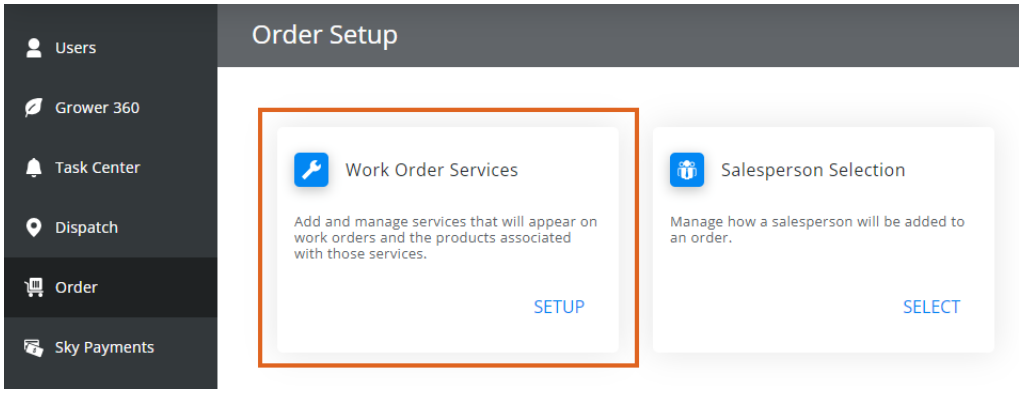
Work Order Services - Agvance SKY Admin

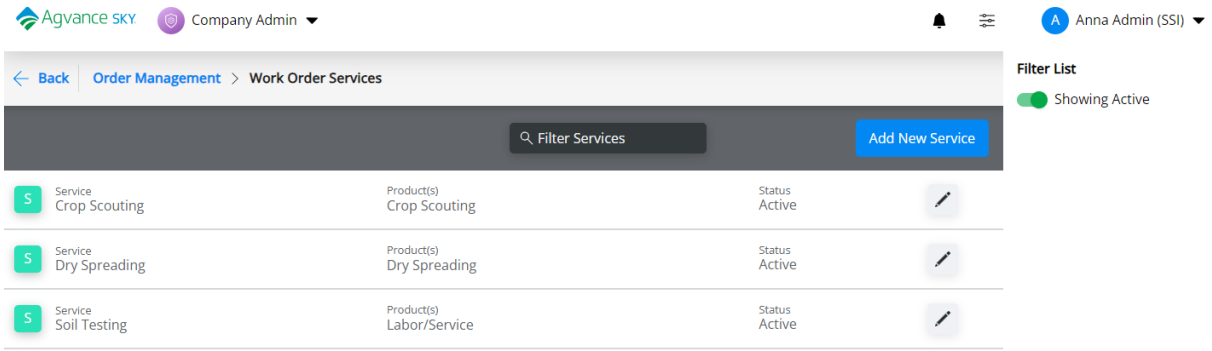
Last Modified on 07/06/2026 3:28 pm CDT

Agvance SKY Work Orders make it easy for on-the-go staff to enter orders for services like crop scouting and soil testing. Work Orders are saved as Delivery Tickets which can be dispatched out using the Agvance SKY Dispatch module.

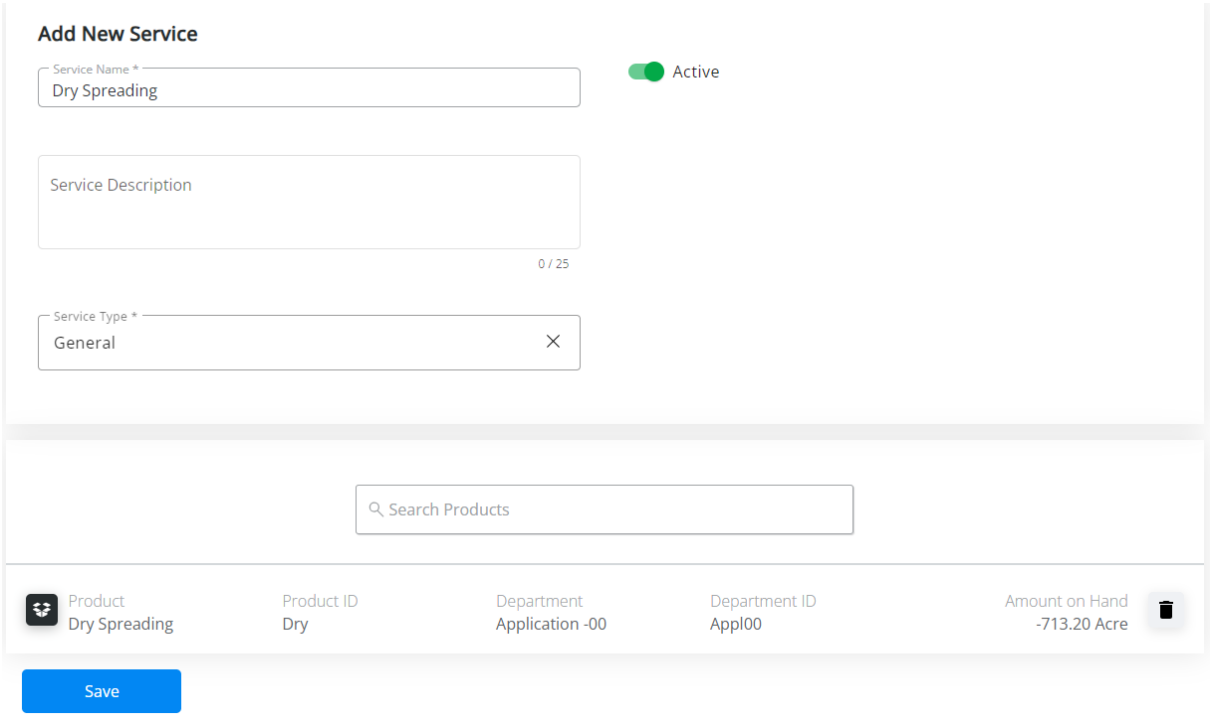
1. Select **Setup** at *Agvance SKY Admin / Order* to add and manage services and the Products associated with those services which will appear on Work Orders.



2. Filter Work Order Services by *Active* and *Inactive* under the *Filter* menu.



3. All saved Work Order Services display here. Use the *Filter Services* field to search by *Service* name.
4. Select **Add New Service** to add a new Work Order Service. These services will be used to add Products to the Work Order.



5. Enter a *Service Name*, *Service Type*, and optionally enter a more detailed *Service Description*.
6. In the *Search Products* field, search for and select the Products to be associated with the Work Order Service. When choosing Products, it is advised to select Products from the Product Master Location. If a Product Master Location is not set up, Products can be selected from the main Location.
7. Select **Save** to save the Work Order Service.
8. Edit Work Order Services by selecting the **Edit** icon. The *Service Name*, *Service Description*, and *Service Type* can all be edited. The Service can be flagged as inactive by turning the *Active* option off. Products can also be added using the *Search* field or removed by selecting the **Delete** icon.