Dormant Products Report

The Dormant Product Report displays products with no activity and/or no sales activity for a specific period of time.

Navigate to *Accounting / Accounting Reports / Inventory / Inventory Status / Dormant Products*. Set up the necessary *Report Criteria*. Choose to *Include Product with No Sales Activity, No Activity,* or both.

To see combined product totals across locations, select *Consolidate Across Locations*. Only products dormant in ALL locations will display. To run the report and exclude products with a zero *Amount on Hand*, verify the Include zero amount on hand option is not selected. To see only products that have a zero *Amount on Hand*, select the *Include Zero Amount On Hand Only* option.
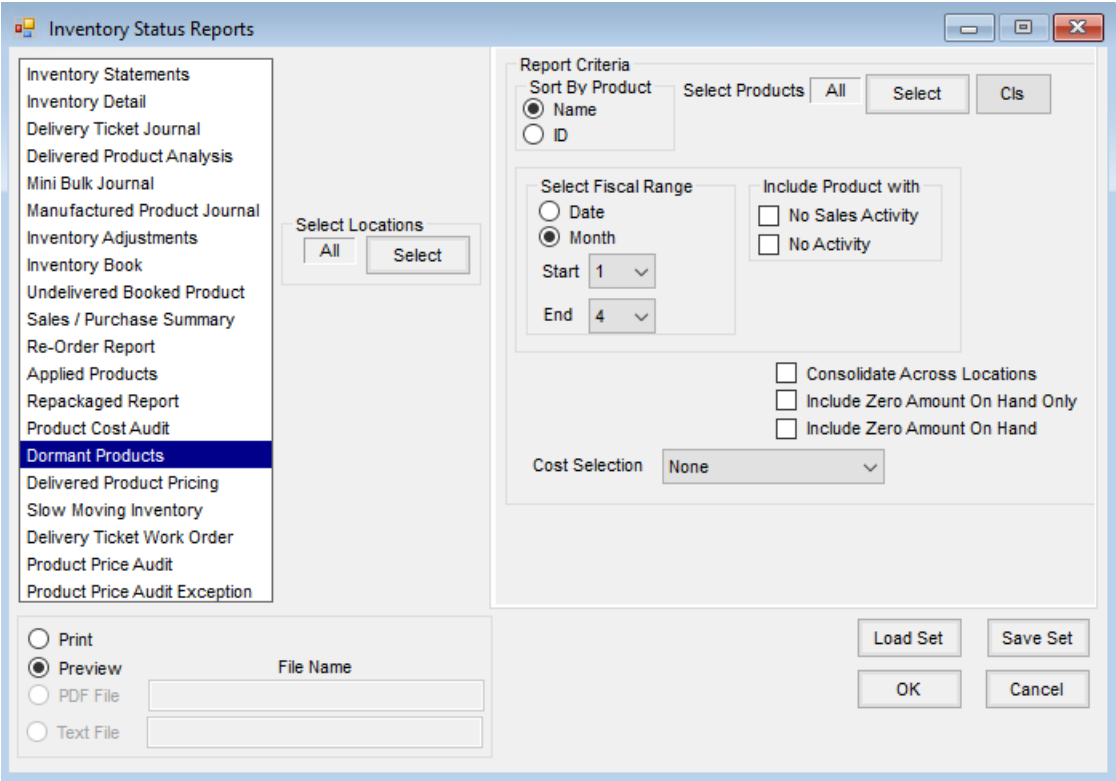
Choose a *Cost Selection* from the drop-down. This reflects in the *Cost* column on the report. Select **OK**, and the report displays.

Dormant Products
Month 1 to 4
Products with no sales activity
Sorted by Name
Average

Fert Additives - 00 (Addi00) - 00MAIN

ID	Product Name	Cost	Amount On Hand	Inv Units
7	Agrotain	2,280.00	38.000	Gal
8	Agrotain Plus	390.00	65.000	Lbs
250000987	Avail	300.00	20.000	Qts
26	Avail Sd	1,620.00	27.000	Gal
120	Nutrisphere	225.00	15.000	Qts
121	Nutrisphere Liquid	3,960.00	66.000	Gal
	Department Total for Fert Additives - 00 (Addi00) - 00MAIN	**8,775.00**	**231.000**	