

Consolidated Sales Analysis Report

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The Consolidated Sales Analysis report groups sales by Department Category and Product ID to show sales across Locations. An advantage of this report is it automatically includes Products with identical Product IDs and Department Categories when only selecting the Product from one Location.

The Consolidated Sales Analysis report is found at *Accounting Reports / Accounts Receivable / Sales*.

The screenshot shows the 'A/R Sales Reports' dialog box. On the left, a list of reports is shown, with 'Consolidated Sales Analysis' selected. Below this list are options for 'Print', 'Preview', and 'Text File', along with a 'File Name' field. There are also 'Load Set', 'Save Set', 'OK', and 'Cancel' buttons. The main area is titled 'Report Criteria' and contains several sections: 'Select Customers' (All, Select, Cust. Class.), 'Select Products' (All, Select, Prod. Class.), 'Select Range' (Date, Invoice #, Fiscal Month), 'Sort By' (Product Across Loc, Consolidated, Customer by Product), 'Start' and 'End' dropdowns (both set to 4), 'Use Quantity Units' (Inventory, Billing), 'Include Additional Dataset' (None), 'Display' (Inv #, Control #), 'Options' (Prepay Invoices, Gross Margin, New page per, Show Analysis Only, Customer Address, Ship To), 'Margin' (Margin, % Markup), and 'Show Detail' (checked). There is also a 'Filter' button and 'Use Totals' (Total, Unit Cost) options.

This report has three *Sort By* options:

- **Product Across Loc** – This groups the Products to show each Department’s total sales and a grand total for the Product across Locations. Checking or unchecking *Show Detail* determines the amount of detail displayed on the report.
- **Consolidated** – This option displays totals by Product consolidated across Locations and grand totals for the Department Category.
- **Customer by Product** – Sales are grouped by Customer first and then Product to give a view of sales across Locations. *Show Detail* is also available with this option.