Inventory Book Report

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The options on the *Report Criteria* window of the Inventory Book Report allow additional information to be included to tailor the report to fit specific needs.

The options and uses are as follows:

Include Over-received PO Quantities – includes additional quantities received over the amount of the Purchase Order.

Include Products Without Bookings – includes products regardless of whether or not a Booking exists.

Consolidate across locations – combines products with matching Product IDs and Department Categories across locations.

Include Expired Bookings – by selecting this option, the report includes expired Bookings that still have quantities available. Otherwise, the Inventory Book report only includes Bookings that have valid dates.

Calculate Raw Ingredients – includes the raw materials that make up a manufactured product on the report.

Show ReOrder Column – if there is a re-order quantity set on the product, this option adds that column to the report.

Includes all Delivery and Blend Tickets – includes all Delivery and Blend Ticket amounts even if the amount delivered is over the original amount booked for the customer.

Exclude Zero Quantity Lines – allows lines with zero quantities to be excluded.

100% to Grower – used if bookings are split, but the Delivery Tickets are not entered with those splits.