

Combine/Split Delivery Tickets

Last Modified on 04/09/2025 3:15 pm CDT

It is common for a tenant to pick up Product for several farms not knowing then how the Product will be distributed. Later, the tenant advises how the billing should be handled. At that time, the *Inventory / Combine/Split Delivery Tickets* feature allows multiple tickets to be combined or split out to as many separate Delivery Tickets as needed for billing purposes. All Products on the original ticket(s) will be accounted for.

This area is particularly helpful when a farmer picks up several loads of Product not knowing at the time how it will be split among various fields.

This screen displays all the Delivery Tickets that have not yet been invoiced. An individual Customer's or Location's tickets may be filtered by using the *Ticket Filter* area and choosing **Apply**.

Combine and Split Out Delivery Tickets

Ticket #	Location	Date	Grower ID	Grower Name
120000079	00MAIN	09/27/2023	AndBa	Anderson Barry
120000077	00MAIN	09/05/2023	236050	Batson Sammie
120000076	00MAIN	07/13/2023	238836	Adkins Kelly
120000074	00MAIN	06/02/2023	CowBo	Cowgill Bob
120000073	00MAIN	05/24/2023	AdeJa	Ade James
120000072	00MAIN	05/24/2023	239634	Ableman Raul
120000071	00MAIN	05/11/2023	235624	Super F Farms
120000070	00MAIN	05/11/2023	ZatTo	Zattle Tony
120000068	00MAIN	11/02/2022	ZuzSa	Zuzzle Samuel
120000065	00MAIN	10/29/2021	239784	Abellera Arnold
120000064	00MAIN	08/02/2021	AndBa	Anderson Barry
120000063	00MAIN	07/15/2021	239804	Abdul Brigid
120000062	00MAIN	07/15/2021	238673	Ackroyd Nestor

Ticket Filter

Location00MAIN

<Customer>

Apply

Select the ticket(s) you wish to combine and split out for billing preparation.

Tag All

Un Tag All

Tagged1

OK

Cancel

After selecting the tickets to split or combine, a message displays to indicate how many new tickets will replace the original tickets.

Combine/Split Out a Delivery Ticket

Replace with how many tickets?5

OK

Cancel

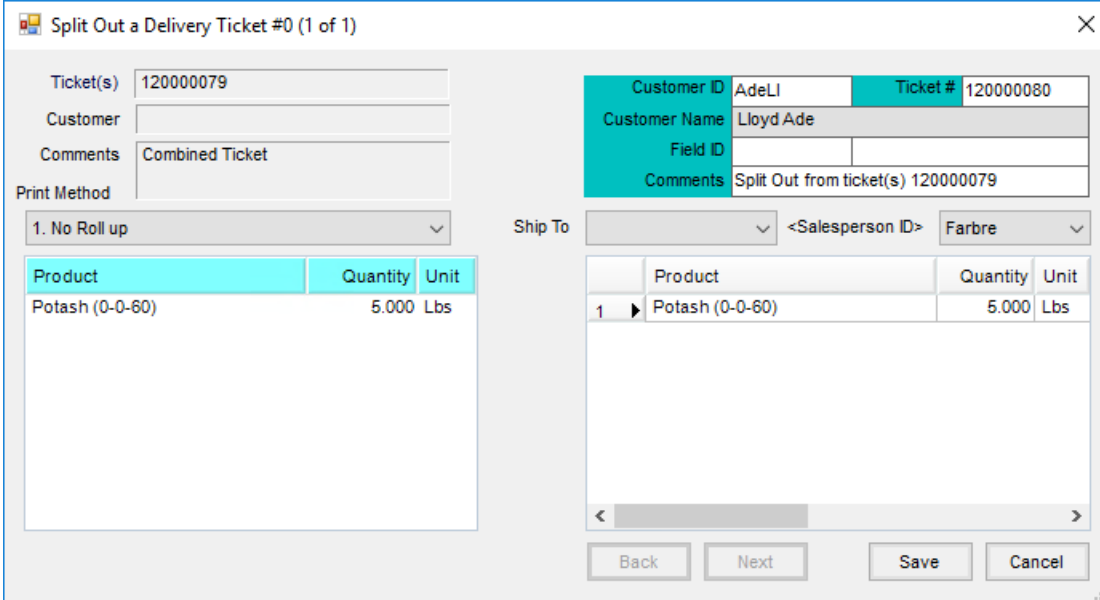
Note: The maximum number that can be entered in the *Replace with how many tickets?* field is 50.

A two-sided screen then displays where the product for each ticket is specified.

Note: Products having a combined quantity greater than zero may be combined or split.

For each new ticket, identify either the *Grower/Field ID* or the customers involved and enter the quantity of product

for each new ticket. The total of all the new tickets must equal the quantity on the old tickets. The ticket numbers of the new tickets will be the next consecutive numbers available.



Split Out a Delivery Ticket #0 (1 of 1)

Ticket(s) 120000079

Customer

Comments Combined Ticket

Print Method 1. No Roll up

Product	Quantity	Unit
Potash (0-0-60)	5.000	Lbs

Ship To <Salesperson ID> Farbre

Product	Quantity	Unit
1 Potash (0-0-60)	5.000	Lbs

Back Next Save Cancel

Customer ID AdeLI Ticket # 120000080

Customer Name Lloyd Ade

Field ID

Comments Split Out from ticket(s) 120000079

There is no change in the inventory value since the new tickets must equal the quantity of the old.

Split with Negative Quantities

Delivery Tickets with negative quantities can be split out using the following procedure:

1. Enter the TOTAL negative quantity on the first ticket in the split out.
2. Go through the rest of the tickets assigning the appropriate share of the negative product(s) to each.
3. After setting up all the tickets, use the **Back** button to navigate to the first ticket.
4. Change the quantity of the negative line item(s) to that customer's appropriate share of the negative product and **Save**.