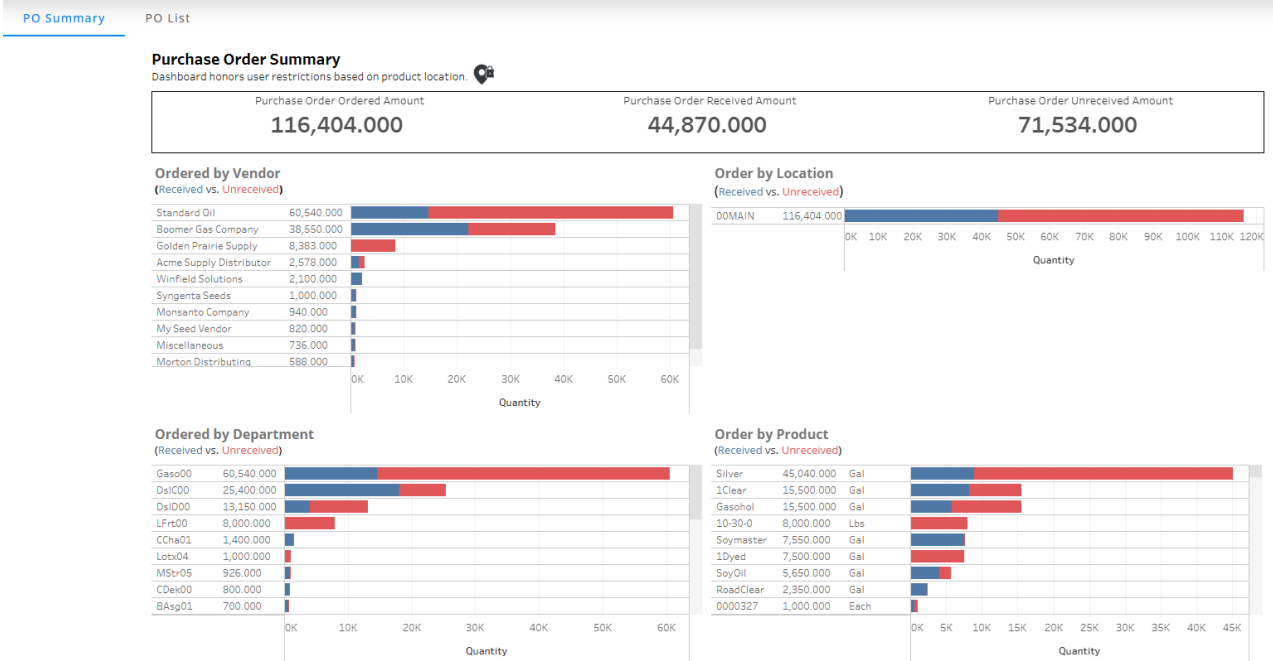


Purchase Order Analysis Dashboard

Last Modified on 04/20/2026 11:25 am CDT

The Purchase Order Analysis dashboard honors user restrictions based on Product Location.



Purpose

The Purchase Order Analysis dashboard provides summary level information and detail about Purchase Orders. Order amounts, including *Received* and *Unreceived*, can be viewed by *Vendor*, *Location*, *Department*, and *Product*. The *PO List* tab provides details about each Purchase Order.

Details

On the *Purchase Order Summary* tab, any of the charts act as a filter. Current Fiscal Year Purchase Orders are included. Start/Expiration dates must be present on the PO to have that PO in the results when filtering by start or expiration date.