

Split and Load Completed Subfields

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For multi-field Blend Tickets where at least one ticket has been completed in Apply and none of the remaining tickets are in process, the *Split and Load Completed Subfields* utility can be used to split the ticket by acres and load the tickets which have been completed. The completed tickets are loaded and available for billing. The remaining tickets can be loaded and processed at a later time.

Choose to filter by *Blend Date* or *Ticket Range* from the *Select Range* field, select a *Location*, *Applicator*, and *Vehicle*, then choose **Apply**. Tickets meeting the selected criteria display in the grid.

Highlight the desired Blend Ticket in the grid. With the desired ticket selected, choose to **Split Ticket** or **Edit Ticket**. If the option to *Cancel Remaining Subfields* is selected when choosing to **Split Ticket**, new Blend Tickets will not be created for the remaining tickets.