

Discount Program Statement

Last Modified on 08/07/2023 2:30 pm CDT

A Statement may be used to summarize or monitor a customer's business by month or year. It can also be used to help reconcile accounts at the end of the season and to Invoice/credit discounts to customers.

If Paid By	Discount %
02/28/2023	5
03/31/2023	4
04/30/2023	3
05/31/2023	2

- **Stmt. Customer** – This allows specific customers to be selected.
- **Select Programs** – Select one or more of the established programs if the report should be limited to specific programs, or run the report for *All* programs.
- **Setup Disc.** – Add new Discount Programs or edit existing programs including dates, discountable products, and discount amounts.
- **Prepay Payment Range** – This is the date range of Prepay payments to be included. Normally, this would follow the date range established on the program discounts.
- **Include Additional Dataset** – Prior year data may optionally be included.
- **If Paid By / Discount %** – This allows a cash discount to be offered/displayed at the end of the statement. Enter the criteria for any cash discounts that are offered.
- **Cumulative discount groups** – Check this option to ensure tiered discount layering takes effect on the Statement. If the program discounts should be shown on the Statement but not layered, leave this unchecked.
- **Sort By** – Select the option by which the statement information should be sorted.
- **Include** – Choose to include *Invoices*, *Prepaid Bookings*, *Non-Prepaid Bookings*, or any combination of the three. If the *Excel File* option is used, then the *Delivery Tickets not Booked* option is enabled. Additionally, options are available to include Plans which might be helpful in forecasting discounts. Select *No Plans*, *Approved Plans*, *Not*

Approved Plans, or All Plans.

- **Comments** – Comments typed in this area print at the bottom of the Statement.
- **Load Set/Save Set** – Screen options for this function may be saved by using **Save Set** and then later can be retrieved by using **Load Set**.

The Statement is divided into four sections:

- **Prepay Payments** – This section displays all Prepay payments taken on Bookings that include the eligible products designated on the Discount Program setup and the total dollars for the payments. Any discount taken at the time of the Prepay payment is displayed.
- **Activity** – This area displays all Invoices and Bookings that include the eligible products designated on the Discount Program setup and the total dollars for this activity.
- **Groups** – This displays all available discounts for each *Statement Subtotal Group* set on the Discount Program. It calculates the subtotal after the discounts are considered, subtracts payments and discounts previously applied, and displays the balance.
- **Cash Discount Information** – This section displays a cash discount amount calculated based on the information set at the *Statement Report Criteria* screen. The cash discount is subtracted from the balance in the *Groups* section and gives total dollars due at this time with all discounts, Prepay payments, and activity taken into account.

Statement

Prepaid Bookings, Non-Prepaid Bookings, Invoices Included
Sort By Class/SubClass/Product Name

Software Solutions Company
123 Any Street
Hometown, IL 62566

DATE: 08/07/2023
ID: AndBa

Barry Anderson

2220 N 1000 Rd E
Assumption, IL 62510

Prepay Payments

Date	Ref #	Payment #	Payment Method	Reference	Amount Received	Discount	Total Credit
03/03/2023	B1200179	120233			\$ 6.53	\$ 0.00	\$ 6.53
					\$ 6.53	\$ 0.00	
Payments & Discounts Applied Total							\$ 6.53

Activity

Class	SubClass	ProdName	Quantity	Units	Price	Extended
		Custom Mix - Beef 50# Bag	250.000	Bags	\$ 21.00	\$ 105.00
		Soybean Meal	28.978	Tons	\$ 450.00	\$ 6.53
			278.978			
Activity Total						\$ 111.53

Payments & Discounts APPLIED \$ 6.53

Balance \$ 105.00

Cash Discount 5% available if Paid By 02/28/2023	\$ 5.25	\$ 99.75
Cash Discount 4% available if Paid By 03/31/2023	\$ 4.20	\$ 100.80
Cash Discount 3% available if Paid By 04/30/2023	\$ 3.15	\$ 101.85
Cash Discount 2% available if Paid By 05/31/2023	\$ 2.10	\$ 102.90