files to Grower360
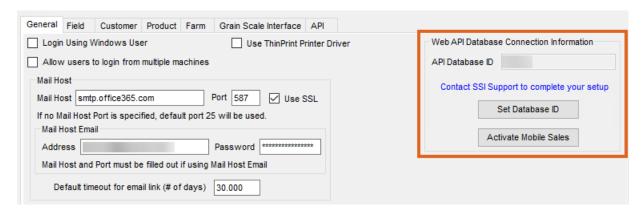
PDF files of transactions created in Agvance can be shared with growers through Grower360.

The *API Database ID* must be entered on the *General* tab in Agvance at *Hub / Setup / Company Preferences*.

Documents prior to the *API Database ID* being stored will not show up as a PDF in Grower360 unless the transaction/document is manually opened and resaved.

If this field is blank, contact support@agvance.net to ensure this area is populated with the correct information.

Statements

At *Accounting / Accounting Reports / Accounts Receivable / A/R Status*, indicate the *Month* and *Year* of Statements to be sent to Grower360. Optionally check *Missing Only* to avoid exporting duplicate Statements. Choose **Export**. Statements will display in Grower360.

A/R Status Reports

Customer Balances
Payment Register
Statements
Combo Statement
Customer Change Log
Cash Receipts Projection
Volume Statement
Customer Credits
Card Activity
Driver/Salesperson Aging

Select Locations
All   Select

○ Print
● Preview   File Name
○ Text File   [   ]
○ PDF File   [   ]

Load Set   Save Set

OK   Cancel

Print Job Size
All

Send Statements to Grower360
Month [▼]   ☐ Missing Only
Year   [▼]   Export