# Favorites - SKY Warehouse

Last Modified on 10/08/2025 11:38 am CDT

The Favorites area of SKY Warehouse gives the ability to manage favorite Products, Customers, Locations, and Users. Favorites can be used to quickly find those items in other areas of the app like Outbound/Inbound tickets.

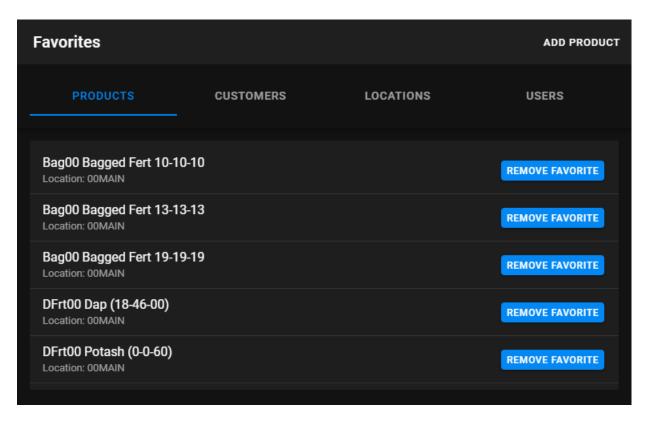
User security applies to disallow Users from seeing restricted information.

Tap **Add** in the upper right to search for and select the desired Products/Customers/Locations/Users. Favorites can be removed by tapping **Remove Favorite** on that line item.

**Note:** Favorites can also be added/removed by tapping the **Star** ( ) icon when searching for/selecting these items. A filled in symbol indicates the item has been designated a Favorite. An outline indicates it has not been set as a Favorite.

#### **Favorite Products**

Create a list of Favorite Products in Warehouse.



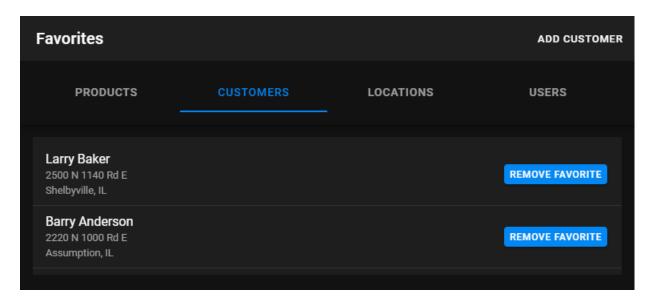
To add a Product to the *Favorite Products* list, select **Add Product** and use the *Search* bar to locate the Product. Selecting the Product adds it to the *Favorite Products* list.

To remove a Product from the list, selectRemove Product and the Favorite Products list is automatically updated.

These Products are then available by using the **Star** icon on any *Product Selection* window throughout the app. Favorites added are only available to the User who added them.

#### **Favorite Customers**

Create a list of Favorite Customers in Warehouse.



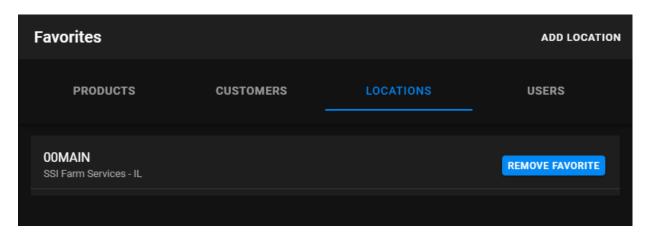
To add a Customer to the Favorite Customers list, select **Add Customer** and use the Search bar to locate the Customer. Selecting the Customer adds them to the Favorite Customers list.

To remove a Customer from the list, select **Remove Favorite** and the *Favorite Customers* list is automatically updated.

These Customers are then available by using the **Star** icon on any *Customer Selection* window throughout the app. Favorites added are only available to the user who added them.

### **Favorite Locations**

Create a list of Favorite Locations in Warehouse.



To add a Location to the Favorite Locations list, select Add Location and use the Search bar to find the Location.

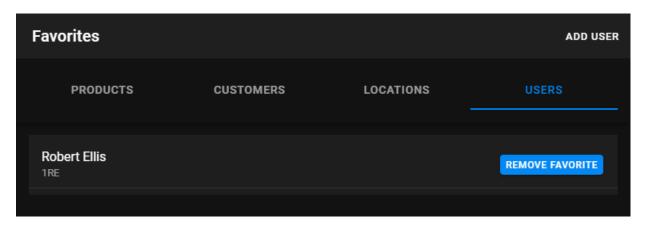
Selecting the Location adds them to the Favorite Locations list.

To remove a Location from the list, select **Remove Favorite** and the *Favorite Locations* list is automatically updated.

These Locations are then available by selecting the **Star** icon. Favorites added are only available to the User adding them.

## **Favorite Users**

Create a list of Favorite Users in Warehouse.



To add a User to the Favorite Users list, select Add User and use the Search bar to find the User. Selecting the User adds them to the Favorite Users list.

To remove a User from the list, select **Remove Favorite** and the *Favorite Users* list is automatically updated.

These Users are then available by selecting the **Star** icon. Favorites added are only available to the User adding them.