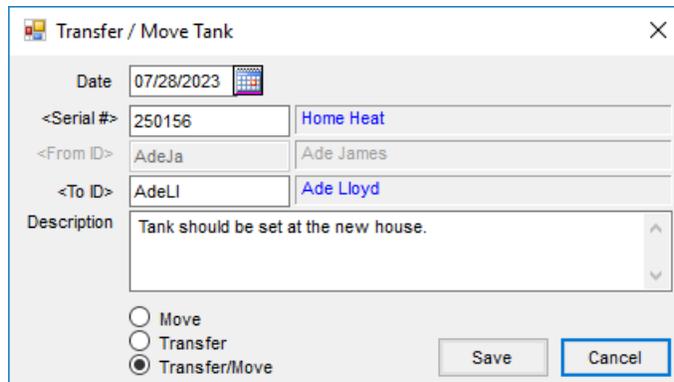


Move/Transfer Tank

Last Modified on 10/02/2023 8:43 am CDT

Navigate to *Energy / Operations/ Move/Transfer Tank*.



Transfer / Move Tank

Date: 07/28/2023

<Serial #>: 250156 Home Heat

<From ID>: AdeJa Ade James

<To ID>: AdeLI Ade Lloyd

Description: Tank should be set at the new house.

Move
 Transfer
 Transfer/Move

Save Cancel

- **Date** – Enter the date.
- **Serial #** – Double-click and select the tank to be moved or transferred.
- **From ID** – The existing customer on the tank displays.
- **To ID** – If using either the *Transfer* or the *Transfer/Move* option, double-click and select the customer receiving the tank.
- **Description** – Additional information about the move or transfer may be entered in this area.
- **Move, Transfer, Transfer/Move**
 - **Move** – The *Move* option is moving the location of the tank. The tank remains with the same customer, but the location of the tank changes.
 - **Transfer** – The *Transfer* option changes the ownership of the tank. An example of this is a new customer buys property that has an existing tank.
 - **Transfer/Move** – The *Transfer/Move* option combines both options. The transfer changes the ownership of the tank, and the move changes the location.