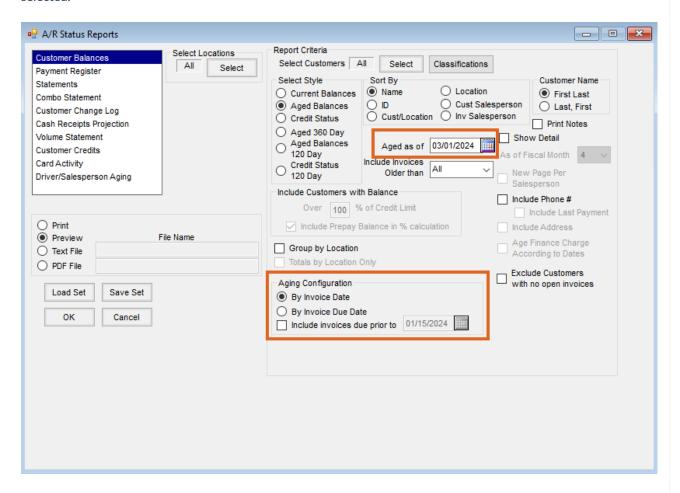
Customer Aged Balances Report

Last Modified on 03/04/2025 8:33 am CST

The Aged Balances style of Customer Balances reports at Accounting Reports / Accounts Receivable / A/R Status / Customer Balance will default in the Aging Configuration selection based on the aging configuration preference set on the A/R tab at Accounting / Setup / Preferences. Invoices will be aged on the report based on the Aged as of date selected.

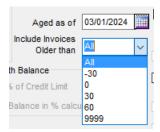


By Invoice Due Date

If By Invoice Due Date is selected for the Aging Configuration, there are two options on the report to determine what Invoices/balances will be displayed.

Include Invoices Older Than

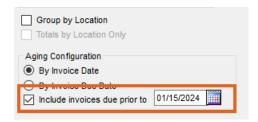
- All The report will display information based on all the open Invoices as well as Customers who have no open Invoices but have only Prepay and/or Unapplied Cash balances.
- Any option other than All The report will display information based on that selection but will not display those customers who have no open Invoices and only have Prepay and/or Unapplied Cash balances.



Include Invoices Due Prior To

- The report will display information based on open invoices due prior to the date selected.
 - The date will default to the furthest open due date.

Note: This includes Customers who have no open Invoices but have only Prepay and/or Unapplied Cash balances.



By Invoice Date

If the Aging Configuration is set to By Invoice Date, the Include Invoices Older Than selection will be available.

- All The report will display information based on all the open invoices as well as customers that have no open invoices but have only prepay and/or unapplied cash balances.
- Any option other than All The report will display information based on that selection but will not display those Customers who have no open Invoices and only have Prepay and/or Unapplied Cash balances.

