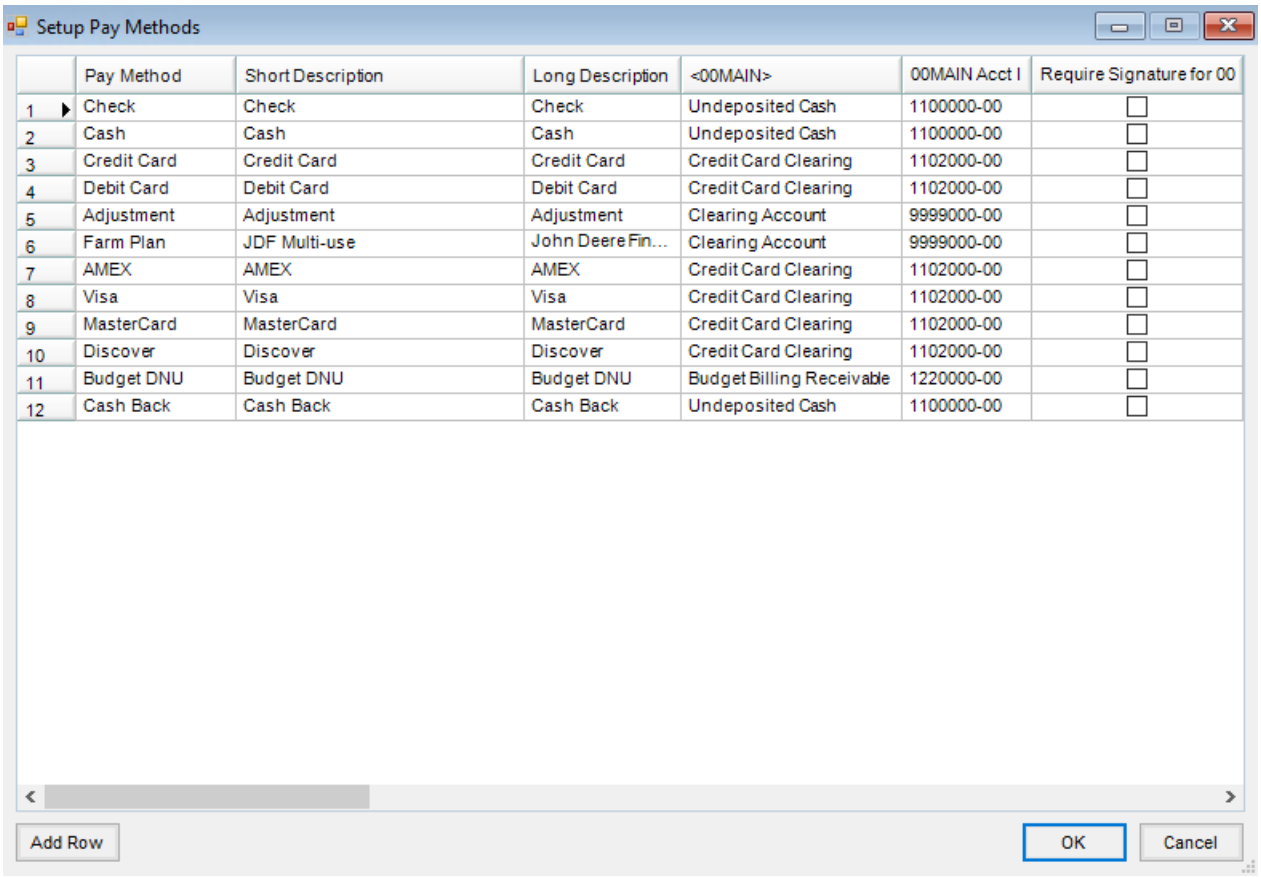
Pay Methods

Last Modified on 01/27/2022 10:23 am CST

The names of the methods of payment available at the customer *Payment on Account* screen are set up in the *Pay Methods* area at *Setup / A/R*. Indicate the general ledger account where each type of payment should post for each location. New Pay Methods may be added by selecting **Add Row**.

Note: It is not advisable to edit the *Short Description* or *Long Description* on the *Pay Methods 1 – 10* that were included with the Agvance program files.



	Pay Method	Short Description	Long Description	<00MAIN>	00MAIN Acct I	Require Signature for 00
1	Check	Check	Check	Undeposited Cash	1100000-00	☐
2	Cash	Cash	Cash	Undeposited Cash	1100000-00	☐
3	Credit Card	Credit Card	Credit Card	Credit Card Clearing	1102000-00	☐
4	Debit Card	Debit Card	Debit Card	Credit Card Clearing	1102000-00	☐
5	Adjustment	Adjustment	Adjustment	Clearing Account	9999000-00	☐
6	Farm Plan	JDF Multi-use	John Deere Fin...	Clearing Account	9999000-00	☐
7	AMEX	AMEX	AMEX	Credit Card Clearing	1102000-00	☐
8	Visa	Visa	Visa	Credit Card Clearing	1102000-00	☐
9	MasterCard	MasterCard	MasterCard	Credit Card Clearing	1102000-00	☐
10	Discover	Discover	Discover	Credit Card Clearing	1102000-00	☐
11	Budget DNU	Budget DNU	Budget DNU	Budget Billing Receivable	1220000-00	☐
12	Cash Back	Cash Back	Cash Back	Undeposited Cash	1100000-00	☐

If a Pay Method is erroneously entered or is no longer needed, it may be deleted by selecting the row number then using **Delete** on the keyboard. If the Pay Method has not been used, the delete will be allowed.

A *Require Signature* option is available for each Pay Method per location. This setting affects Quick Tickets and works in conjunction with the Topaz T-S460 SigLite 1" x 5" USB Interface signature capture device. Installation of an additional file is required to utilize the signature pad. Once installed, for the selected Pay Methods, a signature is required when using the *Quick Ticket 40 Character Plain Text* receipt option.