

Grower360 ACH Payment Setup

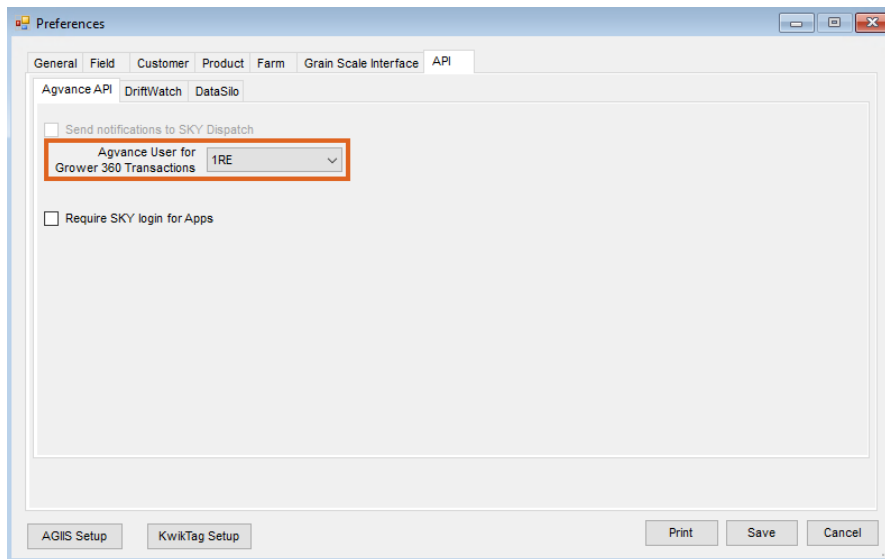
Last Modified on 05/14/2025 10:40 am CDT

Online ACH Payments can be made by growers in the Grower360 app. Setup is required in both Agvance and Agvance SKY before online payments can be processed.

Agvance Setup

1. Go to *Hub / Setup / Company Preferences / API*.
2. On the *Agvance API* tab, choose the Agvance User to be associated with transactions taken from Grower360.

Select **Save**.



3. At *Accounting / File / Customers*, choose the customer to set up for Grower360 payments. Select **Edit**.
4. On the *Miscellaneous Info* tab of the customer profile, enter the customer's *ACH Routing#*, *Bank Account#*, and *Account Type*. Select **Save**.

Note: Growers can now enter ACH information within Grower360 and will be saved here. Collecting this information beforehand is not required.

Edit A Customer - 999999 Tommy Tester

Profile | Monthly Balances | Credit | Miscellaneous Info | Activity | CRM | Grain Information

Billing Information

Sales Taxable ☐

Sales Tax Rate 999

<State Code>

<Adj Code>

Tax Exemption Reason (None)

Expiration Date

Tax Exempt ID

Default Terms (None)

Extra Charges

Bank Accounts

Print Statement

☒ Yes

☐ No

☐ If 30 days Past Due

Print Budget Statement

☒ Yes

☐ No

Health ID

Company Name to Print on Form 1099 (Leave blank to print the Customer name from Profile)

☐ Print \$ per acre on invoice

Payment to ACH Account Information

ACH Routing# 123456789

Bank Account# 9999999

Account Type Checking

	Account Type	Account #	Postal Code
1			
2			
3			
4			
5			

Influences | Tech Lic #s | State Permits | Contacts | Addresses | Save | Cancel

5. Go to *Accounting / Setup / A/R / Pay Methods* and choose **Add Row** to set up the Pay Method to be used on the online ACH payments. Select **OK**.

Setup Pay Methods

	Pay Method	Short Description	Long Description	<00MAIN>
1	Check	Check	Check	Undeposite
2	Cash	Cash	Cash	Undeposite
3	Credit Card	Credit Card	Credit Card	Credit Card
4	Debit Card	Debit Card	Debit Card	Credit Card
5	Adjustment	Adjustment	Adjustment	Clearing Ac
6	Farm Plan	JDF Multi-use	John Deere Fin...	Clearing Ac
7	AMEX	AMEX	AMEX	Credit Card
8	Visa	Visa	Visa	Credit Card
9	MasterCard	MasterCard	MasterCard	Credit Card
10	Discover	Discover	Discover	Credit Card
11	Budget DNU	Budget DNU	Budget DNU	Budget Billir
12	Cash Back	Cash Back	Cash Back	Undeposite
13	Gift Cert	Gift Cert	Gift Certificates	Gift Certifica
14	Financed Prod	Financed Prod	Financed Prod	Financed Pi
15	Respray	Respray	Respray	Respray Cle
16	ACH	ACH	G360 ACH Pay...	Undeposite

Add Row | OK | Cancel

Note: The Pay Method can be set up using any name, *Short Description* and *Long Description*. The GL Account for each location must be selected when setting up the new Pay Method. The Pay Method can be made inactive for locations not allowing online ACH payments by marking the *Inactive* checkbox on the *G/L Posting* tab of the Location profile at *Accounting / Setup / Locations*.

