

# Record Blend Ticket as Loaded

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This function is used to mark Blend Tickets as Loaded, therefore affecting inventory. **Record as Loaded** is found at *File / Open / Blend Ticket*. A shortcut is also available.



The *Record Blend Tickets as Loaded* window displays all tickets that are *Not Loaded*. The *Location Filter* allows displaying only those tickets created at a specific location. Select the tickets to be marked as *Loaded*. After choosing **OK**, the status of the selected Blend Tickets is changed and the inventory is affected accordingly.

The screenshot shows the 'Record Blend Tickets as Loaded' dialog box. The dialog contains a table with the following data:

Ticket	Location	Date	Grower	Field ID
536	00MAIN	09/08/2023	AndBa	Long
534	00MAIN	07/28/2023	AndBa	WireEast
533	00MAIN	06/29/2023	AndBa	Long
531	00MAIN	04/04/2023	AndBa	All
530	00MAIN	02/01/2023	000001	All
529	00MAIN	11/02/2022	236191	All
528	00MAIN	11/02/2022	239784	All
527	00MAIN	11/01/2022	AndBa	WireWest
526	00MAIN	10/31/2022	AndBa	WireWest
525	00MAIN	05/03/2022	AndBa	All
524	00MAIN	05/03/2022	236191	All

Buttons in the dialog include 'Tag All', 'UnTag All', 'OK', and 'Cancel'. A 'Location Filter' dropdown is set to '00MAIN'. The number '3' is displayed below the 'UnTag All' button. The background window shows a list of customers with 'Ade James' selected, and the 'Record as Loaded' button is highlighted with a red box.

**Note:** For the inventory to remain unaffected, be sure to skip any templates that have been entered.

This is most useful when not using an automated blender, when not re-weighing the trucks after loading, and when the original ticket was not marked as *Loaded*.

## Blend Ticket Marked Loaded in Error

If a Blend Ticket is loaded, inventory was affected, so the status cannot be changed. One option is to edit the Blend Ticket to zero out the line item quantity. Another option is to void and re-enter the ticket without checking the *Loaded* box.