

Print LTL Paperwork

Last Modified on 07/14/2022 1:38 pm CDT

This option allows for the printing of Less Than Truckload Haz-Mat paperwork for Delivery Tickets and Purchase Receipts. The amount of product on the truck between stops is calculated and required paperwork and placards are printed so the driver has correct information between stops without having to manually change the paperwork.

By selecting the needed tickets, products can be loaded onto delivery trucks and assigned a stop number. The driver will have the necessary information to know which products need to be dropped off or picked up when making the required stops.

This does not include Inter-Company Transfers or products added after the truck leaves the warehouse.

Setup

At the *Accounting / Inventory / Print LTL Paperwork* screen, click the **Select Tickets** button.

	Stop Order	Ticket #	Location/Vendor ID	Date	Customer/Vendor Name	Field Name	Ticket Type
1		120000056	00MAIN	02/17/2021	Barry Anderson		DT
2		120000057	00MAIN	02/17/2021	Larry Baker		DT
3		120000058	00MAIN	02/17/2021	Samuel Zuzzle		DT

☐ Print Summary Load Sheet

☐ Print Hazmat Sheet(s)

The *Select Source Ticket(s)* window will appear. Here, Delivery Tickets and Purchase Receipts can be selected by clicking the **Move Selected** button. When all of the needed tickets are in the *Ticket Type* grid, choose **Done**.

Select Source Ticket(s)

Delivery Tickets					Purchase Receipts / Transfers				
Ticket #	Location	Date	Cust ID	Field ID	Vend ID	Vendor Name	Ticket #	Vend Loc	Ship Date
7036	Main	02/03/2014	1AndBa		Dukesf	Dukes Farm Su...	4591	Main	03/21/2014
7037	Main	02/03/2014	1AndBa		Golden	Golden Prairie...	4592	Main	03/21/2014
7038	Main	02/03/2014	1Cryst		Golden	Golden Prairie...	4593	Main	03/21/2014
7039	Main	02/03/2014	1Cryst		Standa	Standard Oil	4594	Main	03/21/2014
7040	Main	02/03/2014	1Cryst						
7041	Main	02/03/2014	1AndBa						
7042	Main	02/03/2014	1AndBa						

Ticket #

Vend ID

☒ Date Range
 Start Date 02/01/2014
 End Date 03/25/2014
 Location All <Customer>

☒ Date Range
 Start Date 02/01/2014
 End Date 03/25/2014
 Location All <Vendor>

	Ticket Type	Ticket #	Location/Vendor	Date
1	PR	4591	Dukesf	03/21/2014
2	PR	4592	Golden	03/21/2014
3	PR	4593	Golden	03/21/2014
4	DT	7049	Main	02/14/2014
5	DT	7050	Main	03/04/2014
6	DT	7051	Main	03/04/2014
7	DT	7052	Main	03/04/2014
8	DT	7053	Main	03/04/2014

This will load all of the tickets into the Stop Order grid of the Print Less Than Truckload Paperwork screen.

Print Less Than Truckload Paperwork

	Stop Order	Ticket #	Location/Vendor ID	Date	Customer/Vendor Name	Field Name	Ticket Type
1	1	4591	Dukesf	03/21/2014	Dukes Farm Supply		PR
2	6	4592	Golden	03/21/2014	Golden Prairie Supply		PR
3	6	4593	Golden	03/21/2014	Golden Prairie Supply		PR
4	4	7049	Main	02/14/2014	Helen Hammond		DT
5	4	7050	Main	03/04/2014	Helen Hammond		DT
6	5	7051	Main	03/04/2014	Larry Baker		DT
7	3	7052	Main	03/04/2014	Crystal Creek Farms, Inc.		DT
8	3	7053	Main	03/04/2014	Crystal Creek Farms, Inc.		DT
9	3	7054	Main	03/04/2014	Crystal Creek Farms, Inc.		DT
10	3	7055	Main	03/04/2014	Crystal Creek Farms, Inc.		DT
11	3	7056	Main	03/04/2014	Crystal Creek Farms, Inc.		DT
12	2	7057	Main	03/04/2014	Barry Anderson		DT

Copies

☐ Print Summary Load Sheet

☐ Print Hazmat Sheet(s)

The order of stops can be assigned from this screen. The stop number represents the order of the delivery

route. The Delivery Tickets or Purchase Receipts represent products that need to be dropped off at specific locations as well as products that may need to be picked up and loaded onto the truck. Multiple tickets can have the same stop number if the products on the tickets are to be dropped off or picked up from the same location. All products are accumulated and summed to represent the exact quantities housed on the truck at any particular time.

Delivery Tickets can be selected to create a Batch Load Sheet for all products that are leaving the location of the 1st Delivery Ticket stop number. The program will aggregate the products on the truck when leaving each of the stops and generate the Hazmat Shipping paperwork that is needed for stop to stop. This will include the placard calculations for what is on the truck between the stops.

The corresponding HazMat paperwork can be printed from the *Print Less Than Truckload Paperwork* screen. This will list all products on a particular truck load for each delivery location. In place of the paperwork, there is a summary window that displays updated information for these products and their summed quantities after each drop off.

Note: Products that are to be picked up are entered either on a 'Return' type ticket, or as a negative quantity on a standard ticket.