Workers Comp

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This option was designed for the Oregon and Washington state worker's compensation insurance that is deducted from employee checks based on hours worked. The worker's compensation code is entered in *W/C Code* which should match the codes set on the employee files or Job Activities. Select the appropriate *Deduction* from the drop-down that will be used to deduct the worker's compensation from the employee's paycheck. Enter the rate to be deducted from the employee check in *Emp Rate*. Enter the *Total Rate* which is *Employee Rate* + *Employer Rate* in the *Total Rate* area. Select the Pay Categories to be included in the calculation of hours by selecting the applicable options. For this deduction to calculate, all employee paychecks must be processed through *Payroll / Process Hourly*.

