

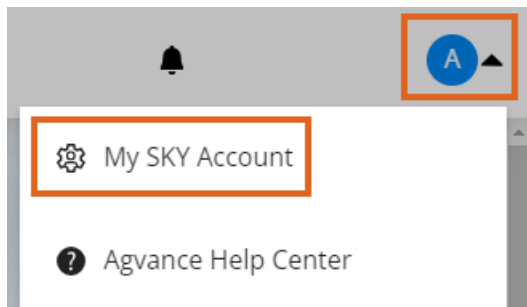
Plan Approval Notifications in SKY and Grower360

Last Modified on 02/16/2024 11:00 am CST

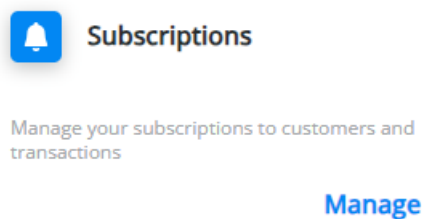
Receive tasks to update the Plan *Status* when Plans are approved from Grower360.

In SKY:

1. Go to the user drop-down and select *My SKY Account*.



2. Select **Manage** on the *Subscriptions* card.



3. Under Plan Approvals, select **+ Add Rule**.

Plan Approval

Receive tasks to update plan status when plans are approved from Grower360

No rules setup for this type. Setup a rule to start receiving notifications

[+ Add Rule](#)

4. Select one or more *Salespeople*, *Location(s)*, and/or *Customer Classification(s)* by selecting in the respective field and choosing from the drop-down menu. Notifications will be received for customers falling into the parameters selected. Select **Save Rule** when finished.

Customer Parameters

Subscribe to All

Salespeople

Multiple selections activates rule if any selection matches

Location(s)

Multiple selections activates rule if any selection matches

Customer Classification(s)

Seed

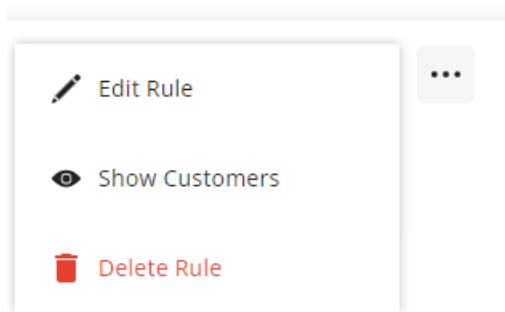
Energy

Multiple selections activates rule if any selection matches

Discard Rule

Save Rule

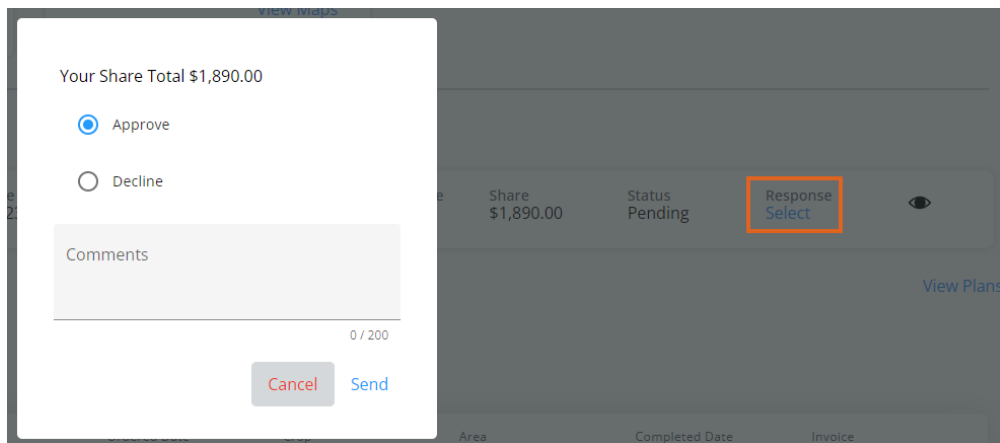
5. Choose the **Ellipsis** icon to **Edit Rule**, **Show Customers**, or **Delete Rule**. Selecting **Show Customers** will give a preview of the list of accounts from which notifications will be received.



6. Go to Customer or Order to view Plans. If the *Visible in G360* column says Yes, that Plan will show on the Field in Grower360. If needed, select in the *Visible in G360* column to update. Optionally multi-select Plans to change the *Visible in G360* column in bulk.

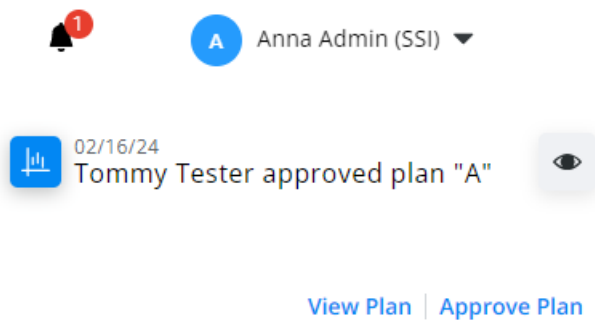
A few steps need to take place by the grower in Grower360:

7. In Grower360, after selecting the Field, choose **Select** in the *Response* column. Choose *Approve* or *Decline* and enter any additional *Comments*. Select **Send**. This will update the *Response* to column and send a notification to anyone subscribed to the customer accounts on that Plan in SKY.



Back in SKY:

8. In SKY, a notification will show on the **Bell** icon. Select the icon to see if the Plan has been approved or declined and view any comments the grower included. From here, choose to **View Plan** or **Approve Plan** from the *Notifications* panel



Note: Selecting **View Plan** will open the Plan in Customer where the Status can be changed to approved by selecting in the *Status* column and updating from the pop-up. Selecting **Approve Plan** will update the *Status* of the Plan in SKY and Grower360.