Processing Inter-Company Transfers

Last Modified on 03/11/2024 8:31 am CDT

The final step in processing Inter-Company Transfers is pulling them into a Purchase Invoice using the ICT Vendor. This will move the inventory to company-owned and needs to be done prior to ending the month.

Single ICT

Add a Purchase Invoice at *Inventory / Purchase Invoice* using the *From Receipt* option. This step marks the two Purchase Receipts as *Processed* and moves the cost of the material to the receiving location.

🔛 Add A Purchase Invoice							
<vendor id=""> Intercompa Invoice # Invoice Date 11/30/2023</vendor>	Notes Due Date 11/30/2023					Regular Before 0.1 After Discount	Prepay 00 0.00
Price By	💀 Select from Purchase Rec	eipt				×	Disc Amt
From Receipt Direct Aricket#> <p.0< p=""></p.0<>	Ticket # △ PO 42089 42099 42101 42103 42105 42107 < Ticket # ○ Control # ✓ Inter-Comp Transfers	Date ∧ 08/01/2022 07/07/2023 09/05/2023 09/05/2023 09/05/2023 11/30/2023	Product Name Dap (18-46-00) C Selected Produc Ticket #	Qty Remaining -2500 Lbs	Lot Number SSI-123456 Select Al Quantity	Ticket # 42107	<add on=""> PO</add>
< Freight Acti			٢		Done	> Cancel	>
<freight vendor=""></freight>	Print On Save	Cancel			Show Lot#	Discoun Amount Prepai Ne	t t t

After selecting the transfer(s) to process, the Purchase Invoice *From Receipt* tab displays two line items for each transfer - one for the shipping Location product and one for the receiving Location product. The *\$/Unit* for the line items reflects the cost from the shipping Location. If there is any freight on the transfer, it is applied to the receiving Location product.

< <tr> Actual Totals Apply Freight</tr>	AUU A	Purchase In	voice											-	- 0	
	<v Inv Price S</v 	Vendor ID> Int Invoice # voice Date 11. By Vunit ST	rotal	Intercompany Transfer Notes Due Date 11/30/2023	ansfer							Befo Afi	Reg bre Discount Pay By	ular 0.00 0.00 t Term	Prep.	ay 0.0 0.0
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Saving this zero dollar Purchase Invoice triggers a related warning. Select OK to continue.

If the transfer was for a specific Delivery or Blend Ticket, the receiving location should create a Ticket or Invoice for the correct customer.

Multiple ICTs

Go to Inventory / Purchase Invoice and select Multi ICT at the bottom of the Select a Purchase Invoice screen.

Vendor Name 🛛 🗸	Vendor ID	Invoice#	🛆 Inv. Date	Due Date
ABC Seed Company	ABCSeed	2106003	04/08/2022	05/09/2022
ABC Seed Discount	ABCDisc	2106004	04/08/2022	05/09/2022
ABC Trucking	ABC	2468	04/27/2022	05/27/2022
Ace Chemical Inc	Aceche			
Acme Supply Distributor	ACME			
Dukes Farm Supply	Dukesf			
Dynamo Farm Supply	DyFaSupply			
Monsanto Company	Monsanto			
Vendor Name	•		Invoice #	
Location 00MAIN	~		Purchase Invoices	All
Filter			L	
PO Num O PR Num				

The Select ICT window appears. Select the Inter-Company Transfers to be processed and choose Import.

Note: If the ICT was created from a Blend Ticket using the *Ship From* feature, the Blend Ticket number is populated in the *Notes* column.

htercompa 42085 06/07/2019 00MAIN 01IND 42085 ntercompa 42087 03/12/2021 01IND 00MAIN 42088 DT # 12000 tercompa 42089 03/01/2022 01IND 00MAIN 42090 DT # 14000 tercompa 42099 07/07/2023 00MAIN 01IND 42100 DT # 12000 tercompa 42101 09/05/2023 01IND 00MAIN 42102 DT # 12000 tercompa 42103 09/05/2023 01IND 00MAIN 42104 DT # 12000 tercompa 42103 09/05/2023 01IND 00MAIN 42104 DT # 12000 tercompa 42103 09/05/2023 01IND 00MAIN 42104 DT # 12000		Notes	ICTOffsetTicket	Load #	Control #	To	From	Ship Date	A Ticket #	/endor ID
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Vendor ID									Vendor ID	

The Add A Purchase Invoice window appears for the first transfer selected. Verify the quantities and prices on the *From Receipt* tab. If incorrect information is displayed, corrections may be made or the transaction may be skipped by selecting **Skip**. If everything is correct, choose **Save** to save the Purchase Invoice and move to the next transaction.

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