6. At *Accounting / Setup / Preferences / G/L*, select **A/R ACH Setup** to enter the ACH Payment Setup information. This must be completed in order to create ACH files. Select **Save**.

The screenshot shows the 'Preferences' window with the 'Payroll' tab selected. The 'A/R ACH Payment Setup' dialog box is open, displaying the following fields:

- ACH Destination ABA Routing #: 081206373
- ACH Destination Name: Test
- Originating Bank ABA Routing #: 081206373
- Originating Bank Name: Test
- Company ID# (FEIN#): 321654987
- Company Bank ABA Routing #: 081206373
- Company Bank Acct #: 467635909
- ODFI ABA Routing #:
- Pay From Company Savings Account: ☐
- Do Not Create Offsetting Record: ☐

The 'Save' button is highlighted with a blue border. An orange arrow points from the 'A/R ACH Setup' button in the main window to the dialog box.

Agvance SKY Setup

1. Log in to Agvance SKY, then select **Admin**.
2. Choose *Grower360* from the left navigation menu.
3. Choose *Explore* on the Finance and Reports card, then select **Setup** on the *Online Payments* card.
4. Toggle the *ACH Payments* option to *On* and select the Payment Method (set up in Step 5 of the *Agvance Setup* tab) under *Payments Setup*. This is the Payment Method that will be used for all online ACH payments.

☒ ACH Payments

☒ Agvance

☒ Net Due

☒ Budget Due

☒ Prepay

☐ Heartland

☒ Credit Card Payments

☒ Heartland

☒ Net Due

☒ Budget Due

☒ Prepay

Payments Setup

Set up how payments in Grower 360 will be posted

Online Pay Method

ACH

Required for Online Payments

Generating ACH Files in Agvance

When an ACH payment is successfully saved in Grower360, the payment displays as a Payment on Account at *Accounting / A/R / Payments*. These payments should be processed as an ACH file and sent to the bank on a regular basis.

Select a Payment on Account

Pay Number	Date	Cust ID	Status	User ID	User Name	Void Reason	Void User ID
116	08/10/2023	999999		1RE	Robert Ellis		
117	08/10/2023	999999		1RE	Robert Ellis		

Payment Filter

☒ Payment #
 ☐ Date: 08/10/2023
 ☐ Month: 12
 ☐ POA #

Location: 00MAIN
 <Customer>
 Apply

Buttons: Add, Edit, Void, Reverse, Cancel, Reprint, Print Options

1. Go to *Accounting / A/R / ACH Payments / Web - ACH Payments*
2. Select a *Start* and *End* date for the *Payment date range*, *Withdrawal date*, and *Pay Method*. The *Pay Method* selected should be the same Payment Method set in the Grower360 Admin area.
3. Select **Load**. Payments submitted via Grower360 will display in the grid.

ACH

Payment on Accounts Web - ACH Payments

Payment date range

Start: 08/10/2023
 End: 08/10/2023
 Withdrawal date: 08/10/2023
 Pay Method: ACH
 Load

		POA Date	POA Number	POA Location	Cust ID	Cust Last Name	POA Amount	Journal Entry Number	Payment Type
1	<input checked="" type="checkbox"/>	08/10/20...	116	00MAIN	999999	Tester	64.05	11437	R
2	<input checked="" type="checkbox"/>	08/10/20...	117	00MAIN	999999	Tester	400.00	11438	R

Buttons: Tag All, Untag All

Export Path: ACHWebPayments

Export File: y:\ACH_Files\

Buttons: Unmark as Transferred, Export, Cancel

4. Enter the *Export Path* (the desired file name) and select the *Export File* (the path to the folder where the file will

be saved).

Note: Any existing file with the same name as the *Export Path* name will be overwritten when **Export** is selected. If multiple exports are being created in the same day, it is recommended to enter a new *Export Path* name for each export.

5. Choose **Export**. This creates an ACH file that can be submitted to the bank.